

Town Board Monthly Meeting

**July 8, 2021 7:30 p.m.
Philipstown Town Hall
238 Main Street, Cold Spring, NY**

SWEARING IN OF NEW TOWN BOARD APPOINTEE JASON ANGELL

PHILIPSTOWN DEPOT THEATER MEETING

MONTHLY TOWN BOARD MEETING

SALUTE TO THE FLAG

APPROVAL OF MINUTES

- Monthly Town Board Meeting – June 3, 2021
- Bid Opening of June 30, 2021

COMMITTEE REPORTS

- 1) Conservation Board 2) Recreation 3) The Philipstown Hub 4) Planning Board
5) Zoning 6) Highway 7) Building & Land Acquisition 8) Cemetery Committee
9) Putnam County Legislator

AGENDA

- 1. Resolution authorizing the Return of Escrow for 3315 Route 9, Tony & Kim Ricci.**
- 2. Resolution authorizing the Return of Escrow for Slopeline, LLC.**
- 3. Resolution approving the estimate submitted by G.M.I. Inc for blinds for the Philipstown Town Hall in the amount of \$3960.00.**
- 4. Resolution appointing Robert Percacciolo to the Board of Assessment Review for a 5 year term which will expire on July 8, 2026.**
- 5. Resolution authorizing Supervisor Shea to sign the MOU for the Hudson Valley Greenway Grant. (NUNC PRO TUNC)**
- 6. Resolution authorizing the Highway Department to purchase a Skid Cutter in the amount of \$9823.73.**

7. **Resolution accepting the Live Load Recycling Proposal from SAMR in the amount of \$1000.00.**
8. **Resolution approving the new fee schedule for Filming Permits in the Town of Philipstown.**
9. **Resolution authorizing Supervisor Shea to sign the filming permit for Random Productions, LLC for filming scheduled for June 21, 2021 at Saint Basils Academy. (NUNC PRO TUNC)**
10. **Resolution accepting the remainder of the proposal from the Palombo Group for Construction Administration services for the Philipstown Highway Garage project in the amount of \$197205.00.**
11. **Resolution awarding the bid for Plumbing Work, contract No. P.1, on the New Highway Garage project to L.J. Coppola Inc. in the amount of \$509,000.00.**
12. **Resolution awarding the bid for HVAC Work, contract No. H.1, on the New Highway Garage project to CB Strain – A Div. of Dynamic Systems, in the amount of \$249,800.00.**
13. **Resolution awarding the bid for Electrical Work, contract No. E.1, on the New Highway Garage project to E-J Electrical Installation Co. in the amount of \$320,000.00.**
14. **Schedule Workshops/Meetings.**
 - **Regular Monthly Meeting – August 5, 2021**
 - **Comp Plan PH – August Mtg**
15. **Code Enforcement Monthly Report**
16. **Any other business that may come before the Town Board.**

AUDIENCE

VACANCIES – Board of Assessment Review (1)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT

MEMORANDUM TO THE PHILIPSTOWN TOWN BOARD
Re: PHILIPSTOWN DEPOT THEATRE INC. ("PDT")
July 8 2021

Special Meeting

Under PDT's By-laws, at a special meeting the Members of the corporation (the Town Board plus one member of the Recreation Commission, currently Claudio Marzollo, and one appointee from the PDT Directors, currently Steve Ives) may elect new members to the Board of Directors.

The PDT Board has nominated the following individual:

Jim Semmelman, 615 Route 9D, Garrison 10524.

AGENDA
(Supervisor Shea Presiding):

1. Call to Order
2. Ascertain presence of a quorum (at least 4 of the 7 Members)
3. Nominations for directors

Resolution:

RESOLVED, that the following individual be elected director of the corporation.

Jim Semmelman, 615 Route 9D, Garrison 10524.

VOTE

4. Adjourn

JIM SEMMELMAN

917-691-0465

Hymie55@aol.com

AEA/DGA

BROADWAY

PSM	Six Dance Lessons in Six Weeks (Polly Bergen/Mark Hamill) Barrymore (Christopher Plummer / Director Gene Saks) An Evening With Jerry Herman (Jerry Herman, Lee Roy Reams Florence Lacey)	RCI Livent Niko Associates
SM	Hello, Dolly! (Carol Channing)	Niko Associates
ASM	Meet Me In St. Louis (George Hearn, Betty Garrett, Milo O'Shea) Oh, Kay! (Brian Stokes Mitchell)	Weiler/Miller/Carrellas David Merrick

NATIONAL TOUR

PSM	Dancing At Lughnasa (original B'way cast) Nunsense II (Pat Carroll) An Evening With Jerry Herman (B'way cast)	American Artists CK Productions GFI Productions
SM	Hello, Dolly! (Carol Channing) Barrymore (Christopher Plummer)	Niko Associates Livent

OFF-BROADWAY

PSM	Vagina Monologues (Swoozie Kurtz, Julie Kavnar, Audra McDonald, Amy Irving, Annie Potts, Rosie Perez, Calista Flockhart, Joy Behar, Holland Taylor)	
SM	Chicago (Ann Reinking, Bebe Neuwirth, Joel Grey)	City Center

PRODUCTION MANAGER

Stories With Piano (Bebe Neuwirth one woman show)

PSM for numerous Regional Theatres including Paper Mill Playhouse, Duke University, Court Theatre in Chicago, Westport Playhouse in St. Louis, Maine State Theatre and the MUNY in St. Louis

INDUSTRIAL/EVENTS

Immigrant Voices (Barnard Hughes, Geraldine Fitzgerald, Ally Sheedy)	Ellis Island Festival
ASCAP Cabaret (Rosemary Cloony, Karen Akers, Dorothy Loudon)	ASCAP, NYC
Elizabeth Taylor's WHITE DIAMONDS launch Los Angeles, CA	Elizabeth Arden
Mack and Mabel (18 B'way stars, Rockettes, Choirs, 28 pc orchestra)	Avery Fisher Hall

IS ENTERTAINMENT, LLC

Executive Producer

Develop, introduce and produce branded entertainment programming from inception through sponsor strategy for Television and Web Series

FILM/TELEVISION STAGE MANAGER

Web Series created, produced, written and starring Louis CK with Steve Buscemi, Alan Alda, Edie Falco, Jessica Lange, Laurie Metcalf, Steven Wright

NBC TODAY Show, Later TODAY, Conan O'Brien, Christmas Tree Lighting at Rockefeller Center, Another World, Nightly News with Brian Williams

ABC The City, Rachel Ray Show, Katie Couric Show, The View (Whoopie Goldberg, Rosie O'Donnell, Nicolle Wallace, Rosie Perez)

CBS As the World Turns, USTA Arthur Ashe Kids Day, Tony Awards 2015, 2016, 2017

Endimol Productions : Page Six TV

VH1 Big Morning Buzz Live, Nikki and Sara Show, Uncommon Sense, several pilots

THE SISTERS Feature film (Maria Bello, Eric McCormack, Mary Stuart Masterson, Chris O'Donnell, Rip Torn)

Jim Semmelman (Actors' Equity, Directors' Guild, Dramatists' Guild) is a director, producer, choreographer, writer, lyricists, and stage manager with more than 30 years experience in theater, television and film. He has served as director/choreographer for productions including the national tour of SRO Standing Room Only, as well as regional productions of Grease, Jesus Christ Superstar, Working, Side by Side by Sondheim , his original children's Christmas musical, Mooseltoe, and many more. Jim has been stage manager/production stage manager for live theater productions on Broadway (Hello Dolly with Carol Channing, An Evening with Jerry Herman, Barrymore, Meet Me in St. Louis and Oh Kay! with Brian Stokes Mitchell); for National Tours (Hello Dolly, An Evening with Jerry Herman, Barrymore, Dancing at Lughnasa, Nunsense II); and Off-Broadway (Vagina Monologues and Chicago at City Center), among others. In addition, he has worked on numerous regional theater productions including at paper Mill Playhouse, Duke University, Court Theater in Chicago, and more. Jim served as stage manager for 13 years at the TODAY Show at NBC where he also stage managed Conan O'Brien, the Christmas Tree Lighting at Rockefeller Center, Nightly News with Brian Williams and the daytime soap opera, Another World. He has also been stage manager for ABC's Rachel Ray Show, The Katie Couric Show, The View and Dr. Oz, and on productions for CBS, VH1, and the feature film "The Sisters". Jim lives in Garrison with his husband, Ray Disco.

MEMORANDUM

July 1, 2021

TO: Philipstown Town Board Members

FROM: Carl Frisenda

SUBJECT: Work performed by the Philipstown Highway Department for the month of June

- We had some of the best weather for the start of the Summer Season. Temperatures in the mid to high 70s made it perfect for Crews to get out there and fill potholes, mow, and grade.
- Crews also worked on a new easement on South Mountain Pass.
- Updates for the new Highway Garage project:
 - The asbestos abatement contract was awarded to United Safety. The removal process went smoothly and finished ahead of schedule. ✓
 - Temporary electric was set up by Pidala Electric, in anticipation of renovation work. ✓
 - Bid for the new fueling station was awarded to American Petroleum and will be installed soon. ✓
- The Highway Department received approximately 25 phone calls for the month of June.
- Approximately \$9,800.00 in vehicle maintenance was spent for the month of June.

**Above monthly account submitted by:
Carl Frisenda, Highway Superintendent**

The Town Board held their Monthly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY.

PRESENT:	Richard Shea	Supervisor
	John Van Tassel	Councilman
	Michael Leonard	Councilman
	Robert Flaherty	Councilman
	Judith Farrell	Councilwoman

Supervisor Shea opened the meeting with the Salute to the Flag.

APPROVAL OF MINUTES

Minutes of the Monthly Town Board meeting of May 6, 2021.

Councilman Flaherty made a motion, seconded by Councilman Van Tassel, that the Minutes of the Monthly Town Board meeting are hereby approved as presented.

COMMITTEE REPORTS

CONSERVATION BOARD – Councilman Leonard reported that they met on May 11, 2021 with the following items on the agenda:

- 761 Old Albany Post Road
- 20 Luzmira Lane
- 80 Justin’s Way
- 165 Cloudbank Rd
- 7 La Shinju

The next meeting is scheduled for June 8, 2021.

RECREATION – Councilwoman Farrell reported that the commission met on May 25, 2021, their first in person meeting since the beginning of COVID. She reported that both the soccer & T-ball programs are under way. After school and pre-school registration are open for enrollment. Councilwoman Farrell reported that summer camp registration is full but there is a waiting list. She reported that the last vaccination clinic held at the Recreation Center by PCDOH will be on June 15th but that Drug World will continue to vaccinate. She stated there was discussion about the New Leaf Community Garden which will open on June 7th; there are still plots available.

PHILIPSTOWN HUB – Councilwoman Farrell reported the hub concluded its virtual marathon held in May, which is also Mental Health Awareness month. She thanked all who participated.

Supervisor Shea urged residents who have not yet been vaccinated to do so. He stated that Putnam County is leading the way with over a 71% vaccination rate.

PLANNING BOARD - Councilman Flaherty reported that the board met on held 2 meetings in May via Zoom. He reported the board will not meet in August.

The first meeting was held May 13th with the following items on the agenda:

- Old Business:
 - Garrison Golf Club PDD/ HVSF, 2015 Route 9

The second meeting was held May 20th with the following items on the agenda:

- Public Hearing
 - Alice Curtis Desmond & Hamilton Fish Library, 472 Route 403
- Old Business:
 - Mark Conn, 242 Route 403
 - Riverview Industries, Route 9
 - Christopher Flagg & Heidi Snyder, 699 Old Albany Post Road

The next meeting of the Planning Board is scheduled for June 17, 2021 via Zoom.

Supervisor Shea stated he felt the Fish Library solar array matter is a case of “not in my backyard”. He continued that we are very environmentally conscious in this town until it suddenly has an impact, or perceived impact, on somebody’s property values. Supervisor Shea believes this could have been hidden with the right landscaping. He continued, if we don’t start putting in more of these arrays and having local solar we are going to have to continue to rely on fossil fuels and so far that hasn’t worked out. He stated it is a shame to see that go down. Councilman Flaherty stated that it has been removed for now but there is a possibility that in the future they could bring it back but would have to begin the process over.

ZONING BOARD – Councilman Van Tassel reported he was unable to attend the meeting but the ZBA met on May 10th with the following items on the agenda:

- 28 & 30 Hudson River Lane
- 420 Indian Brook Road
- 176 East Mountain Road S
- 34 Arden Drive

The next meeting of the Zoning Board is scheduled for June 14, 2021 and will be held in person at the Town Hall.

HIGHWAY – Councilman Van Tassel read the report submitted by Carl Frisenda, Highway Superintendent which is on file in the Town Clerks Office.

BUILDING & LAND ACQUISITION – Supervisor Shea reported the bids went out for the new highway garage and that project is moving ahead. He stated they are going to be looking to get pricing for construction management from 2 additional firms, Storm King & Baxter, to get proposals. Supervisor Shea explained they are figuring that once the bid is awarded, it will be a

year or less for the project to be completed. He also reported that he was told that the request for funding is looking promising.

CEMETERY COMMITTEE – Councilman Leonard reported that the committee members along with Habitat performed a spring cleanup removing tree limbs and other debris. He stated the work on Mountain Avenue is continuing and they should be moving over to Cedar Street no later than the fall.

PC LEGISLATOR – Councilman Van Tassel reported the Legislator was unable to attend tonight's meeting due to a prior commitment.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF JUNE 3, 2021**

GENERAL & PART-TOWN FUNDS

PC Mortgage Tax	391,527.16
Expressway Metal	248.40
Expressway Metal	201.60
Justice Fees 5/21	3,915.00
Justice Fees 5/21	4,537.00

HIGHWAY

PC Gas	311.24
PC Gas	1,920.85
Haldane School Sand	552.24
Village of Nelsonville Salt	290.65

CONTINENTAL VILLAGE WATER DISTRICT

CONTINENTAL VILLAGE PARK DISTRICT

Town of Cortlandt Taxes	51,095.00
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AGENDA

1. Resolution of support for the establishment of a Conservation Plan Task Force and development of a Conservation Plan. (Roll Call Vote)

RESOLUTION # - 2021

A resolution establishing a Conservation Plan Task Force and development of a Conservation Plan

WHEREAS, the New York State Department of Environmental Conservation Hudson River Estuary Program (“Estuary Program”) in partnership with Cornell University and Hudson Highlands Land Trust (“HHLT”) has offered to assist the Town of Philipstown in 2021 with mapping and technical assistance to support development of a town-wide Conservation Plan; and

WHEREAS, the Conservation Plan will build on existing natural resources planning documents, like the Open Space Inventory and recently updated Natural Resources Inventory, and advance the Town of Philipstown’s Comprehensive Plan goals to “Conserve Philipstown’s rural, historic and river-community character,” “Expand recreational opportunities,” and “Protect Philipstown’s natural resources;” and

WHEREAS, the Conservation Plan will integrate information produced for the “East Highlands Green Corridors Plan” under development in partnership with HHLT, which the Town Board supported in a Letter of Collaboration in 2019; and

WHEREAS, the Conservation Plan will identify community conservation priorities that may include natural habitats, water resources, recreation sites, trails, scenery, and open space, along with strategies for supporting dedicated, ongoing sources of public funds for land conservation and parks; and

WHEREAS, the Estuary Program, HHLT, and planning and mapping consultants will provide this assistance at no cost to the Town, and

WHEREAS, to be eligible for this assistance, the Town must have a committee of at least five volunteers who will be responsible for determining the goals and scope of the plan, review existing plans and studies, provide input on draft products, and communicate with municipal boards and the public about the project; and

WHEREAS, all material produced for the Conservation Plan, including outreach materials, project web pages, and plan documents shall include logos for the Estuary Program and Cornell University, along with the following credit language: “*Conservation planning in the Town of Philipstown is conducted in partnership with the Hudson Highlands Land Trust and Cornell University with funding from the Environmental Protection Fund through the New York State Department of Environmental Conservation Hudson River Estuary Program.*”

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board hereby establishes the Conservation Plan Task Force, and will advertise for volunteers to participate for a one-year term in the development of the Conservation Plan; and
2. That the Town Board expresses their support for the development of the Conservation Plan.

Councilwoman Farrell presented the forgoing resolution which was seconded by Councilman Van Tassel,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting _____ AYE _____

John Van Tassel, Councilman, voting _____ AYE _____

Robert Flaherty, Councilman, voting _____ AYE _____

Michael Leonard, Councilman, voting _____ AYE _____

Richard Shea, Supervisor, voting _____ AYE _____

- 2. Resolution approving the following change order for the Town Hall Renovation project in the amount of -\$10,000.00 (Nunc Pro Tunc):**
 - **'Negative' change order to credit back the monies associated with the 'unused' portion of the bid allowance (M.C. Superior Electrical Systems)**

RESOLUTION # -2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby approves the following one (1) proposed change orders for the Town Hall renovations in the total amount of -\$10,000.00:

- **'Negative' change order to credit back the monies associated with the 'unused' portion of the bid allowance (M.C. Superior Electrical Systems)**

- 3. Resolution accepting the proposal from Software Consulting Associates for a Tax Collection System Upgrade in the amount of \$5,800.00.**

Councilman Flaherty made a motion, seconded by Councilman Van Tassel and unanimously carried, to table the resolution.

4. Resolution accepting the retirement of Karen Virgadamo from the Philipstown Recreation Department effective June 11, 2021.

Supervisor Shea thanked Karen for her dedication and stated she has been an asset at Rec for many years.

RESOLUTION # - 2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby accepts the retirement of Karen Virgadamo from the Philipstown Recreation Department effective June 11, 2021.

5. Resolution adopting a Negative Declaration under SEQRA in regards to the proposed Town Highway Department Headquarters renovation project. (Roll Call Vote)

RESOLUTION ADOPTING NEGATIVE DECLARATION UNDER SEQRA

WHEREAS, the Town Board of the Town of Philipstown has undertaken a project for demolition and reconstruction on the Town Highway Department property located at 50 Fishkill Road, Cold Spring, New York; and

WHEREAS, this is an action subject to SEQRA, and

WHEREAS, the Town Board as Lead Agency in review of the project under the State Environmental Quality Review Act ("SEQRA") has caused a Short Form Environmental Assessment Form ("SEAF") to be prepared; and

WHEREAS, the Town Board has both on its own and through its consultants, investigated and considered the potential environmental impacts of the project;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board adopts the SEAF prepared for the Town Highway Department project; and
2. That after considering all of the information pertaining to the project including, without limitation, the SEAF, the Town Board hereby adopts the Negative Declaration attached hereto.

Councilman Flaherty presented the foregoing resolution which was seconded by Councilman Leonard,

The vote on the foregoing resolution was as follows:

Judith Farrell, Councilwoman, voting	_____ AYE _____
Robert Flaherty, Councilman, voting	_____ AYE _____
Michael Leonard, Councilman, voting	_____ AYE _____
John VanTassel, Councilman, voting	_____ AYE _____
Richard Shea, Supervisor, voting	_____ AYE _____

STATE ENVIRONMENTAL QUALITY REVIEW

NEGATIVE DECLARATION

NOTICE OF DETERMINATION OF NON-SIGNIFICANCE

June 3, 2021

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of Philipstown as Lead Agency, has determined that the proposed action described below will not have a significant environmental impact and a Draft Impact Statement will not be prepared.

Name of Action: The Town Highway Department Headquarters renovation project.

Action Type: Unlisted

Conditioned Negative Declaration: No

Description of Action: Razing existing Highway Garage and rebuilding the same, with similar renovations to the petroleum bulk storage facilities. There will be abatement of existing asbestos in the building.

Contact Person: Richard Shea, Supervisor, Town of Philipstown, 238 Main Street, PO Box 155, Cold Spring, New York 10516.

Location: 50 Fishkill Road, Cold Spring, New York.

Reasons Supporting Negative Declaration:

No significant environmental effects are associated with the proposed renovations to the Town Highway Department renovation project as per review of the Environmental Assessment Form adopted by the Town Board.

6. Resolution determining the Town's Exemption from Local Zoning in regards to the proposed Town Highway Department Headquarters renovation project. (Roll Call Vote)

RESOLUTION DETERMINING TOWN'S EXEMPTION FROM LOCAL ZONING.

WHEREAS, the Town of Philipstown is the owner of certain real property located in the Village of Nelsonville, New York, at 50 Fishkill Road, which is improved by the Highway Department building and garage; and

WHEREAS, the Town is demolishing and reconstructing the Highway Department buildings and taking related actions on the site in order to make the property more useful and accessible for municipal purposes, and

WHEREAS, in undertaking the said work, it is appropriate for the Town to address the issue of the applicable zoning and the necessity of obtaining land use approvals from the Village of Nelsonville; and

WHEREAS, in resolving conflicts between the zoning code of one municipality and the statutory authority of another municipality to perform designated public functions the appropriate analysis to be conducted is the so-called "County of Monroe Balancing Test" [See Matter of City of Rochester, 72 N.Y.2d 338 (1988)].

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board does hereby approve and adopt the annexed balancing analysis pertaining to applicability of the Village of Nelsonville Code to the Town's renovations to Town Highway Department property; and
2. That pursuant to the said analysis it is hereby determined that the Town Highway Department property project is exempt from the provisions of the Village Code regarding zoning and land use.

Councilman Van Tassel presented the foregoing resolution which was seconded by Councilman Flaherty,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting ___ AYE ___

John VanTassel, Councilman, voting ___ AYE ___

Robert Flaherty, Councilman, voting ___ AYE ___

Michael Leonard, Councilman, voting ___ AYE ___

Richard Shea, Supervisor, voting _____ AYE _____

Town of Philipstown:
Determination Concerning the Balancing of Public Interests
On The Proposed Town Highway Department Renovation Project.

The Town of Philipstown owns property in the Village of Nelsonville located at 50 Fishkill Road, on which the Town Highway Department Garage and facilities are located. The Town wishes to renovate the garage and to make related improvements on the site to make the property more accessible and useful for municipal purposes.

Since the Town Highway Department property is situated within the physical boundaries of the Village of Nelsonville, it is necessary and appropriate to address the issue of whether the Town Highway Department project is exempt from the provisions of the Village Code regarding zoning and land use approvals.

The New York Court of Appeals has endorsed a “balancing of public interests” test to determine whether a municipal project in another municipality is exempt from the local land use regulations thereof. Under this test the nature of land use involved (particularly the extent to which it serves the public interest) is weighed against the local interests served by requiring compliance with the host municipality's local land use regulations.

In the instance of the proposed Town Highway Department renovations, the project is clearly being undertaken for the public interest alone. It will allow for better service of the public, including Village residents. The Village's interest in requiring compliance with its local land use regulations is not so compelling as to outweigh the public need served by the project.

The Town, in exercise of its jurisdiction as municipal subdivision of the State of New York, determines that the balancing of public interests favors the Town's renovation project, and that the same is therefore exempt from the local zoning and land use regulations of the Village of Nelsonville.

7. Resolution authorizing the Town Clerk to advertise for the submission of public bids on the contract for Demolition of the Highway Department Garage. (Roll Call Vote)

RESOLUTION # - 2021

WHEREAS, the Town Board of the Town of Philipstown wishes to demolish the Highway Department Garage located at 50 Fishkill Rd, Cold Spring, New York 10516; and

WHEREAS, the said project is a public works project subject to competitive bidding under New York State law; and

WHEREAS, the Town Board has before it proposed bid specifications for the demolition work;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of the Town of Philipstown hereby authorizes issuance of a notice for public bids on the demolition of the Highway Department Garage; and
2. That the Town Highway Superintendent shall determine an appropriate due date for submission of public bids on the contract for demolition of the Highway Department Garage; and
3. That the Town Clerk shall publish the notice for public bids in the Town's Official Newspaper, post a copy on the Town's website and at her office, and maintain a copy in her office for review by vendors and the general public.

Councilman Flaherty presented the foregoing resolution which was seconded by Councilman Leonard,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting _____ AYE _____

John VanTassel, Councilman, voting _____ AYE _____

Robert Flaherty, Councilman, voting _____ AYE _____

Michael Leonard, Councilman, voting _____ AYE _____

Richard Shea, Supervisor, voting _____ AYE _____

- 8. Resolution accepting the proposal for Construction Management Services for the Town Highway Department Headquarters renovation project pre-construction phase from the Palombo Group in the amount of \$14,000.00 and authorizing Supervisor Shea to sign the related documents. (Nunc Pro Tunc)**

RESOLUTION # - 2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby accepts the proposal for Construction Management Services for the Town Highway Department Headquarters renovation project pre-construction phase from the Palombo Group in the amount of \$14,000.00 and authorizing Supervisor Shea to sign the related documents.

9. Schedule Workshops/Meetings.

- **Regular Monthly Meeting – July 8, 2021**

Councilman Van Tassel stated that the marijuana legislation needs to be discussed. He reported they received a letter from Steve Gaba suggesting they meet. He stated they need to make a decision as to how they are going to handle it. Councilman Van Tassel explained that if they opt out, it would be up to a permissive referendum in order to get it on the ballot at the next regular election to allow it to happen. Supervisor Shea stated the matter is complicated; they're going to generate revenue and some of that revenue will come to the municipality. He stated it gets a little complicated; permissive referendums are not an easy thing.

Councilwoman Farrell questioned if the pollinator garden at the Town Hall was going to be discussed. Supervisor Shea stated he would reach out to her.

The board chose July 21 as the tentative meeting date for a workshop with the Villages regarding marijuana legislation.

10. Code Enforcement Monthly Report

The Town Clerk read report, which is on file in the Town Clerks office.

11. Any other business that may come before the Town Board.

Councilwoman Farrell thanked both the Haldane School District and the Garrison School District for making the back to school experience both comfortable and safe.

Councilman Van Tassel mentioned that the Memorial Day parade did not go on as normal this year but he wanted to make note of the work that the veterans have still done in the town, putting the flags up at the cemetery. Hours are spent each year doing that and the Councilman wanted to recognize the veterans for it. Councilman Van Tassel also expressed his hope that the parade will be back next year.

Councilman Flaherty mentioned that the solar project at Recreation is moving ahead and there are some things the Supervisor needs to sign in order to move the project along.

Councilman Flaherty reported that as discussed at last month's meeting he was able to get new stone in around the pond at the dog park.

Councilman Flaherty encouraged the public to get out and donate blood as the blood supply here in New York has diminished greatly.

AUDIENCE

Resident Liz Armstrong stated there was discussion at a village meeting recently regarding Royal Carting and vouchers that may be available to the public. It was explained that this program has been around since 2017. Any resident of the Town of Philipstown can reach out to the Town Clerk's office to obtain a voucher for Royal Carting which is good for up to 500 lbs to be dropped off at their facility. It was clarified that this service is DROP OFF ONLY and Royal

will not pick up from your residence. Each household can have one voucher a year. This program replaced the townwide cleanup. Councilman Flaherty reported he is still looking into an e-waste program.

Megan Cotter stated that the Recreation Center has been discussing for years extending the time for pre-school to 2:00 pm and questioned where they are on that. Councilwoman Farrell stated she would raise the issue at the next Commission meeting. Mrs. Cotter stated there are several parents in the community who would consider sending their children there if the change were made. Councilman Van Tassel explained that there are a lot of factors in the decision and it is not as simple as just extending the time.

Betsy Calhoun expressed her interest on being on the Climate Task Force discussed earlier in the evening.

APPROVAL OF VOUCHERS

Councilman Van Tassel made a motion, seconded by Councilman Flaherty and unanimously carried that the General Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ & _____.

Councilman Flaherty made a motion, seconded by Councilwoman Farrell and unanimously carried that the Highway Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ & _____.

Councilman Leonard made a motion, seconded by Councilman Flaherty and unanimously carried that the CVPD Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVWD Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____.

ADJOURNMENT

There being no further business to discuss, Councilwoman Farrell made a motion, seconded by Councilman Flaherty, to close the monthly meeting at 8:32 p.m.

Respectfully submitted by,

Tara K. Percacciolo
Town Clerk

Bid Opening
June 30, 2021

The Town Clerk's Office held a Bid opening for the Highway Garage Demolition Project at the Town Hall, 238 Main Street, Cold Spring, N.Y. 10516. on the above date at 11:00 a.m.

The bid results are as follows:

BIDDER	BID AMOUNT	NON COLLUSION FORM ENCLOSED	BID BOND
Land Works Excavating Inc.	\$50,000.00	YES	5% of Bid Amount *Check Included*

Respectfully submitted by,

Kelly MacIntyre
Deputy Town Clerk

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the return of Escrow for Tony & Kim Ricci, 3315 Route 9, TM# 16.20-1-8.



Town of Philipstown
Planning Board
238 Main Street
P.O. Box 155
Cold Spring, NY 10516

MEMORANDUM

June 21, 2021

ATTN: Richard Shea
Town Board of Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, NY 10516

Re: Release of funds for 3315 Route 9, Tony & Kim Ricci TM# 16.20-1-8

Dear Supervisor Shea:

At the June 17, 2021 Town Planning Board meeting a motion was made by Kim Conner to okay the return of escrow to Tony & Kim Ricci and Peter Lewis seconded the motion. The motion carried unanimously.

I am requesting that any remaining escrow funds for processing and consultants' fees being held by the Town should be released back to the applicant at this time.

Sincerely,

Cheryl Rockett
Secretary to the Conservation, Planning and Zoning Boards

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the return of Escrow for Slopeline, LLC, TM# 16.-1-19, 16.-1-18, 16.-1-11, 16.11-1-11, 16.-1-12, 16.-1-15, 16.-1-14, 16.-1-3, 16.-1-20, 16.-1-17, 16.-1-16, 16.11-1-1, 16.11-1-2, 16.11-1-3 & 16.15-1-40.



Town of Philipstown
Planning Board
238 Main Street
P.O. Box 155
Cold Spring, NY 10516

MEMORANDUM

June 21, 2021

ATTN: Richard Shea
Town Board of Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, NY 10516

**Re: Release of funds for Slopeline, LLC TM# 16.-1-19, 16.-1-18, 16.-1-11 16.11-1-11, 16.-1-12,
16.-1-15, 16.-1-14, 16.-1-13, 16.-1-20, 16.-1-17, 16.-1-16, 16.11-1-1, 16.11-1-2, 16.11-1-3, 16.15-1-40**

Dear Supervisor Shea:

At the June 17, 2021 Town Planning Board meeting a motion was made by Peter Lewis to okay the return of escrow to The Scenic Hudson Land Trust, Inc. and Heidi Wendel seconded the motion. The motion carried unanimously.

I am requesting that any remaining escrow funds for processing and consultants' fees being held by the Town should be released back to the applicant at this time.

Sincerely,

Cheryl Rockett
Secretary to the Conservation, Planning and Zoning Boards

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the estimate submitted by G.M.I. Inc. for blinds for the Philipstown Town Hall in the amount of \$3960.00.

G.M.I. Inc.
1 Chips Lane
Fishkill, NY 12524

Estimate

Date	Estimate #
5/7/21	901622494-1

P 845-265-4911 Email: gmw@shadeshop.net
 F 845-265-4912 Website: www.shadeguy.com

Name / Address:
Phillipstown Town Hall Cold Spring NY 10516

Ship To:
 Phillipstown Town Hall
 Cold Spring NY 10516

Terms:	Net 30
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Project:	
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Item	Description	Qty	Cost	Total
Blinds	Project: Phillipstown Town Hall Ground Floor Wood Blinds Furnish and install 10 of new Unique Wholesale 2" wood blinds in color #420 Bright White as an alternate to Graber color #1683 due to pricing and availability. Please provide Sales Tax Exempt Information with Purchase Order.		3,960.00	3,960.00T

Subtotal	\$3,960.00
Sales Tax (8.375%)	\$331.65
Total	\$4,291.65

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Percacciolo to the Board of Assessment Review for a 5 year term which will expire on July 8, 2026.

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the MOU for the Hudson Valley Greenway Grant.



Hudson River Valley Greenway

Memorandum of Understanding Face Page

DATE: June 10, 2021

PROJECT

Philipstown Connector Trail Feasibility Study, as set forth in detail in Schedule 1.

GRANTEE

Town of Philipstown
238 Main Street
Cold Spring, NY 10516

GREENWAY

Greenway Conservancy for the Hudson River Valley, Inc.

Name: Scott Keller
Title: Executive Director
Telephone: (518) 473-3835
E-Mail: grants@hudsongreenway.ny.gov
Address: 625 Broadway – 4th Floor
Albany, New York 12233-2995

SPECIAL AWARD CONDITIONS

The Greenway’s funding of this project shall be acknowledged and the Greenway logo shall be displayed on all final products in order to receive payment, as set forth in section F.

If it is not already designated as a Greenway Trail, Grantee must request designation of their trail in order to receive final payment.

For this award all applicable provisions of the NYS Master Contract for Grants - Standard Terms and Conditions shall apply. The Contract may be found online at <https://grantsmanagement.ny.gov/manage-contracts#find-and-develop-a-contract>, and under Preview Contract click on Master Contract for Grants link. In such instances, if any conflicts arise between this MOU and the standard New York State contract, the provisions of the standard New York State contract shall take precedence

CONTRACT ID: 2021-P-05

CONTRACT TYPE:

Greenway Conservancy Trail Grant

CONTRACT PERIOD

From: June 10, 2021
To: Two years after the date of execution

FUNDING AMOUNT

\$ 37,100.00, (thirty-seven thousand one-hundred dollars)

GRANTEE TYPE:

A Municipal Corporation
 A 501(c)(3) Non-Profit Corporation

GRANTEE FEDERAL TAX ID #: 14-6002369

**CHIEF ELECTED/HEAD OF ORGANIZATION/
AUTHORIZED SIGNER**

Name: Richard Shea
Title: Supervisor
Telephone: 845-265-5200
E-Mail 1: supervisor@philipstown.com
correct as necessary

LEAD CONTACT


Name: Marianne Sullivan
Title: Co-Chair
Philipstown Trails Committee
Telephone: 206-251-0573
E-Mail 1: ms2489@columbia.edu
correct as necessary

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the latest parties' signature date written below:

For the GREENWAY:

For the GRANTEE:

Scott Keller
Executive Director
Greenway Conservancy for the
Hudson River Valley, Inc.



Hon. Richard Shea
Supervisor
Town of Philipstown

Date _____

Date 6/28/21

State of New York)
County of)
On this 28 day of June in the year 2021,
before me personally came
Richard Shea, to me known, and
known to me to be the person described in and who executed
the foregoing instrument and he/she acknowledged to me
that he/she executed the same.



Notary Public

LINDA M. VALENTINO
Notary Public, State of New York
No. 01VA6056840
Qualified in Putnam County
Commission Expires April 2, 2023

MEMORANDUM OF UNDERSTANDING

I. BACKGROUND

This Memorandum of Understanding (MOU) is between **GREENWAY**, a public benefit corporation organized pursuant to Article 44 of the Environmental Conservation Law and the **GRANTEE** as identified on the Face Page hereof.

II. PURPOSE

The purpose of this MOU is to provide assistance to the **GRANTEE** for the **PROJECT**, as set forth in Schedule 1.

III. STATEMENT OF MUTUAL INTEREST AND BENEFITS

The Greenway Conservancy for the Hudson River Valley is a public benefit corporation established by the Greenway Act of 1991 to continue New York State's commitment to the preservation, enhancement and development of the world-renowned scenic, natural, historic, cultural and recreational resources of the Hudson River Valley, while continuing to emphasize appropriate economic development activities and remaining consistent with the tradition of municipal home rule. One of the Conservancy's primary functions as set forth in the Greenway Act is to establish a Hudson River Valley Greenway Trail System that links cultural and historic sites, parks, open spaces and community centers, and provides public access to the Hudson River. This trail system is composed of multi-use trails, bicycle routes and a water trail. The Hudson River Valley Greenway Act authorizes the Conservancy to fund projects related to the development of the Trail System.

NOW THEREFORE, in consideration of the above premises, the parties agree as follows:

IV. THE GREENWAY

The **GREENWAY** shall provide financial assistance pursuant to this MOU.

The **GREENWAY** shall be responsible for enforcement of the provisions of this MOU and may refuse to authorize payment on any work performed where such work has not been performed with care, skill and diligence, and in accordance with applicable professional standards or where such work does not fulfill the letter or the intent of the provisions of this MOU.

V. THE GRANTEE

A. Description of Work Program.

The project elements are described in the scope of services, which is attached hereto as **Schedule 1**.

B. Matching Funds

The **GRANTEE** shall provide matching funds for this grant to be not less than the funds provided by the **GREENWAY**. Matching funds may include, but are not limited to, in-kind services (see Section V.D.), grants received and/or cash contributed as set forth in the project budget, which is attached hereto as **Schedule 1**.

Volunteer Hours: Please note that Greenway Conservancy Trail Grants awarded in 2015 and later may use a non-professional volunteer rate of \$29.19 per hour for 2018. After 2018, the current rate may be found at https://www.independentsector.org/volunteer_time under the section for New York State. Note: You have to provide your email address in order to see the NYS rate.

C. New York State Contract Provisions

For all MOUs in excess of twenty-five thousand dollars (\$25,000) all applicable provisions of the NYS Master Contract for Grants - Standard Terms and Conditions shall apply. The Contract may be found online at <http://grantsreform.ny.gov/>. In such instances, if any conflicts arise between this MOU and the standard New York State contract, the provisions of the standard New York State contract shall take precedence.

Affirmative Action/Equal Employment Opportunity

The Hudson River Valley Greenway is committed to programs of Affirmative Action. Article 15A of the Executive Law pertains to Minority and Women-owned Business Enterprises (MWBE) and Equal Employment Opportunity (EEO). State contracts in excess of \$25,000 must meet an MWBE participation goal of 30%, and EEO participation goal of 10%. Municipalities will be required to document and certify their compliance with these regulations.

Community Risk and Resiliency Act (CRRA)

The Community Risk and Resiliency Act (CRRA) of 2014, along with the Smart Growth Public Infrastructure Policy Act prohibits New York State agencies from approving, undertaking, supporting, or funding public infrastructure projects unless the projects are consistent with mitigation of future physical risk from sea-level rise, storm surges, and flooding. Your participation in this grant program is pursuant to this requirement and you acknowledge that if your project is one that seeks to build physical infrastructure it will be consistent with the criteria listed. Full information on the CRRA can be found at <https://www.dec.ny.gov/energy/102559.html>.

D. In-Kind Services

The **GRANTEE** shall provide, to the extent practicable, the **GREENWAY** with an accounting of actual volunteer time and time spent by other in-kind service providers if such time is to be applied to the match required under this MOU. Cash, force account labor, real property, and donated professional services, labor, equipment, supplies and materials, and other grants, including New York State grants, all can be used as the applicant's share of project costs. The entire share must be related to the project for which funds are requested, be fully documented, and fall entirely within the MOU term (see Section X). The **GREENWAY** shall require certification of donated professional services.

E. Use of Products Produced, Copyright, and Greenway Representation

Use of Products Produced: A draft of any documents, reports, studies, maps, signs, brochures etc. must be submitted to the **GREENWAY** for review prior to final production. When feasible, digital data shall be provided on a media and in a format suitable for use by the **GREENWAY**.

Grant of Rights: All rights, title, and interest to and including the rights of copyright in any reports, studies, photographs (and negatives), computer programs, websites, digital media, drawings, writings or other similar works or documents, along with all supporting data and materials (collectively the "Materials"), produced under this MOU will be owned jointly by the **GRANTEE** and **GREENWAY**.

Representations and Warranties: the **GRANTEE** represents and warrants that (i) the Materials will be originally and specifically developed by the **GRANTEE** for the **GREENWAY** in fulfillment of this Agreement; (ii) no part of the Materials will defame or libel, or infringe upon or violate any patent, copyright, trade secret, trademark, right of privacy or publicity, nondisclosure or any other proprietary or property rights of any third party; (iii) the **GRANTEE** is financially responsible and experienced in and competent to perform the type of work required hereunder, is familiar with all applicable laws, ordinances and regulations governing the work required hereunder; and is licensed pursuant to any applicable federal, state, or local licensing requirements;

and (iv) the **GRANTEE** has the full power and authority to enter into and perform this Agreement and to grant the rights granted hereunder.

F. Acknowledgement

All capital construction projects, final reports, maps, signs and documents shall note the financial contribution of the **GREENWAY** as follows: ("Funded in Part by a Grant from the Hudson River Valley Greenway") and the **GREENWAY** logo shall be displayed, which will be provided with your executed MOU and upon request. Final payment is contingent upon proof of final product displaying this acknowledgement.

G. Payments

(i) The **GRANTEE** shall submit Claims for Payments to the **GREENWAY** for payment of services performed. The Claim for Payment must be signed by either the signatory or lead contact. (ii) No advance payments will be provided to any **GRANTEE**. (iii) No payment under this MOU will be made by the **GREENWAY** to the **GRANTEE** unless proof of performance of required services, programs, or accomplishments is provided. Payment shall be made upon audit and approval of the **GREENWAY** of Claims for Payments executed by an authorized officer of the **GRANTEE**. (iv) Eligible expenditures for the Project are those expenditures which are identified in the attached Schedule 1 and which are made in accordance with the applicable appropriation authority, and which have been incurred within the term of the MOU. (v) Any cost overruns will not be paid by the **GREENWAY** and the **GREENWAY** is not committed to seeking additional appropriations or re-appropriation of funds and will not be responsible for the maintenance and operation of any facility which may be developed or equipment which may be purchased with the funds herein identified. (vi) If the **GRANTEE** fails to submit a final report within 30 days after the expiration of this MOU, further reimbursements may be withheld by the **GREENWAY**, and all funds previously paid under this MOU may be due and owing. (vii) The **GREENWAY** shall not be liable for any expenses or obligations arising after the MOU termination date.

The **GREENWAY** will notify the **GRANTEE** if the Claims for Payments is incomplete or deficient. Upon authorization, the **GREENWAY** will process the request for payment. Payments will only be made for amounts greater than or equal to 20% of the total grant.

H. Final Payment

The final payment, not to exceed 10% (ten percent) of the grant award, shall be retained by the **GREENWAY** until the **GREENWAY** deems the work program complete and upon receipt of a satisfactory final report and all necessary materials summarizing the project (see Section V.I.). Verification of project completion and, when applicable, adoption of plans by the governing body, is required prior to the issuing of final payment.

I. Final Report

GRANTEE is required to submit a final report to receive final payment. The final report shall include verification of the completion of the project. Elements of the final report may include, but are not limited to, a narrative; copies of adopted plans, reports, or other publications acknowledging **GREENWAY** support and containing the **GREENWAY** logo (see Section V.F.); proof of formal adoption of plans by local government grantees; before and after photographs; sketches; maps; slides; engineering designs; and printed materials containing the **GREENWAY** logo and any other materials produced fully or in part with grant funds. Electronic (pdf) reports must adhere to Web Content Accessibility Guidelines (WCAG) 2.0. WCAG 2.0 Guidelines are available here: <http://www.w3.org/TR/WCAG20/>. Electronic Final reports are preferred, but paper copies are acceptable. Submitted documents must contain a copy of publications or photographs of any products including trails, kiosks and other interpretive structures produced using **GREENWAY** funds.

I. Consultants

The **GRANTEE** shall provide the **GREENWAY** with copies of any Request for Proposal (RFP) or of Request for Qualifications (RFQ) for consulting services related to this agreement. The **GRANTEE** shall notify the **GREENWAY** when a consultant has been selected.

Consultants or contractors engaged by the **GRANTEE** to carry out any part of the work program shall be the agents of the **GRANTEE**. There shall be no obligation between the **GREENWAY** and such agents. The **GRANTEE** agrees to comply with any and all of its adopted procurement policies with regard to the engagement of such agents and contractors, as well as all applicable state and federal requirements.

K. Expenditure Categories

Expenditures per cost category or line item may exceed the amounts indicated in the project budget up to ten percent (10%) or one thousand dollars (\$1,000), whichever is greater, without approval of the **GREENWAY**, provided that the Total Grant Funds and Total Matching Funds as set forth in **Schedule 1** are not changed. Any expenditure in excess of such 10% or \$1,000 or any change to the Total Grant Funds or Total Matching Funds shall, at the sole discretion of the Greenway, require either an amendment to the Agreement as set forth in Section VII or written approval from the Greenway.

L. Record Keeping and Reporting

The **GRANTEE** will maintain accurate records of expenditures for a period of three years after the project is completed. The **GREENWAY** may, for a period of three years after project completion, inspect the financial records related to the project.

M. Re-Granting

The **GRANTEE** may not use any grant funds to re-grant to individuals or other organizations.

N. Permits

The **GRANTEE** is responsible for and must acquire any and all federal, state and local permits required for the project. All new construction projects must meet the 2010 American's with Disabilities (ADA) Design Standards http://www.ada.gov/2010ADASTandards_index.htm.

O. Certification Regarding Conflict of Interest and Financial Standing

Please note: Under NYS law, all not-for-profit corporations entering into a contract under this program will be required to sign a certification indicating that there is no conflict of interest, that the organization is in good financial standing, and that the funds will be used solely for public purposes.

VI. Completion of Agreement

No later than thirty days prior to the expiration date of this agreement, the **GRANTEE** shall

A. Notify the **GREENWAY** in writing that work will be completed pursuant to the term of the agreement.

OR

B. Present the **GREENWAY** with a proposed timetable for completion of any outstanding components of the scope of work beyond the agreement expiration date, and request a specific time extension during which time the project(s) will be completed.

OR

C. Notify the **GREENWAY** in writing that the **GRANTEE** is terminating the agreement and releases any remaining funds.

VII. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE SAID PARTIES THAT:

This MOU may only be modified, superseded or extended in writing and by mutual agreement of the **GREENWAY**, and the **GRANTEE**.

VIII. NOTICES

A. All notices permitted or required hereunder shall be in writing and shall be transmitted either:

- (i) via certified or registered United States mail, return receipt requested;
- (ii) by personal delivery;
- (iii) by expedited delivery service; or
- (iv) by e-mail.

Such notices shall be addressed to the parties indicated on the Face Page hereof or to such different addresses as the parties may from time-to-time designate.

B. Any such notice shall be deemed to have been given either at the time of personal delivery or, in the case of expedited delivery service or certified or registered United States mail, as of the date of first attempted delivery at the address and in the manner provided herein, or in the case of email, upon receipt.

C. The parties may, from time to time, specify any new or different address in the United States as their address for purpose of receiving notice under this Agreement by giving fifteen (15) days written notice to the other party sent in accordance herewith. The parties agree to mutually designate individuals as their respective representatives for the purposes of receiving notices under this Agreement. Additional individuals may be designated in writing by the parties for purposes of implementation and administration/billing, resolving issues and problems and/or for dispute resolution.

IX. Special Award Conditions

Special Award Conditions are identified on the Face Page hereof.

X. Effective Date and MOU Term

This MOU shall be effective when it is fully executed. The term of the MOU is identified on the Face Page hereof. The date of execution is the latest parties' signature date under the **In Witness Whereof** section identified on the Face Page hereof.

Schedule 1

Scope of Services and Budget



Hudson River Valley Greenway

KEVIN M. BURKE
Chairman
Greenway Conservancy

BARNABAS MCHENRY
Chairman
Greenway Council

SCOTT KELLER
Executive Director

Greenway Conservancy for the Hudson River Valley Trail Grant Program Application

Note: You must save this form to your computer before filling it out. Forms must be completed using Adobe Acrobat 7.0 or higher.

PART A—PROJECT CATEGORY

Trail Type (check **only** one): On-Land Water Trail

Check the **one** category that best fits your project:

Trail Construction Trail Rehabilitation or Improvement

Trail Planning or Design Trail Education or Interpretation

PART B—GENERAL PROJECT AND APPLICANT INFORMATION

1. Project Name: Philipstown Connector Trail Feasibility Study

2. Lead Applicant Organization or Municipality:

Town of Philipstown

In County: Putnam

3. Co-Applicant(s) (if any):

Philipstown Trails Committee

4. Project Location: County/Countries Putnam

City/Town/Village(s) Cold Spring, Garrison, Town of Philipstown

Project Site Address: Philipstown Town Hall 238 Main St.

City/Town/Village: Cold Spring State: NY Zip Code: 10516

5. Federal ID#: 146002369 Charities Registration (if not-for-profit):

1

Applications must be received by close of business on deadline. 2021 deadlines are May 7, Sep 10, & Nov 8.

**Applicant Match includes cash, in-kind services and other monies from eligible grants and must match or exceed Greenway Funds Requested.*

***Other Funding includes federal, state, and other grants not reflected in Applicant Match.*

6. Applicant's Interest in Property (e.g. own, lease, easement, etc.): None

7. Legislative Districts: Senate: 41 Assembly: 95

8. Check category of Lead Applicant: Municipality Not-for-Profit Corporation

***All not-for-profits must include a copy of their IRS Determination Letter and latest audit, or their latest financial statement if not audited.**

9. Signatory and Lead Contact Information

Signatory of Lead Applicant Organization

Name: Richard Shea

Title: Philipstown Supervisor

Mailing Address: 238 Main St.

City: Cold Spring State: NY Zip: 10516

Phone: 845-265-5200

Email: supervisor@philipstown.com

Lead Contact Person (if different from Signatory):

Name: Marianne Sullivan

Title: Co-Chair, Philipstown Trails Committee

Mailing Address: 19 Avery Rd.

City: Garrison State: NY Zip: 10524

Phone: 206-251-0573

Email: ms2489@columbia.edu

PART C—PROJECT DESCRIPTION

Project connects to New York Empire State Trail (Education/Interpretation projects not eligible)

Project Description

Please provide a brief project description, which addresses all relevant project issues, including how your project fits one of the Project Category priorities in the Trail Grant Program Guidelines page 5, and how it addresses any of the Additional Criteria. Detail how the project connects to the New York Empire State Trail, if applicable. The narrative must also explain how the project will promote at least one or more of the Greenway Criteria. A 1-page narrative is preferred; however, you may attach additional pages. Minimum font size 10 point Narrative must not exceed 3 pages.

The Philipstown Trails Committee (PTC), with the Town of Philipstown as its lead applicant, is seeking funding for a feasibility study/action plan of the Philipstown Connector Trail (PCT), a multi-use trail that would connect the Village of Cold Spring to the Garrison train station. This is the next phase of a resident-led project to facilitate non-motorized transportation in Philipstown, NY, specifically biking and walking. This project aligns with local, regional, and state recreational, public health, and climate change mitigation goals.

Under Category #2 (Trail Planning or Design) of the Greenway Conservancy for the Hudson River Valley Trail Grant program, we are seeking \$37,100 to hire a consulting firm to develop a feasibility study/action plan (please see Weston & Sampson proposal in supporting documents). This proposal has its origins in a 2017 grassroots community-wide prioritization process facilitated by the Ecological Citizen's Project (ECP) in which over 750 Philipstown residents participated. Community participants ranked safe biking and walking trails as their top priority.

The PTC formed in January 2018 to articulate a vision and plan for building multi-use trails and promoting non-motorized transportation in Philipstown. In 2018 we held community brainstorming meetings to determine the types of biking and walking trails community members envisioned. The clear priority community members articulated was for safe, off-road, multi-use trails that would connect important community locations.

In the fall of 2018, the PTC was awarded a technical assistance grant from the National Park Service (NPS) Rivers, Trails & Conservation Assistance Program. With NPS technical assistance the PTC has worked to increase community interest in a multi-use trail, has met with stakeholders and local experts, conducted research, and explored possible routes. We have held several "walking meetings" where we have walked portions of potential PCT routes and photographed and taken notes on existing trail conditions (Please see: "Attachment, Exploring Trail Alternatives Linking Cold Spring, NY to Garrison, NY"). The PTC has identified several possible alternatives for locating the PCT. The PTC presented these alternatives to the Town Board in February 2021 (see Highlands Current article in supporting documents). Our next step is to assess the feasibility of identified routes.

The PCT will begin in the Village of Cold Spring, NY at the train station and connect with the Garrison, NY train station and the nearby Philipstown Recreation Center. Between these anchor points, the PCT will connect other important community cultural locations, and numerous points of educational, heritage and recreational interest (See Vision map in supporting documents).

Conservancy Trail Grant Criteria, Category 2: This project fulfills several of the criteria for funding under Category 2 of the Conservancy Trail Grant Program.

First, the project develops a plan for a new segment of the Greenway Trail provisionally called the Philipstown Connector Trail (PCT), an approximately five mile trail that will connect the Cold Spring train station with the Garrison train station. The PCT will run near or along the Hudson River, in the western portion of Putnam County, where there is an identified gap in the East Shore Greenway Trail.

Second, the PCT will connect with the Empire State Trail (EST) via the Hudson Highlands Fjord Trail and Beacon Line (see map in supporting documents).

Third, we anticipate the PCT will connect to other **Greenway Trails** in western Putnam County, including the Boscobel Woodland Trail, Arden Point, Glenclyffe Loop, Indian Brook Falls/Avery Rd., the North Redoubt Trail, Sugarloaf Hill and Osborn Loop Trail, and the Hudson Fjord Trail. Further, the PCT would be an alternative to State Bike Route 9, a key part of the Greenway land trail system in Philipstown. This bike route, which runs along State Route 9D and State Route 9 through Philipstown, is unsafe for cyclists and pedestrians. These roads are often busy with fast moving cars and trucks, have limited shoulders, and contain no designated lane for cyclists. The need for a safer and more broadly-accessible transportation option has been noted both in state and local planning efforts going back more than a decade. Fourth, the PCT would connect Hudson Valley residents to a significant number of **cultural, heritage and recreational sites** such as West Point Foundry Preserve, Boscobel House and Gardens, Constitution Marsh Audubon Center and Sanctuary, the Cold Spring Farmer's Market, Philipstown Park, the Philipstown Recreation Center, as well as the Greenway Trails noted above. The connection to the Hudson Highlands Fjord Trail would provide non-motorized access to the Hudson Highlands area. Fifth, included in our Feasibility Study/Action Plan will be a plan for maintenance and inclusion of community groups as trail stewards.

Promotion of Greenway criteria: This project promotes a number of Greenway criteria described below.

Natural and Cultural Resources Protection: Providing a safe way to engage in non-motorized transportation will reduce pollution from motor vehicles and contribute to natural resource protection. The 2020 Town of Philipstown GHG emissions inventory completed by the ECP, ICLEI-USA and the Philipstown Climate Smart Community task force revealed that on-road motorized transportation by Philipstown residents produces 32,048 MTCO_{2e} emissions per year (nearly 17% of all community GHG emissions) - for each mile of local motorized travel avoided emissions would be reduced by 447g CO_{2e}. The train station connections may help to decrease tourist travel to our region by motor vehicle.

Regional Planning: The PTC is engaged with other groups working on regional trail planning. This project aligns with Scenic Hudson's work to revitalize the Arden Point and Glenclyffe trails near the Philipstown Recreation Center and could dovetail with their future goal of connecting to the Castle Rock State Unique Area on the east side of 9D. We have also met with the planners of the Fjord Trail to learn about how our efforts would be complementary. This project also aligns with regional sustainable economic development and tourism initiatives and the Climate Smart Communities program (both detailed in next section).

Economic Development: Well-planned and well-used biking and walking trails generate significant net economic benefits, including positive economic impacts, job creation, and decreased health care costs. A significant concern in the Cold Spring/Garrison community is promoting sustainable economic development as our area draws hundreds of thousands of outdoor recreation seekers to the Hudson Highlands and Fahnestock State Parks each year. The PCT has the potential to reduce reliance on motorized transportation along the 9D corridor, contributing to more sustainable tourism and economic development.

Public Access: The PCT would increase public access to the Hudson River at West Point Foundry Preserve since the route will start at the Cold Spring train station and run south through the Preserve. We will evaluate the feasibility of PCT routes that would either connect with the Hudson River near Constitution Marsh Audubon Center and Sanctuary, which is a New York State Bird Conservation Area, or pass through the Preserve and then run parallel with Route 9D to continue south. A river route will be evaluated in the context of this area's importance as a bird habitat and private versus public property ownership and boundaries. The PCT would increase public access to other important regional and local resources such as Boscobel House and Gardens, Philipstown Park and other Greenway Trails.

Heritage and Environmental Education: The PCT would increase awareness for both residents and tourists of the Hudson River Valley's unique resources. The PCT would run through an area of Putnam County that is known for its scenic beauty. State Route 9D through Philipstown is designated a scenic byway, the Hudson Highlands region in which the PCT is located is also designated as a Scenic Area of Statewide Significance. The area is also well known for its natural resources including Indian Brook, Philipse Brook, several waterfalls, Constitution Marsh, and state and town parks. The PCT would also connect with numerous historical resources such as the West Point Foundry Preserve and Boscobel House and Gardens.

Additional Criteria: The proposed project is also consistent with a number of the additional criteria prioritized by the Greenway Conservancy Trail grant program.

Climate Change Adaptation and Mitigation and Alternative Transportation: One of the PTC's key goals is to provide access to alternative, non-motorized transportation to reduce emissions of greenhouse gases. In 2020 Philipstown Climate Smart Communities completed a greenhouse gas inventory and in March, 2021 Philipstown

became a bronze certified Climate Smart Community. The greenhouse gas inventory identified that on-road transportation is responsible for 16.1% of Philipstown's greenhouse gas emissions. Hence, providing alternative transportation has the potential to greatly reduce emissions. The PCT will also foster a more active community. This stands to reduce greenhouse gas emissions still further by reducing the demand for healthcare services, which contributed significantly to the 19.9% of emissions that result from services purchased by Philipstown residents. The average age of residents is 47 compared to 37 nationally and older residents are especially vulnerable to cardiovascular disease and diabetes. Major risk factors for these conditions are overweight/obesity and lack of physical activity.

Planning Documentation: This project fits within the purview of local, regional and statewide plans.

Philipstown Community Congress (2017): this project was voted the number one community priority in a grassroots community process which included community presentations, discussions and voting.

Philipstown Comprehensive Plan (2006 & 2020 draft update): the 2006 plan included goals related to 9D improvements and developing additional biking paths that would connect different parts of the community. The 2020 Comprehensive Plan is attentive to climate change mitigation and adaptation issues, includes a Complete Streets framework for inclusive transportation planning, and expands objectives aimed at increasing safe biking and walking opportunities.

Hudson River Valley Greenway Trail Connections Plan (2018): the PCT will be located in an area identified as a gap in the East Shore Trail in western Putnam County.

Mid-Hudson Regional Sustainability Plan (2013): This project aligns with the Regional Sustainability Plan as it advocates for increasing biking and walking to promote sustainable, non-polluting forms of transportation.

Climate Smart Communities Plan: In March 2021 Philipstown became a bronze certified Climate Smart Community. Strategies to reduce on-road transportation and resident consumption of healthcare services will be a fundamental part of Philipstown's Climate Action Plan setting annual targets for reduced community emissions, with increased biking and walking options and key recommendation in the 2020 Philipstown Greenhouse Gas Inventory report. The PTC has been working closely with the Philipstown Climate Smart Communities Program which intends to develop a biking and walking master plan for the Town in the near future. The PCT is viewed by Climate Smart Communities and the Trails Committee as a foundational part of a larger master plan, as it will make a key north south connection between Garrison and Cold Spring and link important community resources.

New York State Department of Transportation Route 9D Scenic Byway Corridor Management Plan (2006): This plan established a goal to "develop a separated multi-use path for non-motorized transportation and recreation" along the portion of 9D from the Bear Mountain Bridge to Cold Spring.

New York Age-Friendly Initiative (2017): New York State was the first in the US to become an Age-Friendly state in 2017. Age-Friendly states plan for the growth of aging populations and endorse AARP's principles for healthy community design, which includes Complete Streets and increasing transportation options including biking and walking to increase independence and healthy living across the age span. Philipstown has a relatively older and aging population.

Community Participation: This project has been entirely developed by volunteer labor to date with the exception of technical assistance provided by the National Park Service. The idea developed out of the community prioritization process facilitated by ECP. Membership in the PTC is open to all interested community members. Since 2018, we have held a number of public outreach meetings, and host an annual Philipstown Bikes Day to promote safe biking for people of all ages in Philipstown. We will also be developing a website and our social media presence to further community participation and communication.

ADA: Ensuring the PCT's compliance with the Americans with Disabilities Act will be part of the feasibility study.

Regional Economic Development Councils

The Mid-Hudson Regional Economic Development Council's overall goal of creating "livable," "sustainable" and "vibrant" communities aligns with this proposal. The ECP partnered with the Town of Philipstown to raise public and private funds to complete the 2020 Philipstown GHG Inventory, including a \$9,670 grant in 2019 from the Mid-Hudson Regional Economic Development Council. The specific Mid-Hudson Regional Economic Council goals and objective with which this project aligns are listed in the application.

The project is located in a Greenway Compact Community.

PART D— WORK PROGRAM & TIME LINE

Work Program & Time Line: Briefly list the proposed work program by task or phase, associated with the project to be funded under this grant request. This grant can only cover work performed and completed after the award date. This date also applies to all match counted toward awards.

Project Start Date: June 10, 2021

Expected Project Completion Date: June 9, 2022

	<u>Description</u>	<u>Start Date</u>	<u>Completion Date</u>
Phase/Task 1:	Phase A Kickoff, Scheduling, Planning, Development of Detailed Workplan	<u>6/10</u>	<u>7/31</u>
Phase/Task 2:	Phase B Existing Conditions Inventory: Research, Mapping and Field Reconnaissance	<u>8/1</u>	<u>11/30</u>
Phase/Task 3:	Phase C Alternatives Analysis and Review	<u>12/1</u>	<u>1/31</u>
Phase/Task 4:	Phase C2 Community/Property Owner Outreach led by Trails Committee	<u>12/1</u>	<u>1/31</u>
Phase/Task 5:	Phase D Concept Development	<u>2/1</u>	<u>3/31</u>
Phase/Task 6:	Phase E Master Plan Feasibility Study Document	<u>4/1</u>	<u>6/9</u>
Phase/Task 7:	Phase F Community Discussions and Engagement led by Trails Committee	<u>4/1</u>	<u>6/9</u>
Phase/Task 8:		<u> </u>	<u> </u>
Phase/Task 9:		<u> </u>	<u> </u>
Phase/Task 10:		<u> </u>	<u> </u>

Budget: For your application to be considered complete and accepted, you must fill out the Budget Summary Excel file. Please send this Excel file. Do not print out and scan.

Community Risk and Resiliency Act (CRRA)

The Community Risk and Resiliency Act (CRRA) of 2014, along with the Smart Growth Public Infrastructure Policy Act prohibits New York State agencies from approving, undertaking, supporting, or funding public infrastructure projects unless the projects are consistent with mitigation of future physical risk from sea-level rise, storm surges, and flooding. Your participation in this grant program is pursuant to this requirement and you acknowledge that if your project is one that seeks to build physical infrastructure it will be consistent with the criteria listed. Full information on the CRRA can be found at <https://www.dec.ny.gov/energy/102559.html>.



Check here to acknowledge the above.

Environmental/Historic/Coastal Consistency Reviews

Does the project require a permit approval or funding from any other governmental agency (federal, state or local)?

No Yes If "yes", list the agency(ies) and permit/approvals:

SEQRA Status – Please select the appropriate action type:

Type 1 Type 2 Unlisted

For further guidance, see <http://www.dec.ny.gov/permits/6203.html>

If the project is a Type I or Unlisted Action, please attach the Environmental Assessment Form

If a Determination of Significance has been established, what was the determination?

Regional Economic Development Council Strategic Plans

Please check the Regional Economic Development Council(s) in which the project will take place: (For guidance, please see <http://regionalcouncils.ny.gov>)

Capital Region Mid-Hudson Region New York City

Please list the specific numbers of the goals and strategies of the region's strategic plan that your project will help implement:

X, X1, X1C, XIII, XIII 2 & 4

Municipal/Board Grant Request Resolution*:

An approved municipal or non-profit board resolution authorizing and endorsing this grant application must be provided before the application can be considered complete. A sample municipal resolution and not for profit certification/resolution are provided in the guidelines.

*Note: If your Board does not meet until after the application deadline, please complete the following: The municipal board will be considering a resolution for this project to be voted on the following date:

The resolution will be sent to the Greenway office within 48 hours of this meeting date

Certification: Please read and sign the following. Digital signatures are acceptable. Unsigned applications will not be considered for funding

"I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal law

Name: Richard Shea Title: Supervisor

Signature: Richard Shea Date: 5/6/2021

Resolution # -2021

Resolution approving application to Hudson River Valley Greenway for a grant under the Greenway Conservancy Trail Grant Program

WHEREAS, the Town of Philipstown is applying to the Hudson River Valley Greenway for a grant under the Greenway Conservancy Trail Grant Program for a project entitled Philipstown Trunkline Trail to be located in the Town of Philipstown,

WHEREAS, the grant application requires the applicant municipality to obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located;

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Town of Philipstown does hereby approve and endorse the application for a grant under the 2021 Greenway Conservancy Small Grant Program, for a project known as Philipstown Trunkline Trail and located within this community.

Councilman Leonard presented the foregoing resolution which was seconded by Councilman Flaherty,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting _____ AYE _____

John VanTassel, Councilman, voting _____ AYE _____

Robert Flaherty, Councilman, voting _____ AYE _____

Michael Leonard, Councilman, voting _____ AYE _____

Richard Shea, Supervisor, voting _____ AYE _____

CERTIFICATION

I, **Tara K. Percacciolo**, the duly qualified and acting Town Clerk of the Town of Philipstown, Putnam County, New York, do hereby certify that attached hereto is a true and correct copy of

an extract from the minutes of the Monthly Meeting of the Town Board of the Town of Philipstown, held on May 6, 2021, and that the Resolution set forth herein is a true and correct copy of the Resolution of the Town Board of said Town adopted at said meeting.

I FURTHER CERTIFY that pursuant to section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the said

Town, this 6th day of May, 2021.

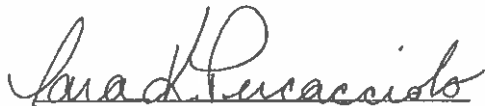


Tara K. Percacciolo

TOWN CLERK

(seal)

A true copy of this Resolution was filed in the Office of the Town Clerk on May 6, 2021.



Tara K. Percacciolo

TOWN CLERK

Hudson River Valley Greenway or National Heritage Area Grant Application Budget Request

Fill in all expenses associated with the project using the **Funds Requested** and **Match** tabs.
The math is done for you! Numbers entered in any tab will automatically total here. You cannot enter anything on this page.

Project Costs	Funds Requested	Match	Outside Funds	Total
Contractual/Professional*	\$37,100.00	\$0.00	N/A	\$37,100.00
Equipment/Supplies/Materials*	\$0.00	\$0.00	N/A	\$0.00
Construction*	\$0.00	\$0.00	N/A	\$0.00
Land Acquisition*	N/A	\$0.00	N/A	\$0.00
In-Kind Services*	N/A	\$37,216.65	N/A	\$37,216.65
Outside Funding*	N/A	N/A	\$0.00	\$0.00
Totals*	\$37,100.00	\$37,216.65	\$0.00	\$74,316.65

Total Requested	+		=	
Total Requested		\$37,100.00		\$74,316.65
Total Match		\$37,216.65		\$74,316.65
Total Match must	equal	\$37,216.65		\$74,316.65
or exceed	Total			
Requested				

*Will automatically total from respective worksheet

Funds Requested

Contractual/Professional Services Vendors

(Your municipal/organization staff salaries not allowed)

	Amounts
Vendor or Service> Weston and Sampson, Phase A: Kick-off Meeting	\$2,500.00 <Fill in
Vendor or Service> Weston and Sampson, Phase B: Existing Conditions Inventory	\$9,500.00 <Fill in
Vendor or Service> Weston and Sampson, Phase C: Alternatives Analysis	\$8,600.00 <Fill in
Vendor or Service> Weston and Sampson, Phase D: Concept Development	\$7,700.00 <Fill in
Vendor or Service> Weston and Sampson, Phase E: Master Plan/Feasibility Study Doc.	\$5,800.00 <Fill in
Vendor or Service> Weston and Sampson, Reimbursable Expenses	\$1,000.00 <Fill in
Vendor or Service> Weston and Sampson, Phase F: Tech. Expertise, public engagement	\$2,000.00 <Fill in
Sub-Total Contractual/Professional Services*	\$37,100.00 <Will auto-total

Equipment/Supplies/Materials

Amounts

Specify>	<Fill in
Specify>	<Fill in
Specify>	<Fill in
Specify>	<Fill in
Specify>	<Fill in
Sub-Total Equipment/Supplies/Materials*	\$0.00 <Will auto-total

Construction Vendors

(Your municipal/organization staff salaries not allowed)

	Amounts
Vendor or Service>	<Fill in
Vendor or Service>	<Fill in
Vendor or Service>	<Fill in
Vendor or Service>	<Fill in
Vendor or Service>	<Fill in
Sub-Total Construction*	\$0.00 <Will auto-total

Total Funds Requested*

\$37,100.00 <Will auto-total

*Will automatically transfer to the correct location on Totals tab.

Your Match, Section 1: Cash

Use section 1 and 2 to document amounts used to match Funds Requested.
 You must provide at least \$1 in Match (Cash and/or In-Kind) for every \$1 of Funds Requested.
 Note: NYS Environmental Protection Fund money cannot be used as match for Greenway Trail Grants.
 Note: Federal funds cannot be used as match for Heritage Development Grants.

Contractual/Professional Services Vendors		Amounts
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Sub-Total Contractual/Professional Services*		\$0.00 <Will auto-total

Equipment/Supplies/Materials		Amounts
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Sub-Total Equipment/Supplies/Materials*		\$0.00 <Will auto-total

Construction Vendors		Amounts
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Sub-Total Construction*		\$0.00 <Will auto-total

Land Acquisition		Amounts
Specify>		<Fill in
Sub-Total Land Acquisition*		\$0.00 <Will auto-total

*Will automatically transfer to the correct location on Totals tab.

Your Match, Section 2: In-Kind

In-Kind Services		
Job title>	PTC Communications Director	<Fill in job title
Rate of Pay>	\$75.00	<Fill in rate of pay
Total Hours>	24.00	<Fill in hours
Budget detail	2 hours per month - Community outreach, social media, press	
Total Salary 1	\$1,800.00	<Will auto-total

Job title>	PTC Website Developer	<Fill in job title
Rate of Pay>	\$100.00	<Fill in rate of pay
Total Hours>	60.00	<Fill in hours
Budget detail	60 hours - Website design, development, and maintenance	
Total Salary 2	\$6,000.00	<Will auto-total

Job title>	PTC GIS Specialist	<Fill in job title
Rate of Pay>	\$125.00	<Fill in rate of pay
Total Hours>	24.00	<Fill in hours
Budget details	2 hours per month - trails mapping	
Total Salary 3	\$3,000.00	<Will auto-total

Job title>	PTC Legal + Property Title Research	<Fill in job title
Rate of Pay>	\$100.00	<Fill in rate of pay
Total Hours>	48.00	<Fill in hours
Budget details	4 hours per month - legal advice, property title research	
Total Salary 4	\$4,800.00	<Will auto-total

Job title>	PTC Chair	<Fill in job title
Rate of Pay>	\$50.00	<Fill in rate of pay
Total Hours>	120.00	<Fill in hours
Budget details	10 hours per month - monthly meeting planning and coord.	
Total Salary 5	\$6,000.00	<Will auto-total

General Volunteer Hours (New York rate of \$30.18 per IndependentSector.org)		
Total Hours>	535.00	<Fill in general hours
Budget details	330 hours - PTC member meeting participation: 80 hours -	

Philipstown Bikes Day planning and event management; 120 hours - Property owner outreach and meetings (30 properties x 2 PTC members x 2 hours per meeting); 64 hours - Public outreach events to key community stakeholder organizations

\$15,616.65 <Will auto-total

Sub-total In-Kind Services*

\$37,216.65 <Will auto-total

Total Match*

\$37,216.65 <Will auto-total

*Will automatically transfer to the correct location on Totals tab.

Outside Funds

Use this section to document funds *not being used as match*, but that are necessary in order to complete the project. Only document spending *outside of and in addition to* those in *Funds Requested and Match*. Tell us if your organization has already secured these funds or not. There is space for up to three items.

	Describe the source of these funds	Amount	
Specify>	<input type="text"/>	<input type="text"/>	<Fill in amount
	What is the status of these funds?		
Choose>	<input type="text"/>		
	What will these funds be used for?		
Specify>	<input type="text"/>		

	Describe the source of these funds	Amount	
Specify>	<input type="text"/>	<input type="text"/>	<Fill in amount
	What is the status of these funds?		
Choose>	<input type="text"/>		
	What will these funds be used for?		
Specify>	<input type="text"/>		

	Describe the source of these funds	Amount	
Specify>	<input type="text"/>	<input type="text"/>	<Fill in amount
	What is the status of these funds?		
Choose>	<input type="text"/>		
	What will these funds be used for?		
Specify>	<input type="text"/>		

Total Outside Funds*

\$0.00 <Will auto-total

*Will automatically transfer to the correct location on Totals tab.

Revised April 20, 2021

Chris Sandlund
Philipstown Trails Committee

Re: **Philipstown Trail Master Plan & Feasibility Study**

Dear Ms. McCreery:

Weston & Sampson PE, LS, LA, P.C. (Weston & Sampson) is pleased to present our proposal to the Philipstown Trails Committee (Client) for professional services in connection with the Philipstown Trail Master Plan and Feasibility Study Project in Town of Philipstown, New York.

Project Context

The Philipstown Trail Committee has a mission of promoting healthy living and creating a greater sense of community by encouraging residents and visitors to walk or bike (instead of drive) to frequently used local sites.

The Committee has been exploring the possibility of creating a trail system along the Hudson River from the Cold Springs Metro-North Train Station south to the Garrison Metro North Train Station in Philipstown, New York. The project area consists of approximately 4.0 miles between the two train stations and the majority of the proposed route would pass through institutionally owned properties, including conservation organizations, non-profit organizations, schools, churches, and state and town owned lands open to the public.

The proposed alignment would link schools, libraries and some of the area's most important landmarks, including the Metro-North train stations, the Constitution Marsh Audubon Center, and the historic Boscobel, where the Hudson Valley Shakespeare Festival and the Cold Spring Farmers Market run during the summer.

Based upon your request and our understanding of the Project, Weston & Sampson proposes the following scope of work for the first phase of the alignment:

SCOPE OF SERVICES

Phase A | Kickoff Meeting

At the outset of the project, we propose to conduct a kick-off meeting with the Trails Committee and key project stakeholders to review project expectations, options, timelines, public outreach strategy, and scheduling. In addition, we will review and discuss any project requirements or constraints.

Deliverables:

- Kick-off meeting minutes
- Monthly conference calls with the project committee
- Monthly progress reports

Phase B | Existing Conditions Inventory

This task will include completing an inventory and analysis of the existing conditions within the project area.

Task B1 – Base Mapping Preparation: Weston & Sampson will develop base maps for the project area using available GIS and aerial photography data from the Town, State, public domain aerial photography, and other suitable sources. The base maps will be produced at an appropriate scale and detail for use in the feasibility stage of trail development. To complete the existing conditions inventory of the project area, we will use the following spatial data:

- Property Information: tax parcel boundaries, ownership information, land uses, zoning classifications, right-of-way boundaries, and protected parcels within the study area. (To be provided by Trail Committee)
- Existing trails, sidewalks, roadways and transportation corridors in the vicinity of the study area.

- A list of recreational, conservation, and other public properties within reasonable connection distance to the potential alignment. (To be provided by Trail Committee)
- A list of businesses within reasonable connection distance to the potential alignment that might benefit from such a connection. (To be provided by Trail Committee)
- Historic resources: historic structures and districts, and cultural/archaeological resources
- Aquatic resources: ponds, streams, wetlands, floodplains (state and federal)
- Environmental resources: vegetation, specials of concern or sensitive habitat, invasive species, rock outcroppings, erosion/drainage
- Soils: soil classifications, including hydric soils and soils with a high water table
- Flood hazards and soils identified as frequently flooding
- Topography: elevation, slope, and contours derived from high-resolution one meter DEMs
- Utilities: water, sanitary sewers, electrical and gas lines, telephone, etc.
- Gather existing roadway data, including traffic volumes, crash data, existing roadway widths and conditions, and right-of-way data as available for corridors within the study area.

Task B2 - Field Reconnaissance: Weston & Sampson will conduct a site visit and perform an initial site investigation to observe the general site conditions, potential routes, environmental and cultural resources, traffic patterns, and other relevant features. Within this task, the project team will document existing conditions within the project area.

Within this task, the following sub-tasks will be completed:

- Field verify existing conditions, and add relevant missing or modify incorrect information to base maps.
- Identify opportunities and constraints for bicycling and walking within the project area.
- Verify the land use conditions by aerial photo analysis, and field visits.
- Identify potential walking and bicycling mode patterns, anticipated travel routes, and user types (recreation, commuter) from existing information, field observations, and other local sources.
- Identify potential problem areas within study area to be avoided or considered later in study process.

The project team shall review the resources and coordinate with local, regional, state, and federal resource agency staff to provide them with an opportunity to indicate whether environmental resources are in the project area and their extent and potential significance; to present issues or concerns; or to provide input on the endorsed alternatives.

Deliverables:

- Existing conditions analysis memo/maps (to be incorporated into master plan/ feasibility study document)

Phase C | Alternatives Analysis

Task C1 - Alignment Analysis: Based on the information determined in the preliminary analysis/ field review as well as input received from the project stakeholders completed in the previous tasks, the team will prepare a trail alignment alternatives analysis to determine the best routing for the trail and trail connections. The project team will explore route alternatives to ensure the best possible alignment from the perspective of the trail users. We will illustrate the potential connections to key destinations such as other trail systems in the area, trailheads, access points, as well as potential connections to community destinations such as parks, schools, campuses, and commercial areas.

Our analysis of potential trail alternatives, improvements, and overall feasibility will focus on identifying recommendations for the following key aspects:

- Multiple Users / Level of Use - Develop alternatives with potential users in mind.
- Safety and Liability – Provide recommendations that conform with state and federal standards/guidelines.
- Functionality / Efficiency / Network Connections - Provide a positive user experience and opportunities to provide direct connections and access nearby destinations. The trail cross section should be designed to accommodate the range and volume of path users.
- Environmental Impacts - Identify environmental impacts and opportunities for pre-mitigation through rerouting, native species revegetation, and design alternatives.

- Private Property Impacts & Right-of-Way Needs - Identify impacts of alignments on private properties and opportunities to minimize/mitigate impacts. Evaluate alternatives in light of property requirements.
- Quality of User Experience - Evaluate alternatives that offer aesthetic improvements, amenities, lighting, hardscapes, etc., and consider sustainability and potential maintenance requirements.

The range of concept alternatives includes:

1. A low-impact approach that proposes minimum alterations of the existing site as an interim route. May include limited sidewalk/trail connection modifications and site improvements.
2. An intense approach which proposes "ideal" yet implementable solutions possibly including redevelopment opportunities, multi-use trail or separated bicycle facility throughout corridor.
3. A medium-intensity option illustrating a moderate or more cost-effective level of intervention than the "intense" approach, yet more thoroughly achieves the project goals than the "low-impact" approach.

The team will prepare graphic drawings and describe the conceptual trail alignments developed under this task and the previous existing conditions identified. The deliverable will describe the improvements, any alternatives, potential impacts such as right-of-way requirements, utilities, drainage, environmental, traffic, etc.

Task C2 - Alternatives Review: The project team will present to Trail Committee and other project stakeholders the trail alignment alternatives that best meet the project goals and objectives. A brief summary of each trail alignment alternative will be prepared for evaluation and the team will refine the preferred alignments as necessary in preparation for a presentation of the alternatives to the public.

Deliverables:

- Alternatives analysis memo/maps, including alignment descriptions (to be incorporated into master plan/feasibility study document)

Phase D | Concept Development

Based on the information determined in the preliminary analysis/ field review as well as input received from the project stakeholders and public input in the previous tasks, the team will prepare a conceptual trail design.

Design concepts will be developed for key elements anticipated for the project. Key trail improvements will be described in plan view and supported with sections and illustrations to depict the trail alignment and recommended improvements. Design elements will conform to established State and Federal standards and guidelines, including AASHTO, ADA, MUTCD, or other applicable sources. Design concepts will be developed for key elements anticipated for the project.

The design team will prepare maps for the overall trail master plan, as well as specific sections/segments. Maps of each trail segment will include existing site features and proposed design recommendations.

A design concept for the trail will be developed that is compelling and will help create a unified theme through material choices, colors, and interpretive elements. The origin for these concepts may come from a variety of sources including the site history and character, surrounding land uses and landscape character, local design vernacular, and native materials for the region. The design concept will be presented in a series of image boards and written text with sample treatments that may be illustrated in rendered sketches or cross sections of key project elements such as trail structures, benches, landscaping, access points and signage.

Design recommendations will correlate to each particular segment of the alignment while providing an overall consistent design and character to the trail and will identify:

- Trail alignment, surfacing, and width
- Location of potential amenities and required elements (parking areas, stairs, retaining walls, boardwalks, lighting, signage, fencing, benches, etc.)
- Trail destinations, connections, and linkages (neighboring developments, existing or proposed recreational trails, nearby schools, existing parks, waterfront areas, attractions, and destinations)
- Topographic conditions (features, drainage problems, steep slopes, and etc.)
- Site context (access points, driveways, right-of-way width and length, surrounding land-uses)

- Site features (existing bridges, culverts)
- Site obstacles/undesirable conditions (embankments, stream crossings, utilities)
- Facility user interests (recreational, cultural, historical)
- Facility user types (students, hikers, seniors, etc.)

As a part of this task, the project team will prepare the following:

- Opinion of probable cost estimates for developing the trail, support facilities, and alternative alignments.
- Suggested phasing plan, including identification of trail section(s) with the least complications
- Funding and operational strategies

Deliverables:

- Concept Plan (to be incorporated into master plan/feasibility study document)

Phase E | Master Plan/Feasibility Study Document

Utilizing the data and information prepared in the previous tasks, the Weston & Sampson team will prepare a cohesive master plan/ feasibility study document. We will prepare a draft and final report summarizing the previously completed work in addition to the following:

- Study methodology, study findings, recommendations, and required mapping, as well as written goals, plans, and objectives that articulate a clear vision and roadmap.
- A summary of existing conditions, inventories, and analysis phases
- List of data elements by segment, including text, photos or other media
- Charts, graphs, mapping, and other data as needed to support the plan and its presentation to the appropriate audiences
- Proposed design recommendations with an action and implementation plan
- Written or graphical summary of proposed design features
- Final master plan/study including summary of findings as text, illustrations, and maps

As a part of this phase, the project team will review the comments and suggestions received from the project stakeholders and public, and recommend a final master plan. A final plan with a cost estimate, and recommendations for phasing and implementation will summarize the findings of the alternatives analysis and feasibility phase.

The draft report with the project team at up to two review meetings. The master plan will be finalized and presented to Trails Committee upon completion of the project.

Deliverables:

- Master Plan/ Feasibility Study Report (draft/final) in digital format
- GIS files: all spatial data collected or used to produce maps or illustrations for the study provided in ESRI file geodatabase format or as a set of shapefiles

Optional Phase F | Public Engagement

Our team believes in creating an in-depth, efficient, and cost-effective citizen focused community process as part of all public agency management and planning. We will build upon previous public outreach efforts completed by the Trails Committee to acquire knowledge of local issues and concerns that will assist us in obtaining useful and pertinent community feedback - both as information and engagement for buy-in and outcomes.

We will work with the project team during the kick-off meeting to delineate and customize the public process. We use both qualitative and quantitative assessment tools, and all input tools will help build consensus and agreement on the plan and provide information for decision making. Due to current COVID-19 pandemic conditions, public meetings may be virtual, in-person, or a combination of methods.

Our strategies range from Intercept Surveys, Public Meetings, and Focus Groups to Questionnaires, Online Surveys, Virtual Townhall Meetings, and Dot Surveys. Based on previous successes, the following citizen involvement strategy approach is designed to assure residents, user groups, landowners/managers, associations,

Closure

In addition to the matters set forth herein, this project will be subject to, and only to, the terms and conditions in the mutually agreed upon Agreement with the Client.

Thank you for the opportunity to provide our services to you for this unique project. Please contact us if you have any questions.

Very truly yours,
Weston & Sampson, PE, LS, LA, PC



Daniel P. Biggs, RLA
Associate | Regional Manager

Accepted by:

Signature

Date

Contract/ Purchase Order Reference: _____

The logo is a dark grey, irregular shape with a pointed top and a jagged bottom edge, resembling a stylized mountain or a trail. It contains the text 'PHILLIPSTOWN' and 'Trails Committee' in white.

PHILLIPSTOWN

Trails Committee

Exploring trail alternatives linking
Cold Spring, NY to Garrison, NY

Philipstown Trails Committee

Formed in January, 2018

**Grew out of Philipstown
Community Congress process in
which walkability and bikeability
was voted the top community
issue in Philipstown**

**All-volunteer group of dedicated
walkers and bikers**

Jason Angell

Laura Bozzi

Emily May Cheadle

Bruce Croushore

Steven Higashide

Jen McCreery

Jilian Mincer

Roberto Muller

Rebeca Ramirez-Haskell

Hayley Richardson

John Pavlik

Pete Salmansohn

Marianne Sullivan

Jennifer Wagner

Karl Beard, Technical Consultant, NPS

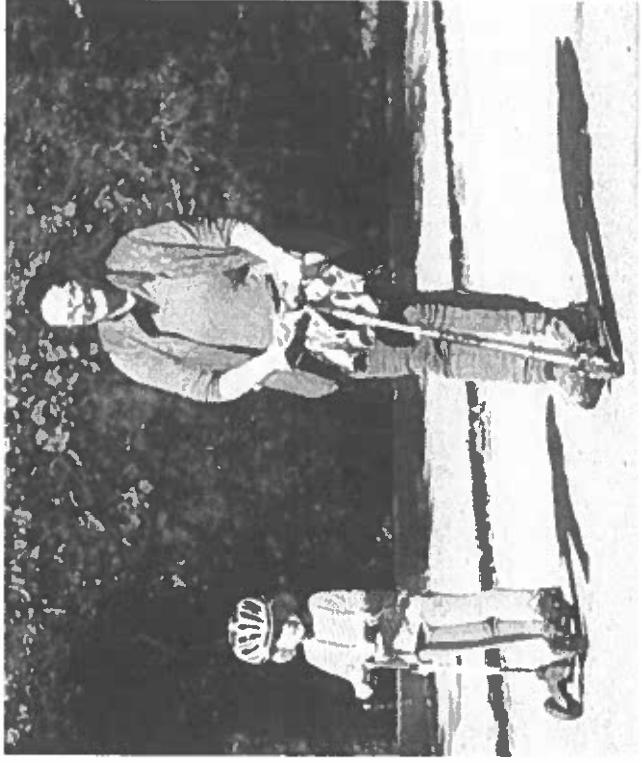
Mission

The Philipstown Trails Committee's (PTC) mission is to create a walkable and bikeable Philipstown, NY, where pedestrians and bicyclists of all ages can safely access important local sites and recreational opportunities to develop a healthier, more environmentally friendly and socially connected community for all.

Vision

The Philipstown Trail would promote healthy living, safety and a greater sense of community by encouraging residents and visitors to walk or bike (instead of driving) to frequently visited sites. The proposed alternate routes would link schools, libraries, Main Streets and some of the area's most important landmarks, including the Metro-North train stations, the Constitution Marsh Audubon Center, and the historic Boscobel House and Gardens where the Cold Spring Farmers Market is situated on Saturdays.

Philipstown Trails Committee Accomplishments



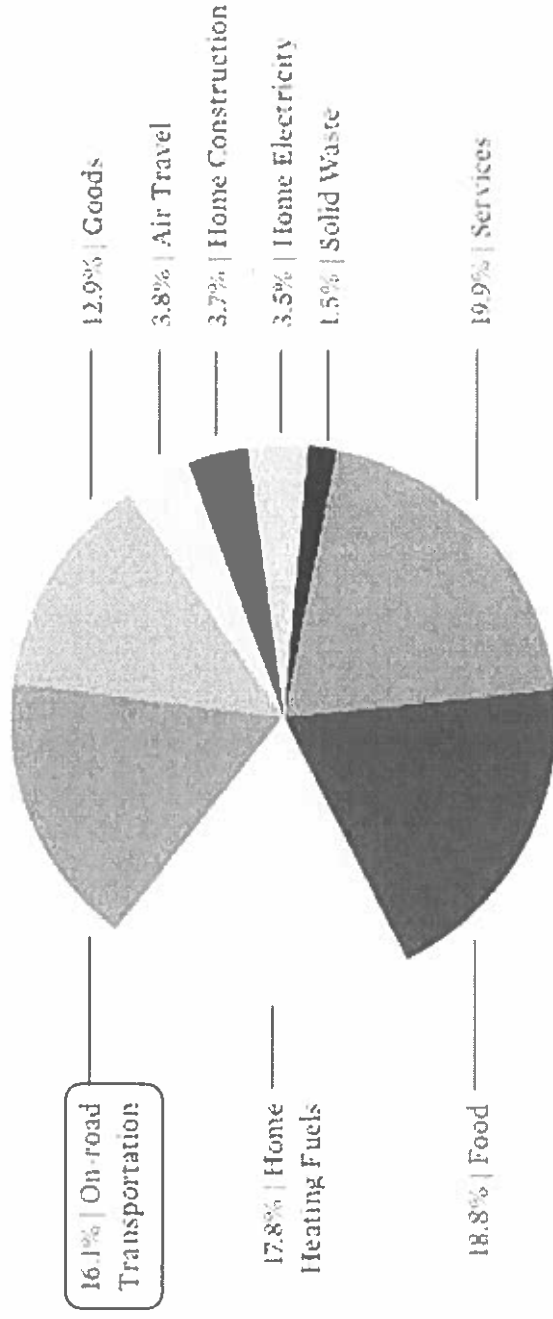
- Received National Park Service – Rivers, Trails, and Conservation Assistance grant to launch route feasibility exploration;
- Hosted three annual *Philipstown Bikes* Day events in partnership with local municipalities which attracted a total of four hundred participants;
- Supported the Town’s *Climate Smart Community Task Force* to successfully adopt local Complete Streets policies.



Aligns with Town Civic Engagement, Sustainability Goals

On-road transportation is the fourth-largest source of Greenhouse Gas (GHG) in Philipstown

FIGURE 4 PHILIPSTOWN CONSUMPTION-BASED GHG INVENTORY RESULTS (2019)



In the 2017 Philipstown Community Congress engagement, “invest in safe biking and walking paths” was voted the top community priority... Building support to develop [the Philipstown Trail] across a number of institutionally owned and privately owned properties could significantly reduce car use for local trips and promote community health.”

Aligns with Philipstown Comprehensive Plan (Draft):



Goal 3: Develop an Integrated Transportation Plan

- “Create new bike and walking trails and sidewalks that link important community spaces such as schools, libraries, the Philipstown Recreation Center, Cold Spring and the Garrison Landing.”
- “Proactively engage with Putnam County and NY State to improve road conditions and safety on key roadways in Philipstown ... and improve pedestrian safety.”

Goal 11: Ensure that Residents Enjoy Good Health

- “Support the development of biking and walking paths as a way to promote physical activity.”

Consistent with NY State and Regional Efforts

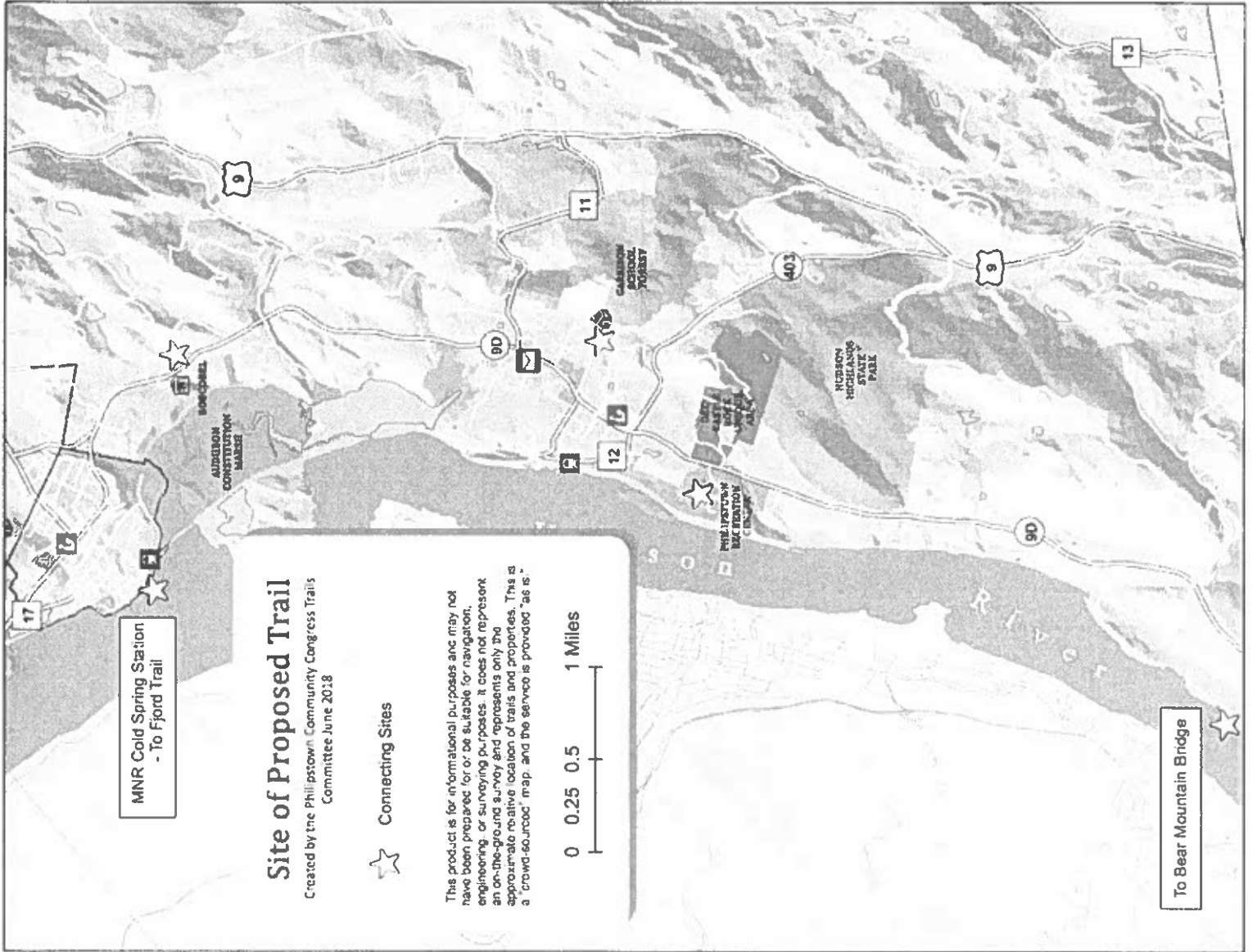
- NYS Department of Transportation **Route 9 Scenic Byway Corridor Management Plan** (2006) identified goal to "develop a separated multi-use path for non-motorized transportation and recreation" on 9D between Bear Mountain and Cold Spring.
- New York became an **AARP Age-Friendly State** in 2017, endorsing healthy community design, including Complete Streets and increasing biking and walking.
- **Mid-Hudson Regional Economic Development Council's Strategic Plan** (2011) calls for "shifting from single-occupant vehicles to ... alternative modes of transportation such as biking and walking" and "[linking] urban centers via waterfronts, greenways, ferries, and parks."

Guiding Principles

Practicality: We'll consider the benefits and challenges of developing the Philipstown Trail along all along existing rights of way, carriageways and walking trails, or a mix of alternatives.

Community focus: We intend the Philipstown Trail to be safe and accessible for pedestrians and bicyclists of all ages and abilities. To this end, we'll develop a trail design that is suitable for local biking and walking, encourages safe use and social interaction, includes points of interest and directional signage and is environmentally sound and cost effective to build and maintain.

Collaboration: We'll collaborate with key stakeholders -- including community members, institutions, and local and state government officials -- to develop a Philipstown Trail that gains the necessary support to become a reality.



MNR Cold Spring Station
- To Fjord Trail

Site of Proposed Trail

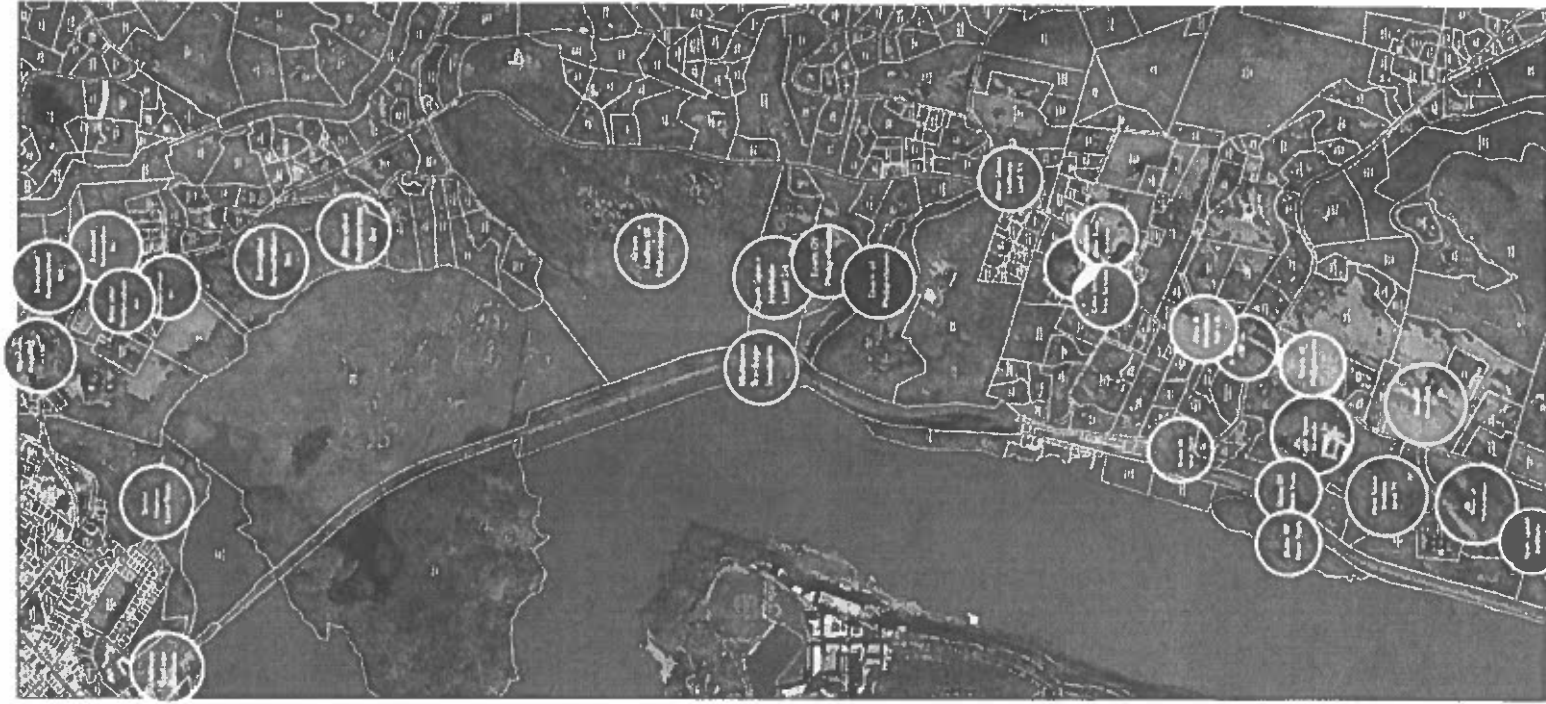
Created by the Phillipstown Community Congress Trails Committee June 2018

★ Connecting Sites

This product is for informational purposes and may not have been prepared for or be suitable for navigation, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of trails and properties. This is a "crowd-sourced" map and the service is provided "as is."

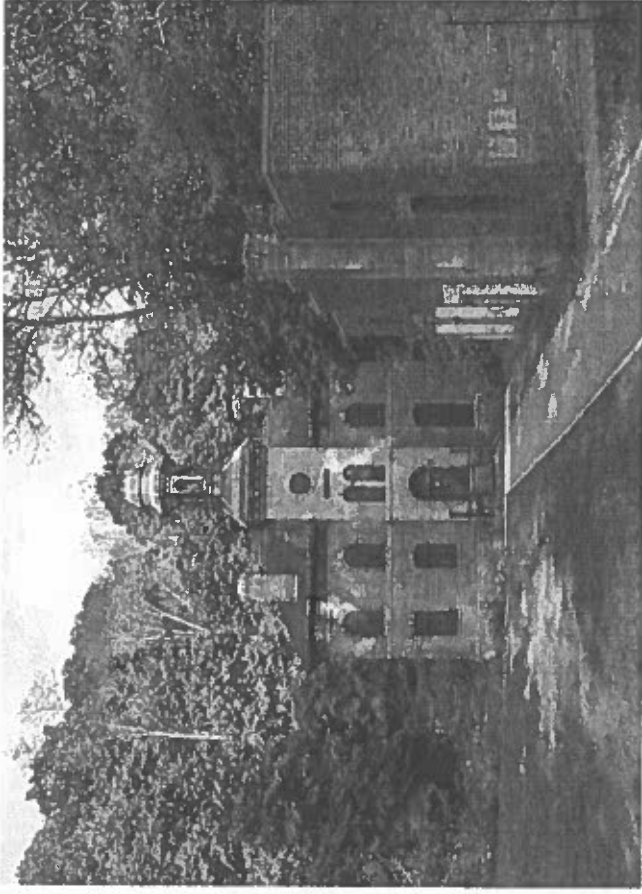
0 0.25 0.5 1 Miles

To Bear Mountain Bridge



The **majority** of the proposed route would pass through institutionally owned properties, including conservation organizations, non-profit organizations, schools, churches, and state and town owned lands open to the public.

Sect. 1: CS-Metro North to West Point Foundry Preserve office building



Owner:

Scenic Hudson Land Trust

Site conditions:

Parking lot, bathrooms, maintained gravel/ metal trail.

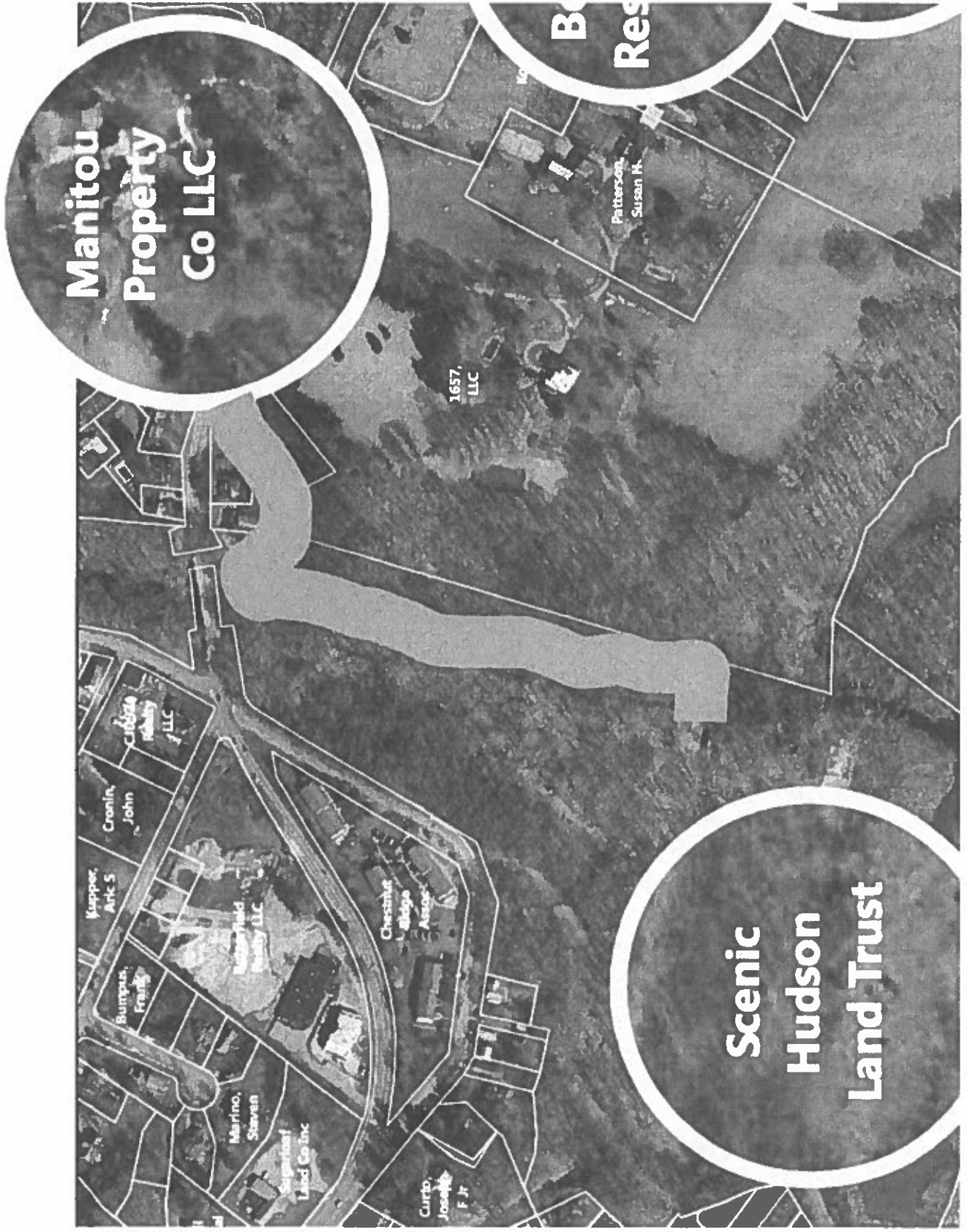
Opportunities + Obstacles:

Scenic Hudson supportive of trail use.

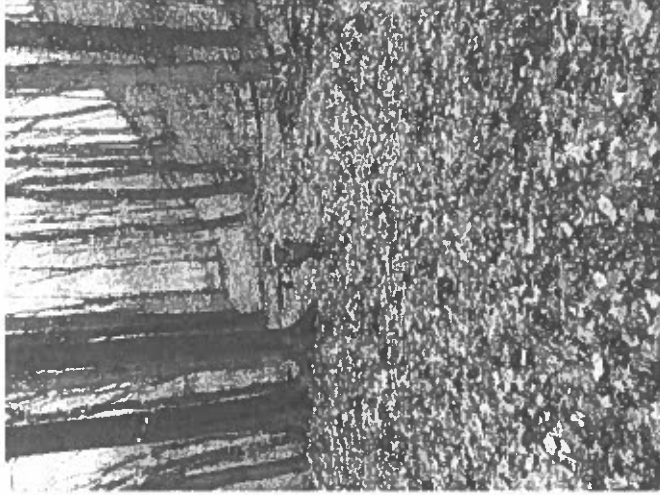
Sect/Cum. Mileage:

.65mi/.65mi

Sect. 2 (Option 1): West Point Foundry Preserve office building to Rt. 9D



Sect. 2 (Option 1): West Point Foundry Preserve office building to Manitou School



Owner:

Scenic Hudson, Town of Philipstown (Gilbo Ln), NYS (Rt. 9d)

Site conditions:

Wide, fairly steep carriage road to Gilbo Ln; stone retaining walls need repair in sections

Opportunities + Obstacles:

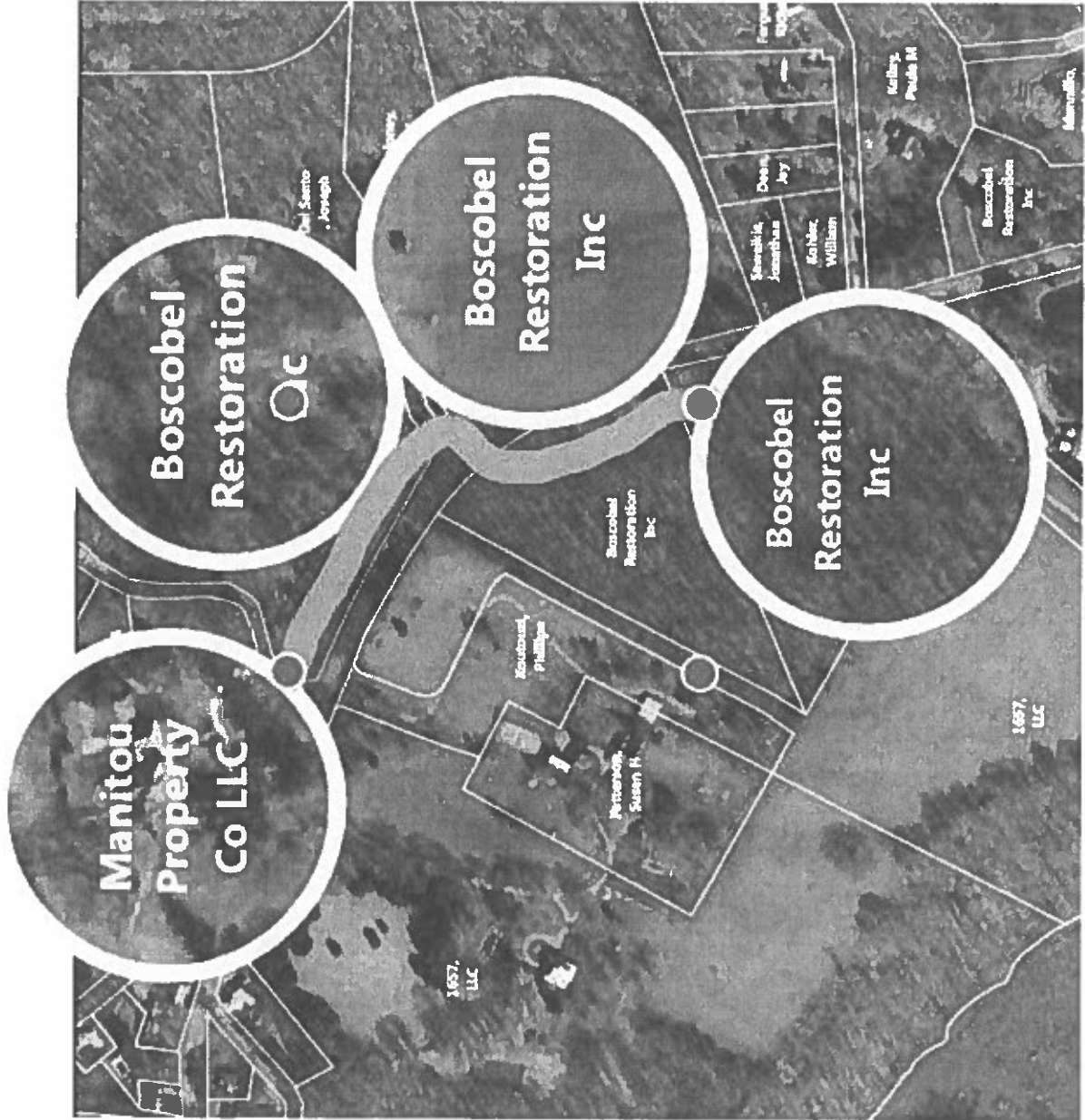
Scenic Hudson supports trail use; question of if a small section that connects carriage road to Gilbo Ln crosses private property; narrow shoulder around Rt. 9D and crossing of Rt. 9D to Manitou School



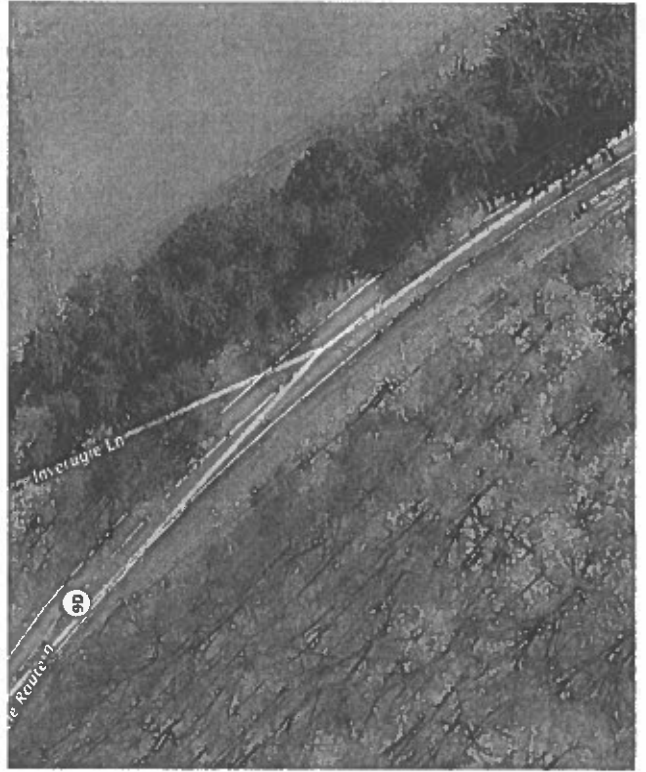
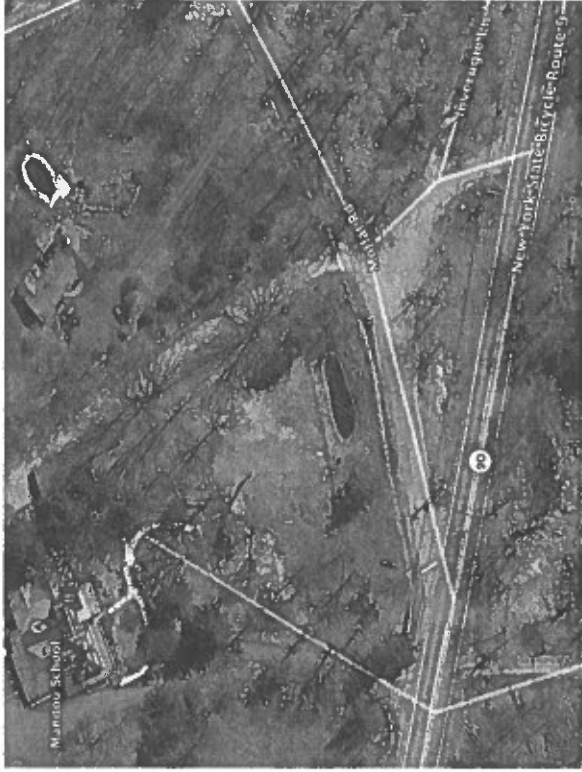
Sect/Cum. Mileage:

1.01mi/1.66mi

Sect. 2 (Option 1): Manitou School to Boscobel House and Gardens (parking lot)



Sect. 2 (Option 1): Manitou School to Boscobel House and Gardens (parking lot)



Owner:

Town of Philipstown (Moffat Rd), Privately owned-Boscobel maintains (Invergue Ln.), Rt. 9D (NYS), Boscobel House and Gardens

Site conditions:

Moffat Rd./ Invergue Ln. dirt road, Boscobel path to parking lot is a grass trail safely protected from Rt. 9D by a low brick wall.

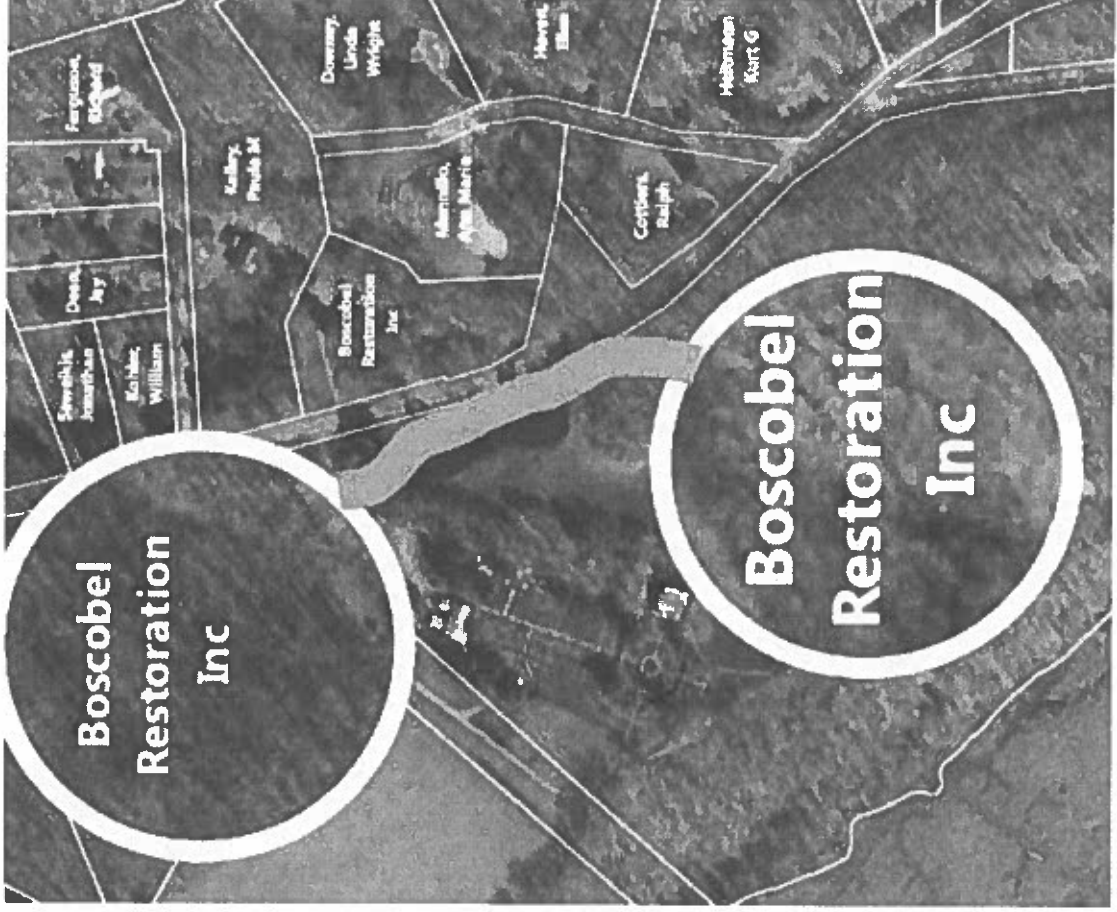
Opportunities + Obstacles:

Boscobel supports trail linkage to their property for non-motorized Farmers Market and visitor options; Rt. 9D crossing from Invergue Ln. to Boscobel at dangerous curve and high-speed traffic

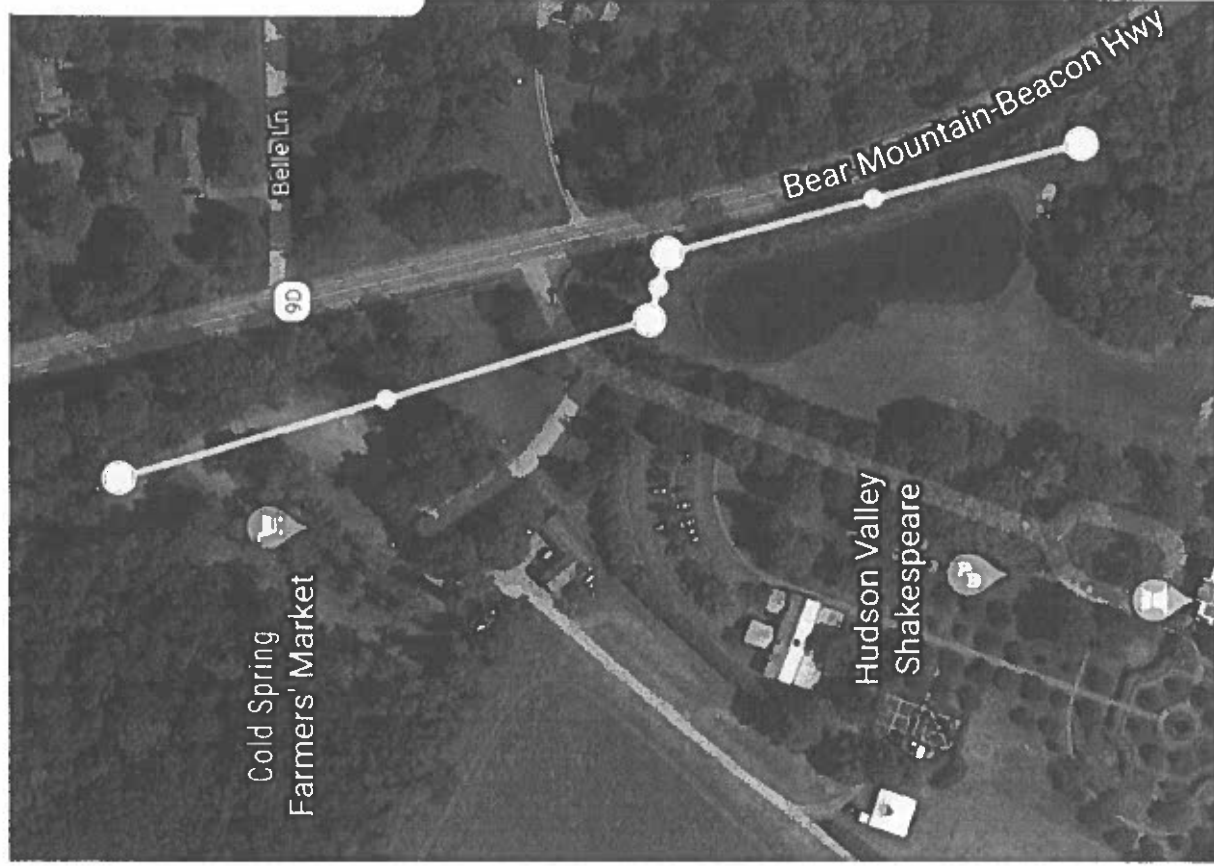
Sect/Cum. Mileage:

.36/2.02mi

Sect. 2 (Option 1): Boscobel (parking lot) to Boscobel service road



Sect. 2 (Option 1): Boscobel (parking lot) to Boscobel service road



Owner: Boscobel House and Gardens

Site conditions:

After walking through the parking lot and crossing Boscobel's main access road, we return to a wide grass trail that is separated from Rt. 9D by a low brick wall along E. edge of lake which connects to service road.

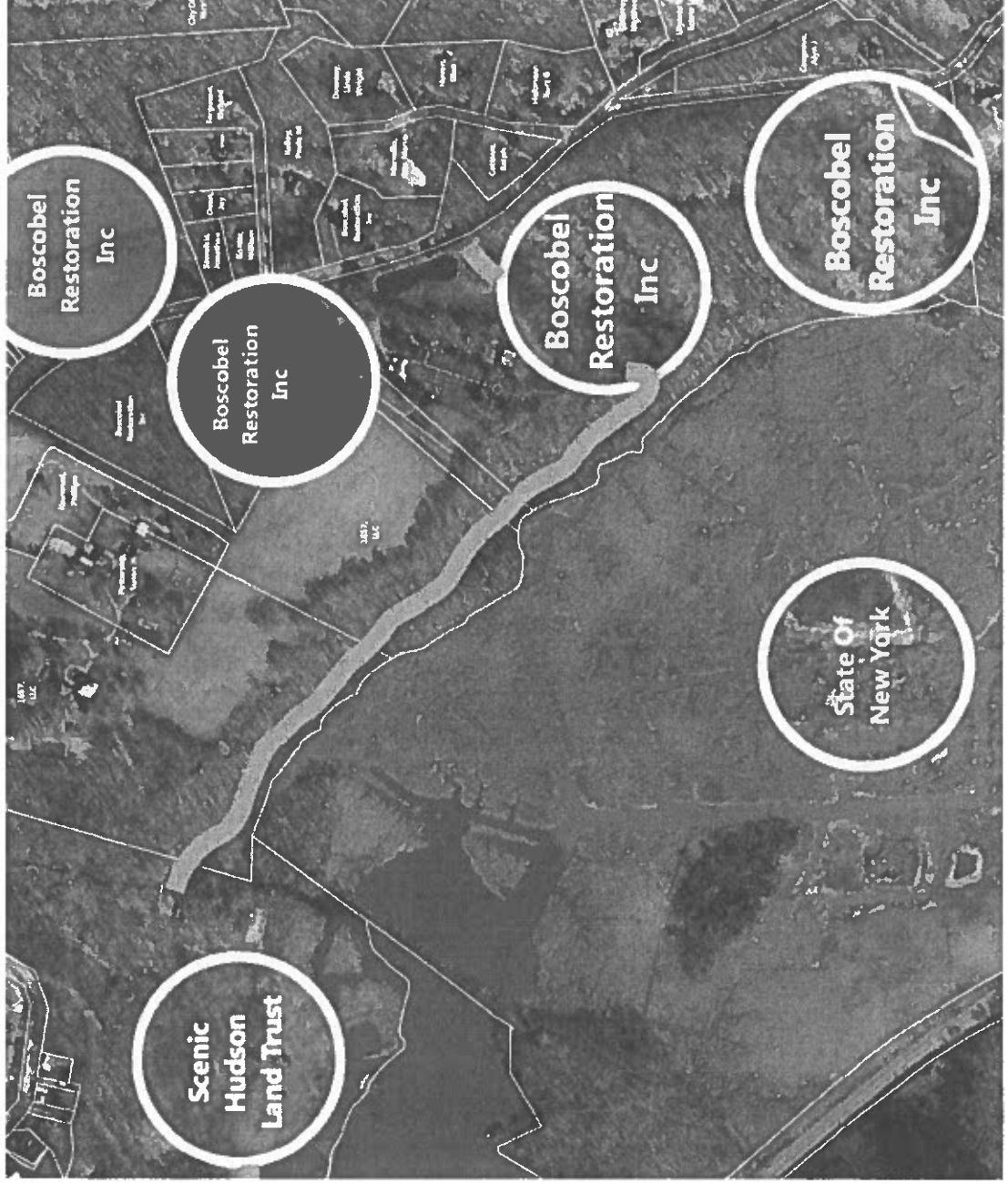
Opportunities + Obstacles:

Boscobel supports trail linkage across their property to further goals of PTC.

Sect/Cum. Mileage:

.21/2.23mi

Sect. 2 (Option 2): West Point Foundry Preserve office building to Boscobel House and Gardens service road (along Constitution Marsh)



Sect. 2 (Option 2): West Point Foundry Preserve office building to Boscobel House and Gardens service road (along Constitution Marsh)

Owner:

Scenic Hudson, privately owned, Boscobel House and Gardens

Site conditions:

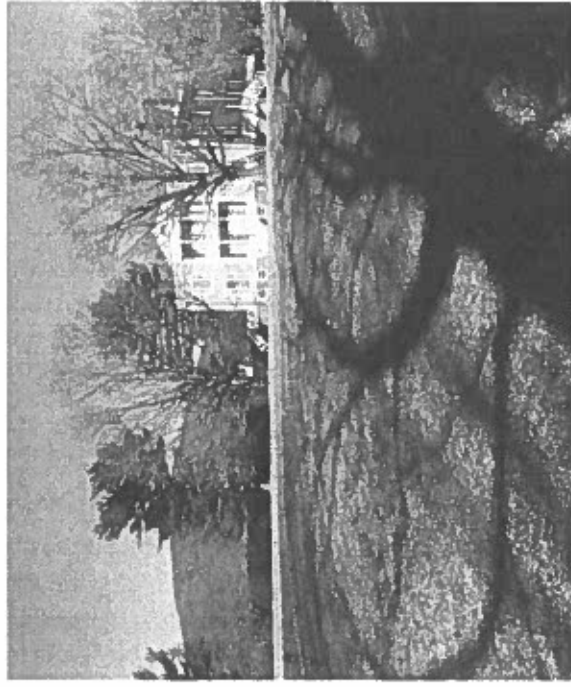
Old carriage road follows edge of Constitution Marsh, no trail for roughly 1/3 of route, steep incline up old carriage road to Boscobel main lawn.

Opportunities + Obstacles:

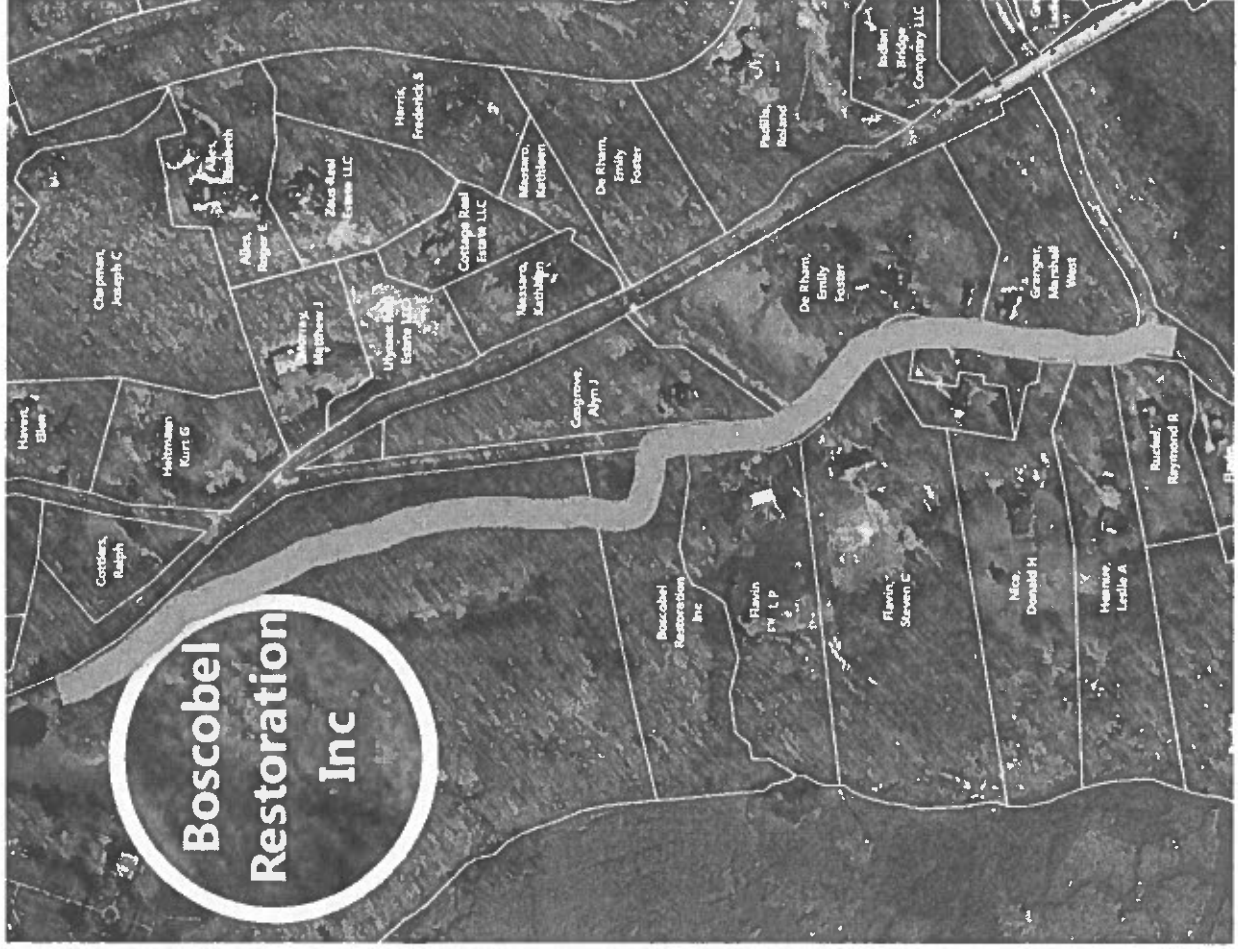
Unclear if private landowner would be supportive of trail; proximity to Constitution Marsh may raise some environmental concerns; property lines along potential route are unclear; this route to Boscobel service road saves .89mi and avoids two 9D crossings.

Sect/Cum. Mileage:

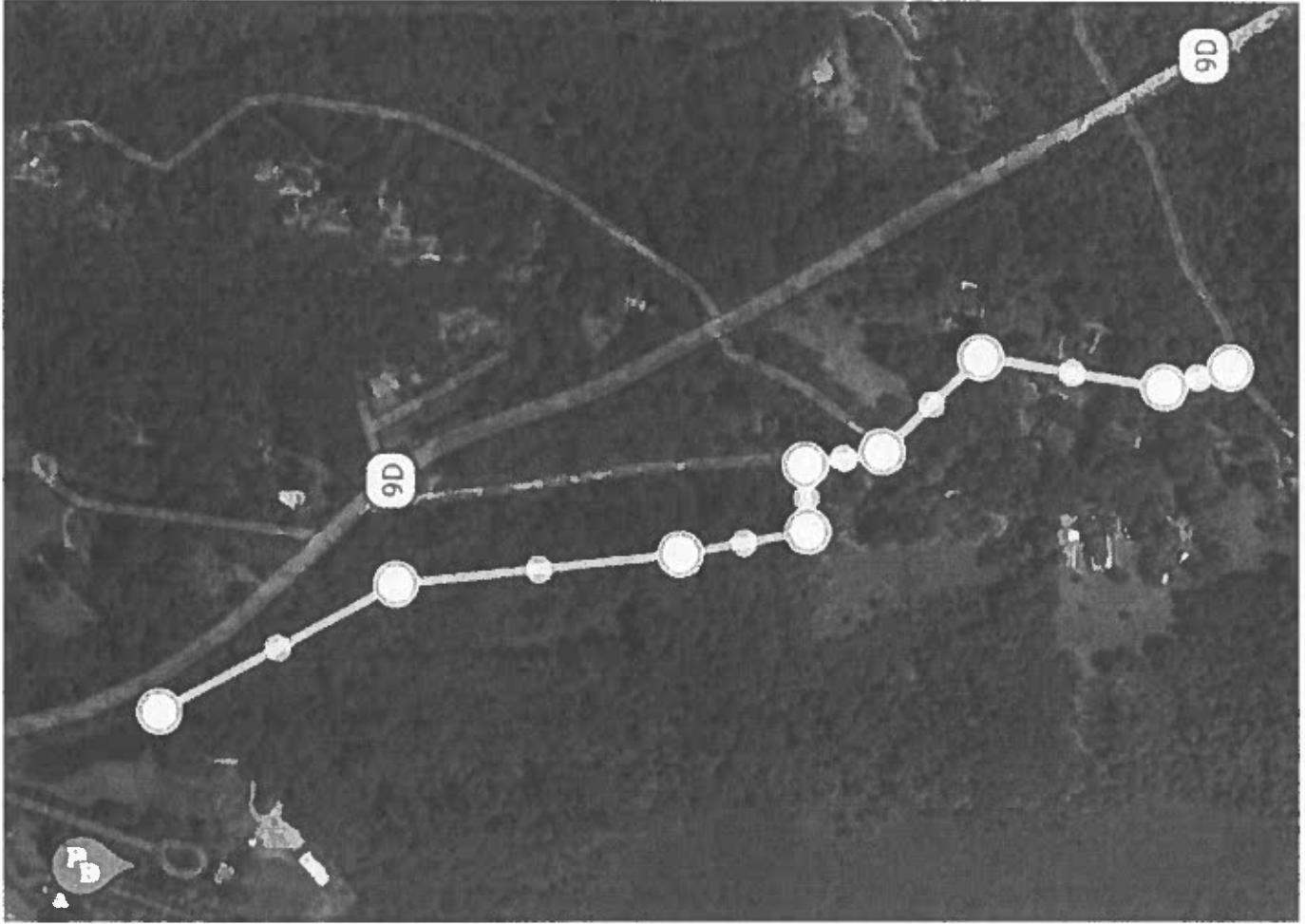
.66/1.31mi



Sect. 3: Boscobel service road to Constitution Marsh parking lot



Sect. 3: Boscobel service road to Constitution Marsh parking lot



Owner:

Boscobel House and Gardens,
Town of Philipstown (Indian
Brook Rd.)

Site
conditions:

Boscobel service road joins up
with existing wide, flat trail
across Boscobel property
before accessing Indian Brook
Rd. Indian Brook Rd. Indian
Brook Rd. is a mostly flat dirt
road, with a few one sharp turn
and a few slight inclines and
slopes.

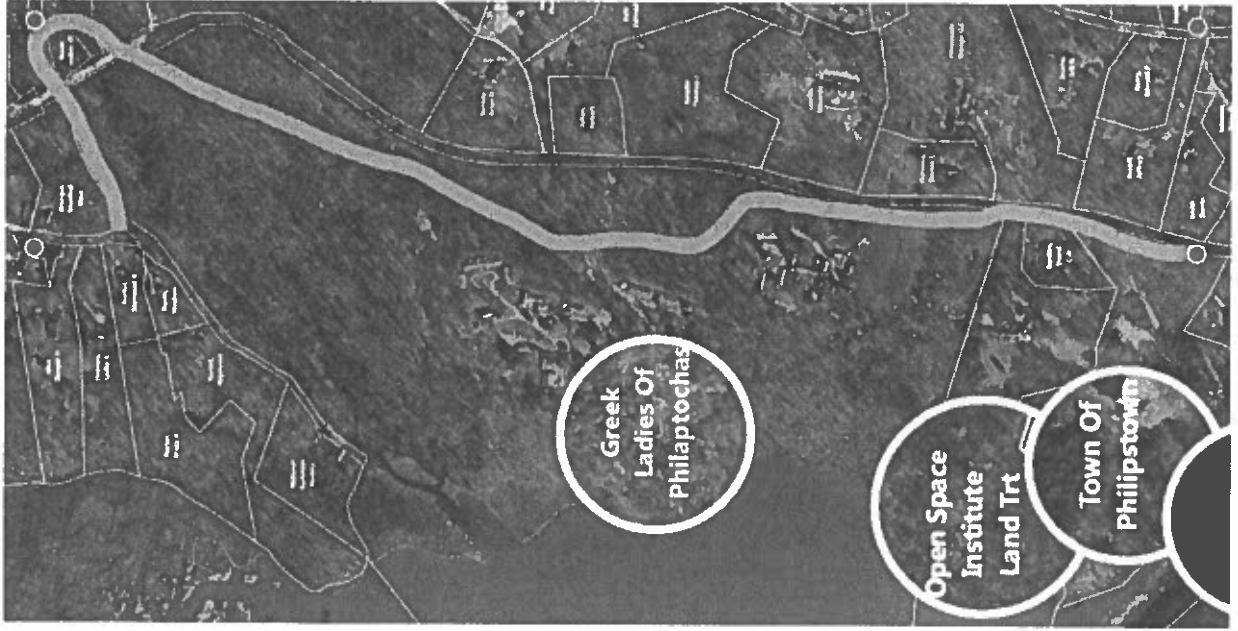
Opportunities
+ Obstacles:

Boscobel supportive of goals of
PTC; Indian Brook Rd. is a bit
narrow at times - how much
land along Indian Brook Rd.
does Town own?

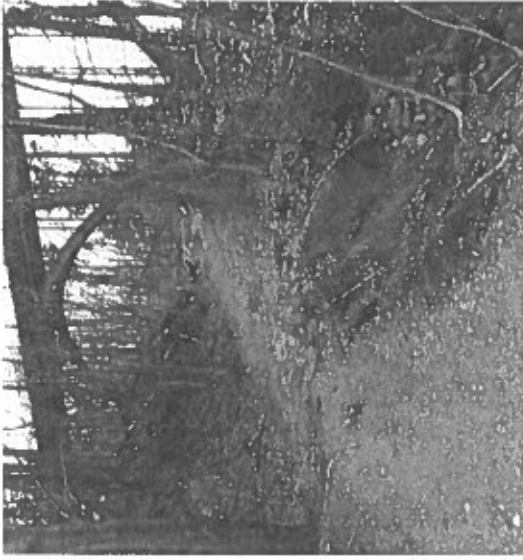
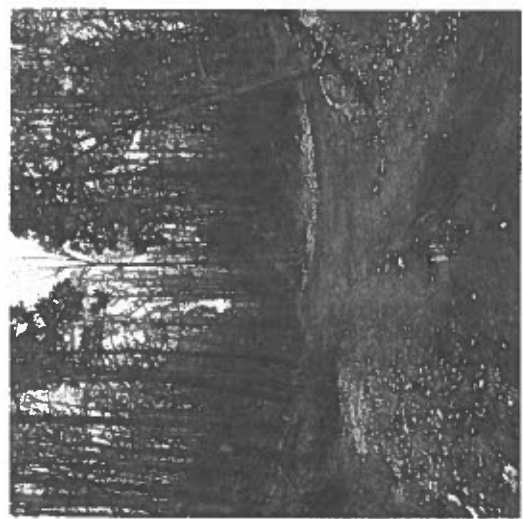




Sect/Cum.
Mileage:

.62/2.85mi

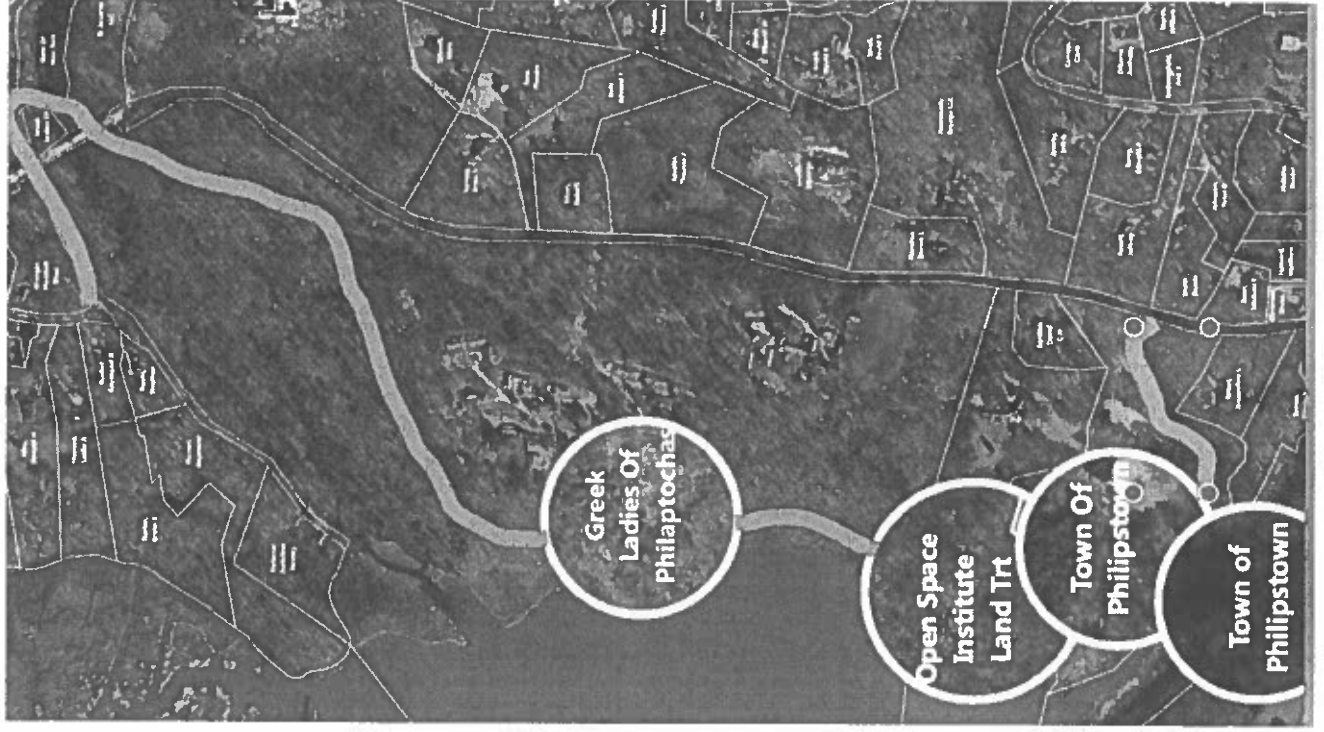
Sect. 4 (Option 1): Constitution Marsh parking lot to Philipstown Park via St. Basils and Rt. 9D



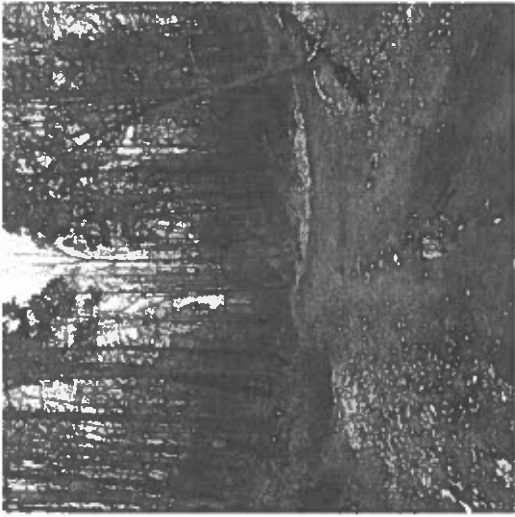
Sect. 4 (Option 1): Constitution Marsh parking lot to Philipstown Park via St. Basils and Rt. 9D

<p>Owner:</p>			<p>Town of Philipstown (Indian Brook Rd.); NYS (Indian Brook Trail); St. Basils-Greek Ladies of Philaptochas.</p>
<p>Site conditions:</p>			<p>Indian Brook Trail is well-maintained and meets up with a wide dirt and gravel road that runs parallel to Rt. 9D and joins paved Archbishop Rd. through St. Basil's campus. Woods and grass trail run parallel along Rt. 9D protected by a fence to S. St. Basils border.</p>
<p>Opportunities + Obstacles:</p>			<p>Unclear if St. Basils would support a route that runs across Archbishop Rd. across property along Rt. 9D; narrow Rt. 9D shoulders</p>
<p>Sect/Cum. Mileage:</p>			<p>1.32/4.17mi</p>

Sect. 4 (Option 2): Constitution Marsh parking lot to Philipstown Park (via Constitution Marsh



Sect. 4 (Option 2): Constitution Marsh parking lot to Philipstown Park (via Constitution Marsh)



Owner:

Town of Philipstown (Indian Brook Rd./Philipstown Park); NYS (Indian Brook Trail); St. Basils-Greek Ladies of Philaptochas; Open Space Institute.

Site conditions:

In this option, we avoid St. Basil's campus by taking a route along Constitution Marsh. While there are some good trails and old carriage roads along the route, long stretches of steep, rocky terrain that is at times nearly impassable.

Opportunities + Obstacles:

Avoids St. Basil's campus, but multi-use trail nearby impossible. Also concerns about linking to Rt. 9D via Philipstown Park, which is closed seasonally. Option 2 is .29mi longer.

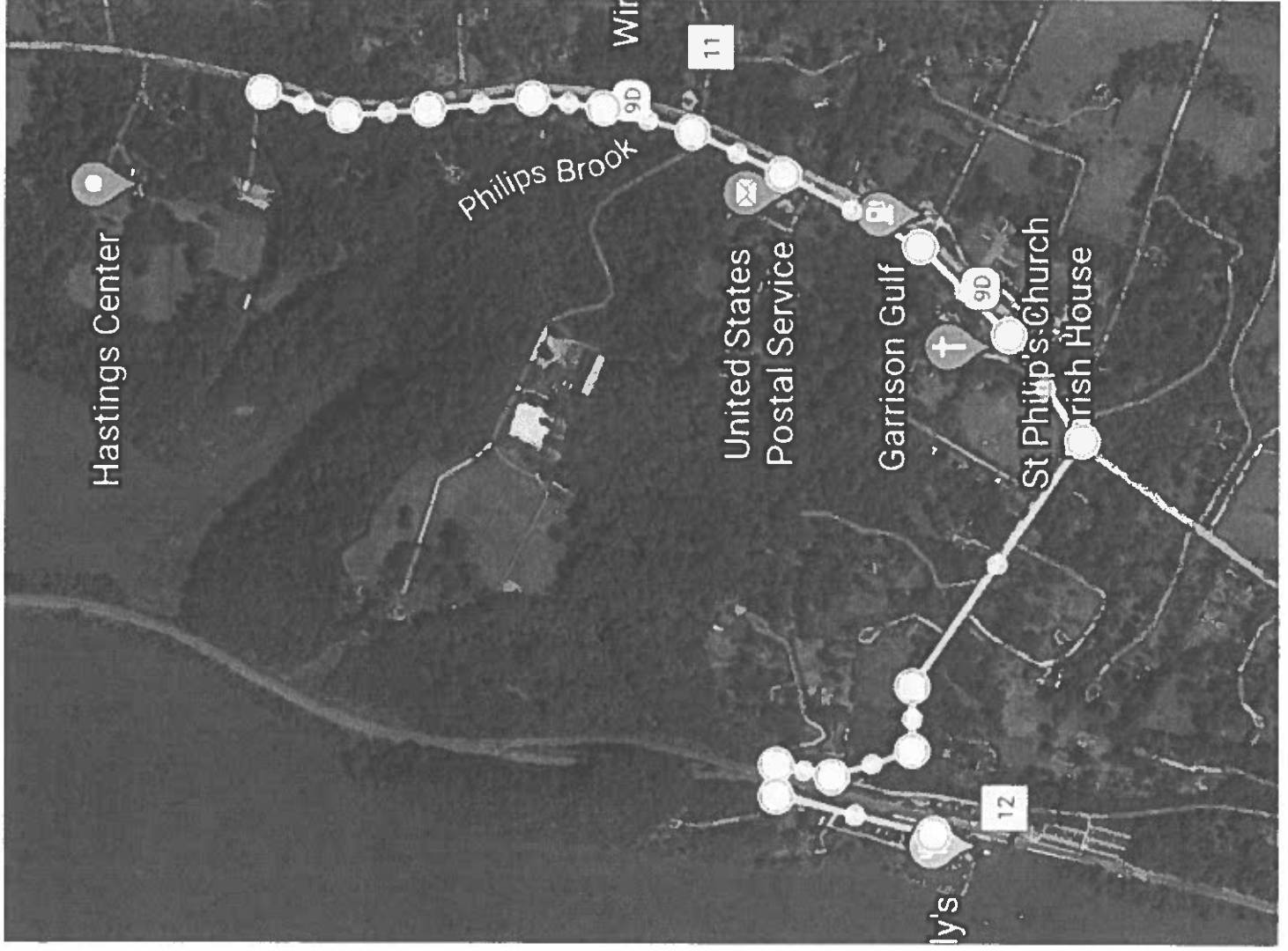
Sect/Cum.

Mileage: 1.61/4.46mi

Sect. 5: Philipstown Park to Garrison-Metro-North train station

The PTC has yet to explore potential options along this portion of the route thoroughly. Options include:

- Along Rt. 9D/Upper Station Rd (route pictured - 1.45mi.);
- Along old carriage roads on private landowners property; and/or
- Metro-North rail trail.



Community Support

“Boscobel House and Gardens is in the process of revising its 1950s Master Site Plan. A mixed-use path along Route 9D connecting Boscobel to Cold Spring is central to our goals of expanding accessibility, improving the visitor experience, and becoming more environmentally and fiscally sustainable.”

~ Jennifer Carlquist
Executive Director
Boscobel House and Gardens

Community Support

“We will partner with the Philipstown Trails Committee to explore the possibility of developing safe biking and walking routes to school for Manitou students. We currently serve over 130 students ages 3-13, many of whom live in Philipstown. Although the school is easily within walking and biking distance to many of our families, parents still need to drive their children because there are currently no sidewalks or safe paths for students to walk or bike. The benefits of enabling students to walk or bike to and from school are many: increased exercise (which is particularly important as our nation is experiencing epidemic levels of childhood obesity), reduced pollution, a connection to nature, to name a few”.

~ Maria Stein-Marrison
Director, Manitou School

Community Support

“The long-range development of multi-use trails is a key element in building a healthy community and expanding outdoor opportunities for both residents and visitors in Philipstown”.

~ Richard Shea
Supervisor, Town of Philipstown

“As the local land trust in the area, with a mission to protect our natural resources and the public’s enjoyment of them, the Hudson Highlands Land Trust will continue to partner with the Philipstown Trails Committee to help map out potential trails, connect with relevant landowners and community members, and help towards securing public access and conservation easements where needed and viable”.

~ Michelle Smith
Executive Director, Hudson Highlands Land Trust

Community Support

"Now that I've moved from Garrison to Cold Spring it's wonderful to be able to walk from my home at Butterfield to all parts of the village. As an active senior I welcome the prospect of new safe, accessible walking opportunities, especially when it contributes to helping lower carbon emissions ."

~ Priscilla S. Goldfarb
Resident, Butterfield Cold Spring



Walking to Boscobel

 By Liz Schevitchuk Armstrong, Reporter | February 26, 2021

Trail Committee outlines three options for path

The Philipstown Town Board reviewed a proposal on Wednesday (Feb. 24) to create a path from Cold Spring to Boscobel, the historic estate on Route 9D about a half mile from the edge of the village.

The proposal was submitted by the Philipstown Trails Committee, which presented it as a way to reduce traffic congestion and promote environmental and personal health and community interaction. The meeting occurred via teleconference.

The Trails Committee evolved in 2018 from the Philipstown Community Congress initiative to gauge residents' concerns. A 2017 study by the Community Congress pinpointed hiking and biking trails across Philipstown as the top priority. To assist with the effort, the Trails committee secured a National Park Service grant and eventually hopes to see a path from Cold Spring to the Garrison train station.

TRENDING RIGHT NOW

-  Beacon Police Blotter
by Staff | posted on May 4, 2021
-  Latest COVID-19 Vaccine Updates
by Staff | posted on May 6, 2021
-  Trending Young
by Alison Rooney | posted on May 3, 2021
-  Latest Coronavirus Update
by Staff | posted on May 6, 2021
-  Roots and Shoots: Growing Community
by Pamela Doan | posted on May 4, 2021

ABOUT THE CURRENT

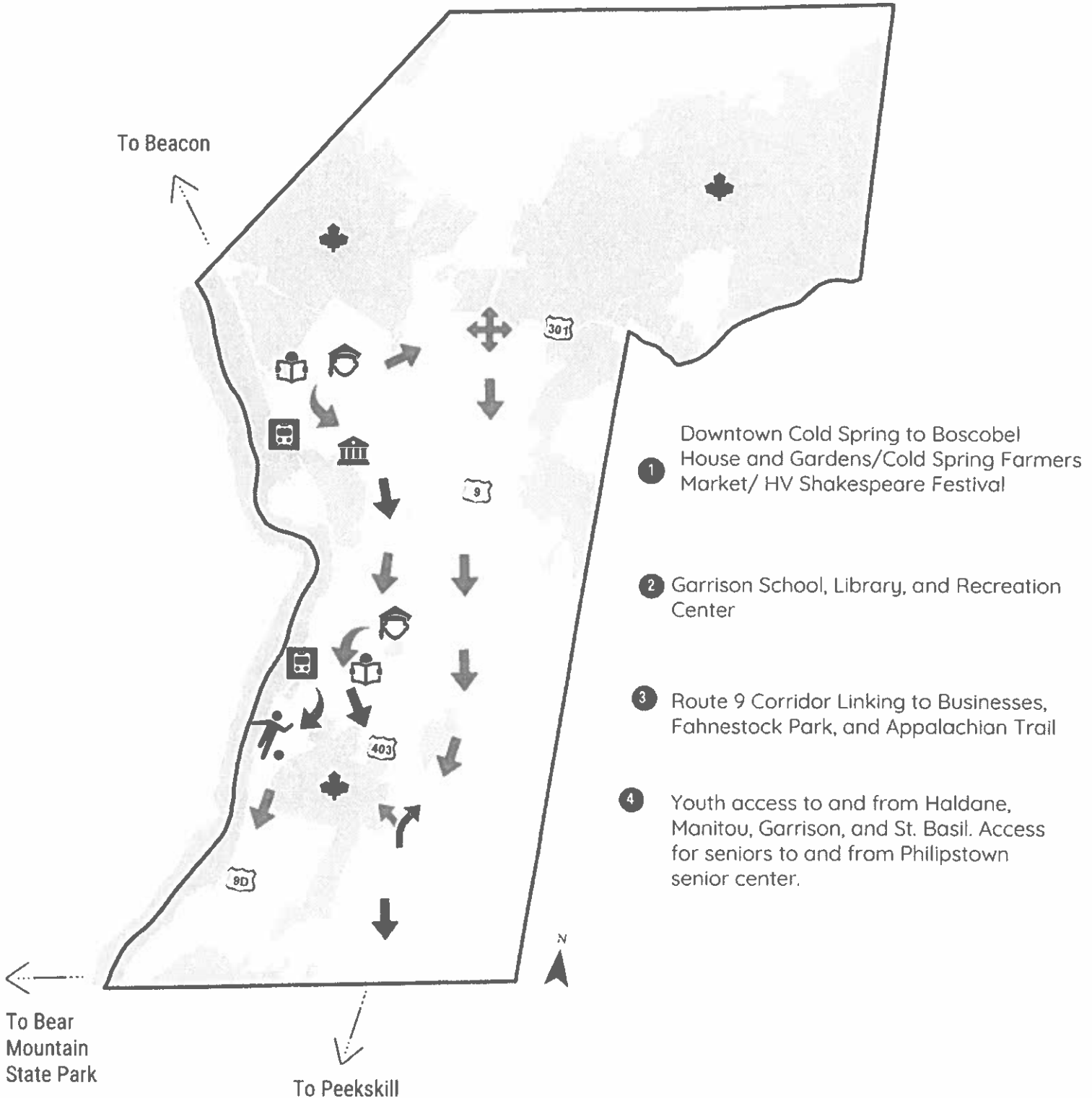
We are a member-supported,



Connecting Philipstown

Vision for linking residents to their favorite spaces with hiking/biking paths.

The mission of the Philipstown Trails Committee is to create a walkable and bikeable Philipstown, NY, where residents of all ages can safely access important local sites and recreational opportunities to develop a healthier, more environmentally friendly and socially connected community for all.



Philipstown

A New York State Greenways Gap

Philipstown Trails Committee | April 2021

Legend

— Empire State Trail

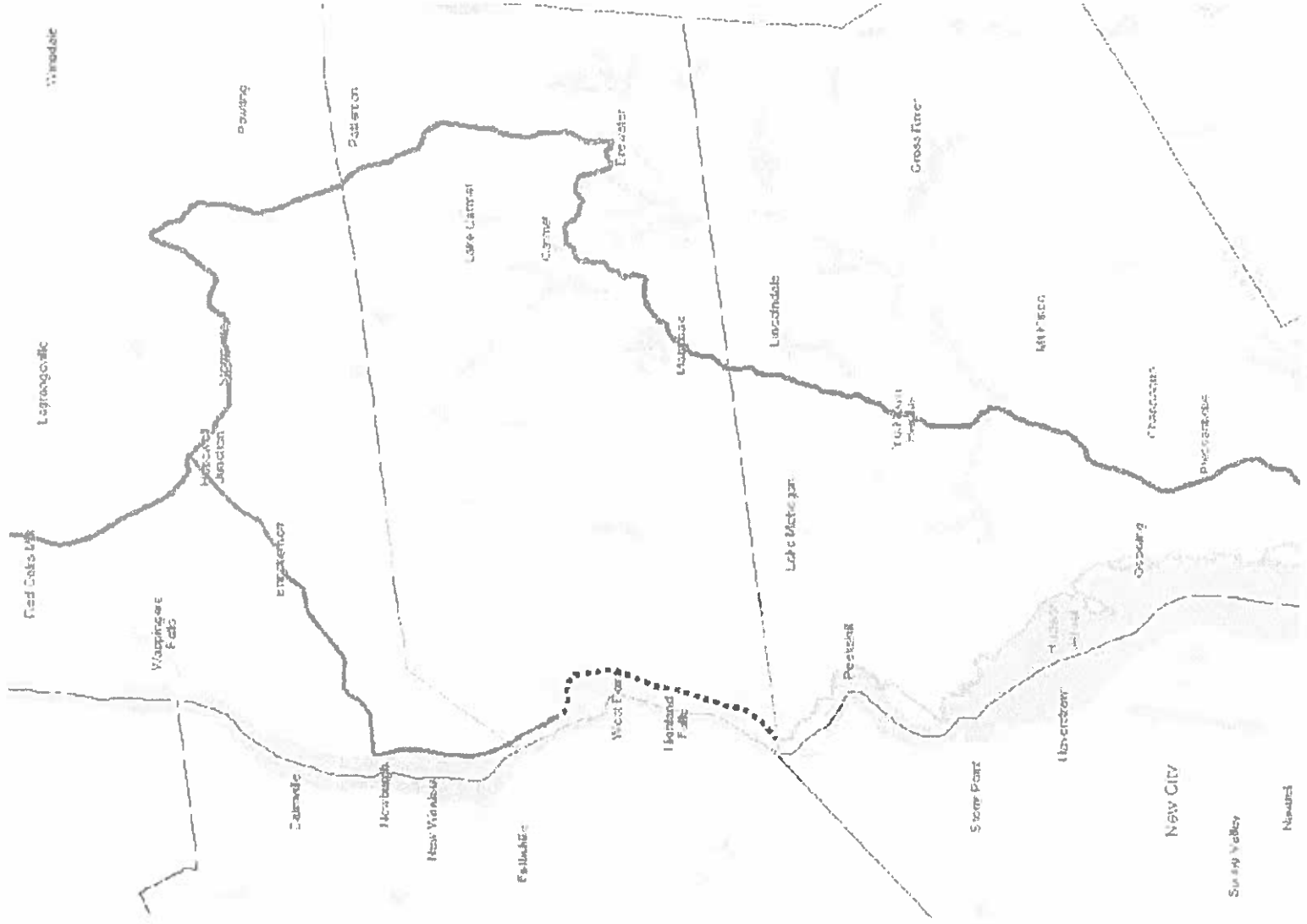
— Proposed Beacon Line Connection &

Future Fjord Trail

— Westchester Riverwalk Trail

Proposed Philipstown Trail Connection

Philipstown



RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and
unanimously carried;

RESOLVED, that the Town Board hereby authorizes the Highway Department to purchase a
Skid Cutter in the amount of \$9823.73.



Town Clerk <townclerk@philipstown.com>

New skid cutter

1 message

Highway Department; <highwaydepartment@philipstown.com>
To: Town Clerk <townclerk@philipstown.com>

Tue, Jun 29, 2021 at 1:04 PM

Tara,

Please find attached a skid cutter that we would like to purchase out of our new equipment line, which was passed at \$50,000. We originally wanted one ,from the same dealer on a Sourcewell contract at a cost of \$6,110, but we would not get it until next year . This one is for \$9,823.00.

Any way that can be looked at tomorrow or thursday meeting

Let me know if you need anything else from us

Thank you

Carl

 **Xerox Scan_06292021130414.PDF**
419K

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and
unanimously carried;

RESOLVED, that the Town Board hereby accepts the Live Load Recycling Proposal from
SAMR in the amount of \$1000.00.



LIVE LOAD RECYCLING PROPOSAL

6/10/2021

This **Statement of Work** shall set forth the terms and conditions to perform electronic recycling services which includes, but is not limited to the following types of equipment: computers and peripherals, monitors, laptops, printers, servers, network equipment, audio visual equipment, TVs, fax machines, copiers and appliances.

Town of Philipstown
Lane Gate Road
Cold Spring, NY 10516

Phone #: (914) 318-8076
E-Mail: rflaherty@philipstown.com
Attn: Robert Flaherty

Services:

- SAMR will provide all transportation and recycling necessary to pick up your electronics & air conditioners.
- SAMR shall furnish all labor, materials, tools, equipment and supervision to perform the recycling services in a manner that will ensure a neat, orderly and professional appearance of your location.
- SAMR will provide you with a certificate of recycling based upon the total weight of the contents collected.
- SAMR has a quick and simple pre-paid lamp, ballast and battery program. To learn more about the program, please visit www.quickpaq.com.
- SAMR carries all necessary permits and licenses.

Pricing Summary *	
Live load pickup (Electronics)	\$1,000
Live load pickup (Air conditioners)	No charge

**Includes labor, transportation, recycling, data destruction, etc.*

SAMR, Inc. 1950 Rutgers University Blvd., Lakewood, NJ 08701 (732) 370-4100
www.samrinc.com

SAMR accepts anything with a plug or a battery.

Additional Items for Recycling:

Portable/Laptop Computers	Monitors	Printers
Fax Machines	Scanners	Keyboards & Mice
Telecommunications Equipment	Wire	Main Frames
Stereos & Radio Equipment	Speakers	VCR / DVD Players
Televisions	Microwaves	Air Conditioners
Humidifiers	Dehumidifiers	Space Heaters
Propane Tanks	Metal	Servers
Monitors	Metal – Non Ferrous	Copiers
Cable Attachments	Cell Phones & Telephones	Cameras
E-book Readers	MP3 Players	Modems
UPS/Battery Backup	Large Appliances	

SAMR has designed a quick and simple pre-paid lamp, ballast and battery program. To learn more about the program, please visit www.quickpaq.com.

Please feel free to learn more about us by visiting our web site at www.samrinc.com or contact me at (866) 509-SAMR(7267) with any questions that you may have.

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the new fee schedule for Filming Permits in the Town of Philipstown.

Current Fee Schedule

Fee	Type	Property
\$0	Student	Public or Private
\$25	Public Service/teaching, not-for-profit	Private
\$50	Public Service/teaching, not-for-profit	Public
\$100	Agency Advertising	Private
\$200	Agency Advertising	Public
\$600	Feature Film/TV/Video	Private
\$700	Feature Film/TV/Video	Public

Proposed New Fee Schedule

Fee	Type	Property
\$0	Student	Public or Private
\$100	Public Service/teaching, not-for-profit	Private
\$200	Public Service/teaching, not-for-profit	Public
\$250	Agency Advertising	Private
\$500	Agency Advertising	Public
\$1000	Feature Film/TV/Video	Private
\$1500	Feature Film/TV/Video	Public
\$10	Per Vehicle	Public or Private

****These fees are PER DAY****

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Filming Permit for Random Productions, LLC for filming scheduled for June 21, 2021 at Saint Basils Academy, Route 9D, Garrison.



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

RICHARD SHEA, SUPERVISOR

(845) 265-3329

TARA K. PERCACCILO
TOWN CLERK AND TAX COLLECTOR

JOHN VAN TASSEL, COUNCILMAN
MICHAEL LEONARD, COUNCILMAN
ROBERT FLAHERTY, COUNCILMAN
JUDITH FARRELL, COUNCILWOMAN

Application for Filming Permit

Applicant: Random Productions, LLC
 (Name of Company and /or Individual)
436 Robinson Ave
 (Street Address)
Newburgh NY 12250 845-250-9902
 (City) (State) (Zip) (Telephone)

Contact Information:

Please supply the name, address and cell number of the person(s) who will be available twenty-four hours/day during the activity. This person should have control and responsibility for the direction of all participants in the permitted activity and for the property for which the activity is permitted.

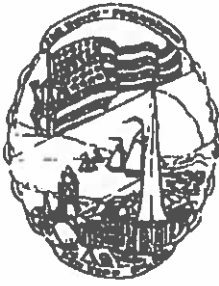
Miguel Virola Jr.
 (Name of Individual)
436 Robinson Ave
 (Street Address)
Newburgh NY 12250 718-913-1373
 (City) (State) (Zip) (Telephone)

If applicant is not owner or tenant in possession of property where filming is to take place, supply owner information below:

(FATHER) CONSTANTINE SITARAS [Signature] 845-494-0226
 (Owner of Property) (Signature) (Cell Number)

Filming Format: Student__ Public Service, Teaching or Not-for-profit__ Agency Advertising__
 Feature Film, TV or Video Private Property Public Property

HBO *8 Jan. 00*



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

RICHARD SHIEA, SUPERVISOR

(845) 265-3329

TARA K. PERCACCILO
TOWN CLERK AND TAX COLLECTOR

JOHN VAN TASSEL, COUNCILMAN
MICHAEL LEONARD, COUNCILMAN
ROBERT FLAHERTY, COUNCILMAN
JUDITH FARRELL, COUNCILWOMAN

Project Name: HBO "White House Plumbers"
(name of person or entity being filmed)

Location: Saint Basils Academy, 79 St Basil's Rd, Garrison, NY 10524

Filming Dates: Monday, June 21st, 2021 Hours: 5am-8pm

Description of all vehicles, equipment, props and sets to be used in connection with filming:
(13) Trucks. (100) Crew Cars. All vehicles will park at Boscobel House & Gardens
Vehicles: (9) 15 Passenger Vans 1601 NY-9D, Garrison, NY 10524

Equipment: Basic Packages: Camera, Grip, Electric, Props, Special Effects

Props: N/A

Sets: Interior Scenes: Hunt & Liddy Pitch Gemstone...it doesn't go well.

Outdoor lighting: N/A

- Attach child performer permit(s) for each performer under 18 years of age.



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

RICHARD SHEA, SUPERVISOR

(845) 265 3329

TARA K. PERCACCILO
TOWN CLERK AND TAX COLLECTOR

JOHN VAN TASSEL, COUNCILMAN
MICHAEL LEONARD, COUNCILMAN
ROBERT FLAHERTY, COUNCILMAN
JUDITH FARRELL, COUNCILWOMAN

Applicant: Miguel Virola Jr. Date: 5-27-2021

Signed by: [Signature]

Title: Assistant Location Manager

The Owner hereby consents to this application and the filming to be done hereunder:

[Signature] Date: 5/27/2021

(Signature of Owner)

Release and Indemnity of Liability

In consideration of permission granted by the Town of Phillipstown for the use of the above Filming Permit:

The undersigned applicant hereby releases from liability, absolves and agrees to defend, indemnify and hold harmless the Town of Philipstown, its officers, officials, employees, agents and volunteers, from against any and all claims, recoveries, judgements and causes of action whatsoever arising out of the grant of this filming permit. If, as a result of the grant of this filming permit, damage is sustained to any

property owned by the Town of Philipstown, the undersigned permit holder agrees to reimburse to the Tow of Philipstown the fair market value of any repair to, or replacement of such property.

FOR OFFICE USE:

FILMING PERMIT

Approved ___ Approved with special conditions ___ Denied ___

Commencement date: ___ Expiration date: ___

Town Supervisor's signature _____

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby accepts the remainder of the proposal from the Palombo Group for Construction Administration services for the Philipstown Highway Garage project in the amount of \$197205.00.

PHILIPSTOWN HIGHWAY FACILITY FEE PROPOSAL

January 21, 2021

1) PROPOSED SCHEDULE "CONSTRUCTION ADMINISTRATION"

Construction

- a) Pre-Construction Period (Specification and Plan Review / Scheduling / Bidding) :
- b) Construction / Closeout:

February 2021 through March 2021
 April 2021 through December 2021

2) PROPOSED STAFFING

- a) Project Manager: Pre-Construction Phase, Construction Phase and Closeout Phase
 i) Part-time: February 1 2021 through December 31, 2021
- b) Project Superintendent: Construction Phase and Closeout Phase
 i) Full-time 100%: Project Superintendent - On site Full Time April 1 2021 through December 31, 2021
- c) Project Administrator: Construction Phase and Closeout Phase
 i) Part-time: Project Administrator - Off Site April 1 2021 through December 31, 2021

3) FEE APPROACH

PRE-CONSTRUCTION PHASE

\$14,000

CONSTRUCTION / CLOSEOUT PHASE - (Construction Closeout December 2021)

\$197,205

TOTAL CONSTRUCTION MANAGEMENT FEE

\$211,205

ESTIMATED REIMBURSABLES - REDUCED TO \$0 BASED ON DISCUSSIONS
 (Owner to Provide Office Trailer and associated utilities)

\$0

RESOLUTION # - 2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby awards the bid for the Plumbing Work, Contract No. P.1 for the Town of Philipstown New Highway Dept. Headquarters to L.J. Coppola Inc. in the amount of \$509,000.00.

**Commitment to
Quality
in Construction Management**

Thursday, July 8th, 2021

CONSTRUCTION MANAGEMENT

Mr. Richard Shea
Town Supervisor
Town of Philipstown
238 Main St.
Cold Spring, NY 10516

GENERAL CONTRACTING

DESIGN BUILD

STRATEGIC PLANNING /
CONSULTING

**Re: Bid Award Recommendation Plumbing P.1, HVAC H.1 & Electrical
E.1 Contracts - Town of Philipstown New Highway Dept.
Headquarters**

FACILITIES MANAGEMENT

Mr. Shea:

On Tuesday, June 8th, 2021, bids were received for the above referenced project. Following are our bid award recommendations for the Plumbing Work P.1 Contract, HVAC Work H.1 Contract and Electrical Work E.1 Contract.

THE PALOMBO GROUP

SUMMARY OF PROPOSED CONTRACT BIDS – P.1, H.1 & E.1

22 NOXON STREET
POUGHKEEPSIE NY 12601

Upon review of the Bid Results, we have reviewed the different scenarios created by the base bids & alternates and reviewed all scopes of work with the low bidders for the Plumbing, HVAC and Electrical contracts. We have gathered all applicable information from the low bidder via the Contractor's Qualifications and, based on our findings, offer the town the following for consideration.

T.845.868.1239

F.845.868.1220

We have summarized the lowest qualified bid contracts and based on review with Highlands Architecture and input from the Town, The Palombo Group finds no reason to believe that the low bidders will not complete their scope of work. All feedback being positive, we therefore see no reason why the following contracts should not be awarded to the subsequent contractors.

www.thepalombogroup.com

Bidder Qualifications for all three contracts have been uploaded to the following Dropbox link:

<https://www.dropbox.com/sh/cgbi0j064wdpwyb/AAA2HI1WJ3-xaP7yP5HWRZhZa?dl=0>

PLUMBING WORK – CONTRACT NO. P.1

L.J. COPPOLA INC.

Brewster, NY

BASE BID \$ 509,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 509,000.00

HVAC WORK – CONTRACT NO. H.1

CB STRAIN – A Div. of Dynamic Systems

Poughkeepsie, NY

BASE BID \$ 249,800.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 249,800.00

ELECTRICAL WORK – CONTRACT NO. E.1

E-J ELECTRIC INSTALLATION CO.

Long Island City, NY

BASE BID \$ 320,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 320,000.00

References contacted gave no reason for disqualification. In addition, the New York State Department of Labor and the New Jersey Prevailing Wage Debarment List indicate that there are no wage infractions against the above contractors.

The Palombo Group recommends an additional \$50,000.00 for construction contingency budget be held to cover any unforeseen conditions for these three contracts in addition to the \$100,000.00 being held for the General Work contract.

If you should have any questions, please do not hesitate to call.

Very truly yours,
THE PALOMBO GROUP

A handwritten signature in black ink, appearing to read "Luis Rodriguez", written in a cursive style.

Luis Rodriguez
Project Executive

CC: J. Vantassel, Deputy Town Supervisor
C. Frisenda, Highway Dept. Superintendent
T. Percacciolo, Town Clerk
J. Kakur, Highlands Architecture
E. Nardone, Highlands Architecture
S. Gaba, Counsel for the Town of Philipstown

RESOLUTION # - 2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby awards the bid for the HVAC Work, Contract No. H.1 for the Town of Philipstown New Highway Dept. Headquarters to CB Strain – A Div. of Dynamic Systems, in the amount of \$249,800.00.

**Commitment to
Quality
in Construction Management**

Thursday, July 8th, 2021

CONSTRUCTION MANAGEMENT

Mr. Richard Shea
Town Supervisor
Town of Philipstown
238 Main St.
Cold Spring, NY 10516

GENERAL CONTRACTING

DESIGN BUILD

STRATEGIC PLANNING /
CONSULTING

**Re: Bid Award Recommendation Plumbing P.1, HVAC H.1 & Electrical
E.1 Contracts - Town of Philipstown New Highway Dept.
Headquarters**

FACILITIES MANAGEMENT

Mr. Shea:

On Tuesday, June 8th, 2021, bids were received for the above referenced project. Following are our bid award recommendations for the Plumbing Work P.1 Contract, HVAC Work H.1 Contract and Electrical Work E.1 Contract.

THE PALOMBO GROUP

SUMMARY OF PROPOSED CONTRACT BIDS – P.1, H.1 & E.1

22 NOXON STREET

POUGHKEEPSIE NY 12601

T.845.868.1239

F.845.868.1220

Upon review of the Bid Results, we have reviewed the different scenarios created by the base bids & alternates and reviewed all scopes of work with the low bidders for the Plumbing, HVAC and Electrical contracts. We have gathered all applicable information from the low bidder via the Contractor's Qualifications and, based on our findings, offer the town the following for consideration.

www.thepalombogroup.com

We have summarized the lowest qualified bid contracts and based on review with Highlands Architecture and input from the Town, The Palombo Group finds no reason to believe that the low bidders will not complete their scope of work. All feedback being positive, we therefore see no reason why the following contracts should not be awarded to the subsequent contractors.

Bidder Qualifications for all three contracts have been uploaded to the following Dropbox link:

<https://www.dropbox.com/sh/cqbj0j064wdpwyb/AAA2HI1WJ3-xaP7yP5HWRZhZa?dl=0>

PLUMBING WORK – CONTRACT NO. P.1

L.J. COPPOLA INC.

Brewster, NY

BASE BID \$ 509,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 509,000.00

HVAC WORK – CONTRACT NO. H.1

CB STRAIN – A Div. of Dynamic Systems

Poughkeepsie, NY

BASE BID \$ 249,800.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 249,800.00

ELECTRICAL WORK – CONTRACT NO. E.1

E-J ELECTRIC INSTALLATION CO.

Long Island City, NY

BASE BID \$ 320,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 320,000.00

References contacted gave no reason for disqualification. In addition, the New York State Department of Labor and the New Jersey Prevailing Wage Debarment List indicate that there are no wage infractions against the above contractors.

The Palombo Group recommends an additional \$50,000.00 for construction contingency budget be held to cover any unforeseen conditions for these three contracts in addition to the \$100,000.00 being held for the General Work contract.

If you should have any questions, please do not hesitate to call.

Very truly yours,
THE PALOMBO GROUP

A handwritten signature in black ink, appearing to read "Luis Rodriguez", written in a cursive style.

Luis Rodriguez
Project Executive

CC: J. Vantassel, Deputy Town Supervisor
C. Frisenda, Highway Dept. Superintendent
T. Percacciolo, Town Clerk
J. Kakur, Highlands Architecture
E. Nardone, Highlands Architecture
S. Gaba, Counsel for the Town of Philipstown

RESOLUTION # - 2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby awards the bid for the Electrical Work, Contract No. E.1 for the Town of Philipstown New Highway Dept. Headquarters to E-J Electrical Installation Co. in the amount of \$320,000.00.

**Commitment to
Quality
In Construction Management**

Thursday, July 8th, 2021

CONSTRUCTION MANAGEMENT

Mr. Richard Shea
Town Supervisor
Town of Philipstown
238 Main St.
Cold Spring, NY 10516

GENERAL CONTRACTING

DESIGN BUILD

STRATEGIC PLANNING /
CONSULTING

**Re: Bid Award Recommendation Plumbing P.1, HVAC H.1 & Electrical
E.1 Contracts - Town of Philipstown New Highway Dept.
Headquarters**

FACILITIES MANAGEMENT

Mr. Shea:

On Tuesday, June 8th, 2021, bids were received for the above referenced project. Following are our bid award recommendations for the Plumbing Work P.1 Contract, HVAC Work H.1 Contract and Electrical Work E.1 Contract.

THE PALOMBO GROUP

SUMMARY OF PROPOSED CONTRACT BIDS – P.1, H.1 & E.1

22 NOXON STREET

POUGHKEEPSIE NY 12601

T.845.868.1239

F.845.868.1220

Upon review of the Bid Results, we have reviewed the different scenarios created by the base bids & alternates and reviewed all scopes of work with the low bidders for the Plumbing, HVAC and Electrical contracts. We have gathered all applicable information from the low bidder via the Contractor's Qualifications and, based on our findings, offer the town the following for consideration.

www.thepalombogroup.com

We have summarized the lowest qualified bid contracts and based on review with Highlands Architecture and input from the Town, The Palombo Group finds no reason to believe that the low bidders will not complete their scope of work. All feedback being positive, we therefore see no reason why the following contracts should not be awarded to the subsequent contractors.

Bidder Qualifications for all three contracts have been uploaded to the following Dropbox link:

<https://www.dropbox.com/sh/cgbi0j064wdpwyb/AAA2HI1WJ3-xaP7yP5HWRZhZa?dl=0>

PLUMBING WORK – CONTRACT NO. P.1

L.J. COPPOLA INC.

Brewster, NY

BASE BID \$ 509,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 509,000.00

HVAC WORK – CONTRACT NO. H.1

CB STRAIN – A Div. of Dynamic Systems

Poughkeepsie, NY

BASE BID \$ 249,800.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 249,800.00

ELECTRICAL WORK – CONTRACT NO. E.1

E-J ELECTRIC INSTALLATION CO.

Long Island City, NY

BASE BID \$ 320,000.00

No Recommended Alternates: \$ 0.00

TOTAL CONTRACT VALUE \$ 320,000.00

References contacted gave no reason for disqualification. In addition, the New York State Department of Labor and the New Jersey Prevailing Wage Debarment List indicate that there are no wage infractions against the above contractors.

The Palombo Group recommends an additional \$50,000.00 for construction contingency budget be held to cover any unforeseen conditions for these three contracts in addition to the \$100,000.00 being held for the General Work contract.

If you should have any questions, please do not hesitate to call.

Very truly yours,
THE PALOMBO GROUP

A handwritten signature in black ink, appearing to read "Luis Rodriguez". The signature is fluid and cursive, written over a white background.

Luis Rodriguez
Project Executive

CC: J. Vantassel, Deputy Town Supervisor
C. Frisenda, Highway Dept. Superintendent
T. Percacciolo, Town Clerk
J. Kakur, Highlands Architecture
E. Nardone, Highlands Architecture
S. Gaba, Counsel for the Town of Philipstown



Town of Phillipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

MONTHLY REPORT for June 2021

1. Fees Collected	36,729 -
2. Total Number of Permits Issued	<u>44</u>
3. New One- or Two-family dwellings:	<u>0</u>
4. New Commercial/Industrial buildings:	<u>0</u>
5. New Hazardous (H) occupancies:	<u>0</u>
6. New Multi family occupancies:	<u>0</u>
7. Additions, alterations or repairs residential buildings	<u>4</u>
8. Additions, alterations or repairs commercial buildings:	<u>0</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>40</u>
10. Number of Certificates of Occupancy:	<u>48</u>
11. Number of Stop Work Orders issued:	<u>2</u>
12. Operating permits Issued	<u>-</u>
13. Operating permits issued hazardous materials	<u>-</u>
14. Operating permits Hazardous processes and activities	<u>-</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>-</u>
16. Inspection of public assembly :	<u>4</u>
17. Inspection of commercial occupancies	<u>1</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>-</u>

Projects of Significance: SUMMER IS HERE, TAKE TIME TO RENEW AND UPGRADE YOUR SWIMMING POOL SAFETY FEATURES CALL THE BUILDING DEPT. WITH ANY QUESTIONS.