

Town Board Monthly Meeting

**March 4, 2021 7:30 p.m.
VIA ZOOM**

PHILIPSTOWN DEPOT THEATER MEETING

SALUTE TO THE FLAG

APPROVAL OF MINUTES

- Workshop Meeting – January 20, 2021
- Workshop Meeting – January 22, 2021
- Monthly Town Board Meeting – February 4, 2021

COMMITTEE REPORTS

- 1) Conservation Board 2) Recreation 3) The Philipstown Hub 4) Planning Board
5) Zoning 6) Highway 7) Building & Land Acquisition 8) Cemetery Committee
9) Putnam County Legislator

AGENDA

- 1. Resolution authorizing Carl Frisenda, Highway Superintendent to purchase 2 New 2021 Dodge Ram 5500 Trucks from the Onondaga Statewide Bid ONGOV-106-19 at a total of \$162,902.60, as budgeted for in the 2021 budget.**
- 2. Resolution approving the following change order for the Town Hall Renovation project in the amount of \$14,275.00:**
 - Copper Gutters and Leaders – PVS Construction**
- 3. Resolution approving the following change order for the Town Hall Renovation project in the amount of \$15,362.00:**
 - Interior Mouldings – PVS Construction**
- 4. Resolution approving the following change order for the Town Hall Renovation project in the amount of \$15,999.00:**
 - Rebuild Existing Chimney – PVS Construction**
- 5. Resolution authorizing Supervisor Shea to sign the Inter-Municipal Agreement regarding shared equipment with the Town of Cortlandt, Village of Croton-on-Hudson, Village of Buchanan and City of Peekskill for 2021.**

- 6. Resolution approving the Garrison Volunteer Ambulance Corps 2020 Sponsor Approval Form for the Length of Service Award Program.**
- 7. Resolution accepting the proposal from Gerard Associates for Electrical Engineering support for supply power for the new PBS Fueling Facilities for the New Highway Garage. (NUNC PRO TUNC).**
- 8. Discussion regarding the Garrison Post Office.**
- 9. Schedule Workshops/Meetings.**
 - **Workshop – CCA Program Update with Jeff Domanski – March 10, 2021 (via Zoom)**
 - **Regular Monthly Meeting – April 1, 2021**
- 10. Code Enforcement Monthly Report**
- 11. Any other business that may come before the Town Board.**

AUDIENCE

VACANCIES – Board of Assessment Review (1)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT

MEMORANDUM TO THE PHILIPSTOWN TOWN BOARD
Re: PHILIPSTOWN DEPOT THEATRE INC. ("PDT")
March 4,2021

Special Meeting

Under PDT's By-laws, at a special meeting the Members of the corporation (the Town Board plus one member of the Recreation Commission, currently Claudio Marzollo, and one appointee from the PDT Directors, currently Steve Ives) may elect new members to the Board of Directors.

The PDT Board has nominated the following individual:

Charles Dupree, 100 Travis Corner Rd. PO Box 326, Garrison NY 10524

AGENDA
(Supervisor Shea Presiding):

1. Call to Order
2. Ascertain presence of a quorum (at least 4 of the 7 Members)
3. Nominations for directors

Resolution:

RESOLVED, that the following individual be elected director of the corporation.

Charles Dupree, 100 Travis Corner Rd. PO Box 326, Garrison NY 10524

VOTE

4. Adjourn

Charles Dupree, Brief bio:

Charlie Dupree is Vice Chairman of Investment Banking for J.P. Morgan. Prior to re-joining J.P. Morgan in 2018, Charlie was Head of Americas M&A at Deutsche Bank where he joined in 2006 after eleven years at J.P. Morgan in the TMT and M&A groups. Charlie received an M.B.A from the University of Virginia and an A.B. from Harvard University in History & Literature (magna cum laude). From 1989 to 1993, Charlie was a line officer in the United States Navy and served in the first Gulf War.

The Town Board of the Town of Philipstown held a Workshop Meeting on the above date at 7:30 p.m. via Zoom.

PRESENT:

Richard Shea	Supervisor
Judy Farrell	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

AGENDA

- 1. Resolution authorizing Supervisor Shea to sign the Fire Protection Agreement with the Village of Cold Spring & the Cold Spring Fire Company No. 1 for 2021.**

RESOLUTION # - 2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Fire Protection Agreement with the Village of Cold Spring & the Cold Spring Fire Company No. 1 for 2021.

- 2. Resolution appointing Krystal Ford the new Climate Smart Coordinator at a compensation not to exceed that set forth in the 2021 budget.**

RESOLUTION # - 2021

The following resolution was presented by Councilman Leonard, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby appoints Krystal Ford as the Philipstown Climate Smart Coordinator.

Supervisor Shea reported that he has a meeting at 11:00 a.m. regarding the Highway Garage.

The Town Board scheduled a Workshop for Friday, January 22, 2021 @ 9:00 am to appoint a new Clerk to the Special Boards.

ADJOURNMENT

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilman Flaherty, to close the Workshop meeting at 7:38 p.m.

Respectfully submitted by,

Tara K. Percacciolo
Town Clerk

The Town Board of the Town of Philipstown held a Workshop Meeting on the above date at 9:00 a.m. via Zoom.

PRESENT:

Richard Shea	Supervisor
Robert Flaherty	Councilman
John Van Tassel	Councilman

ABSENT:

Michael Leonard	Councilman
Judy Farrell	Councilwoman

AGENDA

1. **Resolution appointing a new Clerk to the Special Boards/Assistant Court Clerk at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION # - 2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby appoints Cheryl Rockett as Clerk to the Special Boards/Assistant Court Clerk at a salary not to exceed that set forth in the 2021 budget.

ADJOURNMENT

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilman Flaherty, to close the workshop at 9:03 a.m.

Respectfully submitted by,

Tara K. Percacciolo
Town Clerk

The Town Board held their Monthly Meeting on the above date at 7:30 p.m., via ZOOM.

PRESENT:	Richard Shea	Supervisor
	John Van Tassel	Councilman
	Michael Leonard	Councilman
	Robert Flaherty	Councilman
	Judith Farrell	Councilwoman

Supervisor Shea opened the meeting with the Salute to the Flag.

APPROVAL OF MINUTES

Minutes of the Special Town Board meeting of January 6, 2021.

Councilman Leonard made a motion, seconded by Councilman Flaherty, that the Minutes of the Special Town Board meeting are hereby approved as presented.

Minutes of the Monthly Town Board Meeting of January 7, 2021.

Councilman Van Tassel made a motion, seconded by Councilwoman Farrell, that the Minutes of the Monthly Town Board meeting are hereby approved as presented.

Minutes of the Re-Organizational meeting of January 7, 2021.

Councilman Flaherty made a motion, seconded by Councilman Leonard, that the Minutes of the Re-Organizational meeting are hereby approved as presented.

COMMITTEE REPORTS

CONSERVATION BOARD – Councilman Leonard reported that they met on January 12, 2021 with the following items on the agenda:

- Desmond Fish Library
- Riverview Industries
- Route 301 – redevelop after previously burnt down
- Shapiro
- General discussion with regard to Wetlands Applications

The next meeting is scheduled for February 9, 2021.

RECREATION – Councilwoman Farrell reported that the commission had not met. She reported that the Ice Rink was damaged and had to be closed. The next meeting is scheduled for February 23.

PHILIPSTOWN HUB – Councilwoman Farrell reported that the Hub would be working remotely that week. She stated the Community Conversation held on January 21st was very informative and well received.

PLANNING BOARD - Councilman Flaherty welcomed the new secretary to the boards, Cheryl Rockett. He reported that the board met on January 21st with following items on the agenda:

- New Business:
 - Mark Conn – 242 Route 403
- Old Business:
 - Cumming – 71 South Mtn Pass Spur
 - Desmond Fish Library – 472 Route 403
 - CRS International Warehouse/Office – 2761 Route 9
 - Riverview Industries – Route 9

Councilman Flaherty reported another Planning Board meeting was held on January 28th for the Garrison Golf Club PPD/Hudson Valley Shakespeare Festival, 2015 Route 9.

The next meeting of the Planning Board is scheduled for February 18, 2021.

ZONING BOARD – Councilman Van Tassel reported that they met on January 11, 2021 with the following items on the agenda:

- Correspondence – Flagg/Schneider – 699 Old Albany Post Road – Public hearing scheduled for 2/8/2021
- Esau/Friedman – 66 Highland Drive – Public Hearing held & closed, variance approved
- Ricci – Public Hearing scheduled for 2/8/2021
- Shapiro/Atkins – 420 Indian Brook Road

The next meeting Zoning Board meeting is scheduled for February 8, 2021.

HIGHWAY – Councilman Van Tassel read the report submitted by Carl Frisenda, Highway Superintendent which is on file in the Town Clerks Office.

BUILDING & LAND ACQUISITION – Supervisor Shea reported that the Town Hall project is still moving forward and we are hoping it will be done March 1st. The Supervisor reported the planning for the Highway garage is moving ahead and they look forward to breaking ground on that sometime in the spring.

CEMETERY COMMITTEE – Councilman Leonard reported he was able to do a walkthrough in the McKeels Corner cemetery on January 11th. He stated he has been discussing work that will be coming up in the spring with the stone mason.

PC LEGISLATOR – Legislator Montgomery stated the County is hoping to see a 20% increase in the allocation of the vaccines statewide. She reported that the Health Department has issued guidance for school sports and is communicating that to the schools. She stated they held their full

Legislative meeting on Tuesday at which she advocated for working closely together as a team and not democrats and republicans to push for mobile vaccination units. She stated there are also other places throughout the town that can be used if they need more space. She suggested the trolley and county vehicles be put to good use for mobile units as well.

Supervisor Shea stated there is much confusion regarding the vaccination program. The County Health Department gets literally a day's notice when getting vaccine and currently only have second doses; they are currently not scheduling any first dose clinics for Philipstown until they get the doses in hand. Regarding sports guidelines, the bottom line is that if anybody on a sports team, coach, etc. get COVID, that sport shuts down.

Both Supervisor Shea & Legislator Montgomery stated there is much confusion about the plan for vaccines, even though the state has had close to a year to plan for this.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF _____, 2021**

GENERAL & PART-TOWN FUNDS

Bldg. Fees
Justice Fees

NYS Grant Justice Fees
Rec Fees
TC Fees
TC Fees
Bldg. Fees
Expressway Auto Scrap Metal
PC Cemetery
Justice Fees
Justice Bail

HIGHWAY

PC Gas

CONTINENTAL VILLAGE WATER DISTRICT

Water Collection

CONTINENTAL VILLAGE PARK DISTRICT

AGENDA

1. Resolution issuing a Request for Proposals (RFP) for a Solar Power Purchase agreement for installation of a solar power system on the roof of the Philipstown Recreation Center and authorizing the Town Clerk to publish said RFP.

WHEREAS, the Town Board of the Town of Philipstown wishes to solicit proposals for a Solar Power Purchase Agreement for installation of a solar power system on the roof of the Philipstown Recreation Center located at 107 Glenclyffe Drive, Garrison, New York 10524; and

WHEREAS, pursuant to New York State Energy Law § 9-103 it is necessary to issue a Request For Proposals ("RFP") before entering a Solar Power Purchase Agreement; and

WHEREAS, the Town Board has before it a draft RFP for the said Solar Power Purchase Agreement, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of the Town of Philipstown hereby issues the RFP for Solar Power Purchase Agreement for installation of a solar power system on the roof of the Philipstown Recreation Center; and

2. That the Town Clerk shall publish the RFP in the Town's Official Newspaper, post a copy on the Town's website and at her office, and maintain a copy in her office for review by vendors and the general public

Councilman Flaherty presented the foregoing resolution which was seconded by Councilman Van Tassel,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting _____ AYE _____

John VanTassel, Councilman, voting _____ AYE _____

Robert Flaherty, Councilman, voting _____ AYE _____

Michael Leonard, Councilman, voting _____ AYE _____

Richard Shea, Supervisor, voting _____ AYE _____

2. Resolution appointing Angel I. Falcon as Town Prosecutor at an hourly rate of \$125.00.

RESOLUTION # - 2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Angel I. Falcon as Town Prosecutor at the hourly rate of \$125.00.

3. Resolution appointing Glen P. Malia as Special Prosecutor for Judge Linson at an hourly rate of \$125.00.

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Glen P. Malia as Special Prosecutor for Judge Linson at the hourly rate of \$125.00.

4. Resolution authorizing Highway Superintendent Carl Frisenda to put out to bid the manufacture and install of a 3500 gallon steel, dual-fuel compartment tank for the Philipstown Highway Garage.

RESOLUTION # -2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilwoman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Carl Frisenda, Highway Superintendent, to put out to bid, the manufacture and install of a 3500 gallon, steel, dual-fuel compartment tank for the Philipstown Highway Garage.

5. Schedule Workshops/Meetings.

- **Monthly Town Board Meeting – March 4, 2021**
- **Workshop – Trails Committee – February 24, 2021 – 7 pm via Zoom**
- **Workshop – NY Stretch Code – March 3, 2021 – 7 pm via Zoom**
- **Workshop – PVAC – February 10, 2021 – 7 pm via Zoom**

6. Code Enforcement Monthly Report

The Town Clerk read report, which is on file in the Town Clerks office.

7. Any other business that may come before the Town Board.

Supervisor Shea reported he had a meeting with a construction manager regarding the new Highway Garage project. He was very impressed but they are seeking more quotes for the job

Councilman Flaherty reported there have been some issues with switching over the phones. He reported there will be a blood drive February 18th at Our Lady of Loretto church in Cold Spring.

Councilwoman Farrell reported the new 501-3(c), Philipstown Aging at Home and mentioned they may reach out to be on the agenda for the March meeting.

AUDIENCE

A member of the audience commended Putnam County's efforts to get everyone in the County vaccinated.

VACANCIES

Board of Assessment Review (1)

APPROVAL OF VOUCHERS

Councilman Flaherty made a motion, seconded by Councilwoman Farrell and unanimously carried that the General Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ & _____ .

Councilman Van Tassel made a motion, seconded by Councilman Flaherty and unanimously carried that the Highway Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ & _____ .

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVPD Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ .

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVWD Vouchers in the amount of \$ _____ are hereby approved as set forth in Abstract _____ .

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilman Flaherty, to close the monthly meeting at 8:20 p.m.

Respectfully submitted by,

Monthly Town Board Meeting
February 4, 2021

Tara K. Percacciolo
Town Clerk

MEMORANDUM

March 4, 2021

TO: Philipstown Town Board Members

FROM: Carl Frisenda

SUBJECT: Work performed by the Philipstown Highway Department for the month of February

- February...Snow was the name of the game, and a lot of it. Starting with Winter storm Orleana and 24 inches of snow, the crews have been out continuously since pushing back snow and dealing with new storms. (Superbowl Sunday/following Tuesday +6/ ice/ Storm Viola +8 more...etc.) When roads become snow covered and are dangerous, please try to stay off the roads if you can.
- Due to community policing, a suspect was charged and arrested for illegal dumping on Indian Brook Road. Remember, if you See Something, Say Something. Kudos for doing the right thing and taking action.
- The Highway Department received approximately 25 phone calls for the month of February.
- Roughly \$12,240 was spent on vehicle maintenance and repairs for the month of February.

**Above monthly account submitted by:
Carl Frisenda, Highway Superintendent**

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Carl Frisenda, Highway Superintendent to purchase 2 New 2021 Dodge Ram 5500 Trucks from the Onondaga Statewide Bid ONGOV-106-19 at a total of \$162,902.60, as budgeted for in the 2021 budget.

TOWN OF PHILLIPSTOWN HIGHWAY
 50 FISHKILL RD
 COLD SPRING NY 10516
 ADAM HOTALING
 AHOT1977@GMAIL.COM
 CHASSIS LESS 26%/FACTORY OPTIONS LESS 10%
 PH 845-304-1479
 FX
 VN

ROBERT GREEN TRUCK DIVISION
 ROUTE 17 EAST EXIT 107, P.O. BOX 8002
 ROCK HILL, N.Y. 12775
 PHONE 845-794-0300 FAX 845-794-0295
 ONONDAGA STATE WIDE BID ONGOV-106-19 AS OF JANUARY 2020

		ADAM SIMON			
QTY		UNIT PRICE	NET PRICE	TOTAL	
1	DPOL63-NEW 2021 RAM 5500 REG CAB 4X4 60 C/A	43,695.00	32,334.30	\$32,334.30	
1	ETN-6.7L I6 CUMMINS TURBO DIESEL ENGINE	7,945.00	7,150.50	\$7,150.50	
1	DF2-AISIN AS69RCHD AUTO TRANS	1,600.00	1,440.00	\$1,440.00	
1	PW7-WHITE/BLACK DUMP				
1	XNR- MANUAL DPF REGEN			\$0.00	
1	XAC- PARKVIEW REAR BACK UP CAMERA	\$245.00	\$220.50	\$220.50	
1	TBB- FULL SIZE SPARE	\$495.00	\$445.50	\$445.50	
1	MRU-BLACK TUBULAR SIDE STEPS	\$395.00	\$355.50	\$355.50	
1	LPF-AUX REVERSE LAMPS MIRROR MOUNTED	\$395.00	\$355.50	\$355.50	
1	LBN- POWER TAKE OFF PREP	\$145.00	\$130.50	\$130.50	
1	LAY- LED TAIL LAMPS	\$295.00	\$265.50	\$265.50	
1	JKV- 115V AUX POWER OUTLET	\$95.00	\$85.50	\$85.50	
1	TY5-225/70R 19.5G ALL TRACTION TIRES	\$150.00	\$135.00	\$135.00	
1	AHQ-MAX TOW PACKAGE	\$250.00	\$225.00	\$225.00	
1	AHD-HEAVY DUTY SNOW PLOW PREP	\$695.00	\$625.50	\$625.50	
1	ADH-ELECTRICAL ACCESSORY GROUP	\$345.00	\$310.50	\$310.50	
1	ADE- COLD WEATHER GROUP	\$545.00	\$490.50	\$490.50	
1	ACL- DOT ROADSIDE SAFETY KIT	\$175.00	\$157.50	\$157.50	
1	A61- TRADESMAN LVL 1 EQUIPMENT GROUP	\$195	175.50	\$175.50	
1	FACTORY TO DEALER DESTINATION CHARGE	\$995.00	\$895.50	\$895.50	
1	19X96" 3-4 YD E-SERIES TIPPER, 14" SIDES, 20" TAILGATE, LB510SA ELEC	\$18,298.00	\$9,149.00	\$9,149.00	
1	UPGRADE DUMP BODY TO STAINLESS STEEL	\$10,000.00	\$5,000.00	\$5,000.00	

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the following one (1) proposed change orders for the Town Hall renovations in the total amount of \$14,275.00:

- Copper Gutters and Leaders – PVS Construction - \$14275.00**



Project: Philipstown Town Hall Renovations

Job No.: 19-015

PCO No.: 016r

Owner CO No.: _____

Description of PCO: Copper Gutters and Leaders

PVS Construction Labor 4 days 2 carpenter	Amount \$8,000.00
Materials/Equip Copper gutter and Accessories	\$7,500.00
OverheadandProfit-15%	\$2,325.00
Total PVS Work	\$17,825.00
Credit	
Credit for Yankee gutter	Amount \$3,750.00
Total Subcontractor	\$0.00
Overhead and Profit-15%	\$0.00
Bonds and Insurances	\$650.00
Total Job :	\$14,275.00

Approved - RUSH

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the following one (1) proposed change orders for the Town Hall renovations in the total amount of \$15,362.00:

- **Interior Mouldings -- PVS Construction - \$15362.00**



Project: Philipstown Town Hall Renovations

Job No.: 19-015

PCO No.: 019

Owner CO No.: _____

Description of PCO: Interior Mouldings

PVS Construction Labor	Amount
1 Carpenter 2 days	\$6,250.00
1 Painter 3 days	
Materials/Equip	
Interior Trim	\$7,000.00
Overhead and Profit-15%	\$1,087.50
Total PVS Work	\$0
SUBCONTRACTOR CHANGES	
	Amount
	\$0.00
Total Subcontractor	\$15,237.00
Overhead and Profit-15%	\$0.00
Bonds and Insurances	\$125.00
Total Job :	\$15,362.00

Approved - *R. M. S.*

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the following one (1) proposed change orders for the Town Hall renovations in the total amount of \$15,999.00:

- Rebuild Existing Chimney – PVS Construction - \$15999.00**



Project: Philipstown Town Hall Renovations

Job No.: 19-015

PCO No.: 020

Owner CO No.: _____

Description of PCO: Rebuild Existing Chimney

PVS Construction Labor	Amount
2 Masons 5 days	\$11,000.00
Materials/Equip	
Brick	
Copper Flashing	\$2,250.00
Weeps	
Overhead and Profit--15%	\$1987.00
Total PVS Work	\$15,237.00
SUBCONTRACTOR CHANGES	
	Amount
	\$0.00
Total Subcontractor	\$0.00
Overhead and Profit--15%	\$0.00
Bonds and Insurances	\$762.00
Total Job :	\$15,999.00

Rich Shu
Approved

RESOLUTION # - 2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Intermunicipal Agreement for shared equipment with the Town of Cortlandt, Village of Croton-on-Hudson, Village of Buchanan, and the City of Peekskill for 2021.



TOWN OF CORTLANDT

Town Clerk
LAROUÉ R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

OFFICE OF THE TOWN CLERK

Town Hall
1 Heady Street
Cortlandt Manor, N.Y. 10567-1254
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
LINDA D. PUGLISI

Town Board Members
RICHARD H. BECKER
DEBRA A. COSTELLO
JAMES F. CREIGHTON
FRANCIS X. FARRELL

February 3, 2021

Ms. Tina Merando, Town Clerk
Town of Philipstown
238 Main St., P.O. Box 155
Cold Spring, NY 10516

Dear Ms. Merando:

At the regular Town Board meeting held on January 12, 2021 the Town Board adopted Resolution #40-20 authorizing the Supervisor to execute agreements regarding shared equipment.

Therefore, I have enclosed in the following Inter-Municipal Agreement along with a copy of the resolution for the year 2021:

SHARED USE OF EQUIPMENT

Please sign all copies where indicated, and return same to me along with a Certificate of Insurance naming the other municipalities as additionally insured. When they are fully executed, I will send a copy for your files.

If I can be of further assistance, please do not hesitate to contact me at 734-1024.

Very truly yours,

Laroué Rose Shatzkin

Town Clerk

Encs.

LMB/LRS

RESOLUTION

NUMBER 37-21

(RE: AUTHORIZE SUPERVISOR TO EXECUTE AN AGREEMENT OF COOPERATION WITH THE VILLAGES OF BUCHANAN & CROTON AND THE TOWN OF PHILLIPSTOWN AND THE CITY OF PEEKSKILL COVERING SHARED EQUIPMENT FOR 2021)

WHEREAS, the various operating departments of the Village of Croton, Village of Buchanan, and the Town of Phillipstown, and the City of Peekskill and the Town of Cortlandt, have, on an informal basis over the years, borrowed each other's equipment, including but not limited to, trucks, buses, and other vehicles and equipment; and

WHEREAS, it is the desire of the Municipalities to formalize the process by which this sharing of equipment and vehicles is carried out; and

WHEREAS, it is the desire of the Town Board to provide for indemnification for liability purposes;

NOW, THEREFORE, BE IT RESOLVED, that once the referenced Inter-Municipal Agreement is executed, the Town's operating department heads and managers are hereby authorized to allow the use of Town equipment and vehicles by the Villages of Croton, and Buchanan the Town of Phillipstown, and the City of Peekskill in accordance with said Agreement covering the period from the date of the executed Agreement to December 31, 2021.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on January 12, 2021
At a Regular Meeting
Held via Zoom**

THIS AGREEMENT made the 29th day of January 2021 by and between the **TOWN OF CORTLANDT**, a Municipal Corporation having it's principal place of business at One Heady Street, Cortlandt Manor, New York (hereinafter referred to as the "**TOWN**"), and the **VILLAGE OF BUCHANAN**, having it's principal place of business at 236 Tate Avenue, Buchanan, New York (hereinafter referred to as "**BUCHANAN**"), and the **VILLAGE OF CROTON-ON-HUDSON**, having it's principal place of business at 'Van Wyck Street, Croton-on-Hudson, New York, (hereinafter referred to as "**CROTON**"), and the **TOWN OF PHILIPSTOWN**, having it's principal place of business at "238 Main St., Cold Spring, New York, (hereinafter referred to as "**PHILIPSTOWN**"), and the **CITY OF PEEKSKILL**, 840 Main St., Peekskill, New York (hereinafter referred to as "**PEEKSKILL**").

WITNESSETH:

WHEREAS, the governing bodies of the parties hereto realize that on a day to day basis there is an ongoing sharing of equipment and vehicles between the municipalities at the request of the respective Department Heads and Directors of various programs; and

WHEREAS, there has been an informal agreement with respect to how said sharing of vehicles and equipment would take place; and

WHEREAS, it is the desire of the governing bodies to memorialize this Agreement and to set forth the duties and obligations of the parties hereto,

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. That all Department Heads, Directors, Supervisors, Managers of any of the Municipal entities herein are hereby authorized to loan on a temporary basis any equipment owned by any entity hereto to another Department of Agency of one of the other entities at the specific request of the appropriate Town or Village official.

2. That said equipment or vehicle lent to the participating municipality herein shall be delivered with a full tank of fuel and shall be returned with a full tank of fuel.
3. That the parties hereto agree to keep all of their motor vehicles insured in accordance with the requirements of the Vehicle & Traffic Law throughout the term of this Agreement with respect to any vehicle which may be subject to this Agreement.
4. That it is specifically agreed that the vehicles will be returned in the same condition as they were lent and with a full tank of fuel and with all other fluids checked therein and replaced as would be normally required in the vehicle or equipment of the kind and nature involved.
5. That all of the sharing of equipment will be without charge of any kind other than as set forth herein.
6. The parties hereto agree at the beginning of each year to provide each other with a Certificate of Insurance with respect to their general liability policies naming each other as an additional insured on their said policies with respect to any liabilities that may arise out of this Agreement.

IN WITNESS HEREOF, the Chief Executive Officer of the Municipal entities herein, have executed this Agreement by virtue of the authority vested in them by approval resolutions of their governing body, the date above written.

TOWN OF CORTLANDT

By: _____
SUPERVISOR

VILLAGE OF CROTON-ON-HUDSON

By: _____
VILLAGE MANAGER

VILLAGE OF BUCHANAN

By: _____
MAYOR

TOWN OF PHILLIPSTOWN

By: _____
SUPERVISOR

CITY OF PEEKSKILL

By: _____
CITY MANAGER

=

RESOLUTION # -2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the Garrison Volunteer Ambulance Corps 2020 Sponsor Approval Form for the Length of Service Award Program.

**2020 AMBULANCE COMPANY SERVICE CERTIFICATION FORM
SERVICE AWARD PROGRAM**

**Town of Philipstown
Garrison Volunteer Ambulance Corps.**

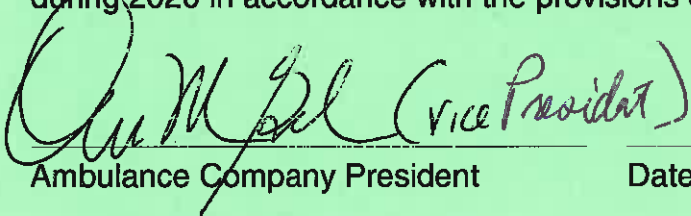
DEADLINE: FEBRUARY 1, 2021


INSTRUCTIONS


New York State General Municipal Law requires that the list of members of the Ambulance Company indicating those who earned a year of Service Credit during 2020, those who did not earn a year of Service Credit in 2020, those who were granted Prior Service Credit (years of Service Credit earned prior to the program's effective date) in 2020, and those who waived participation must be certified under oath by the President, Secretary and Chief (or comparable officers). Once complete, the entire 2020 Data Request Package should be sent to the Town of Philipstown for approval.

CERTIFICATION

We certify under oath that the attached list includes all Active Members of the Ambulance Company during the 2020 calendar year and indicates the points earned by each volunteer in accordance with the Service Award Program Point System which will be used to determine who will be credited with a year of service. We further certify that any prior service credit reported on the listing was earned during 2020 in accordance with the provisions of the Service Award Program.

 (Vice President) 2/1/2021
Ambulance Company President Date

 2/3/2021
Ambulance Company Secretary Date

 1/27/21
Ambulance Company Chief Date

**2020 AMBULANCE COMPANY POSTING CERTIFICATION FORM
SERVICE AWARD PROGRAM**

Town of Philipstown
Garrison Volunteer Ambulance Corps.

NOTICE TO VOLUNTEERS

You have 30 days from the date on which the approved listing was posted (noted below) to review your points and service information. In the event that the information on the listing does not match your records, first notify the person noted below. If your appeal is not satisfactorily resolved, you must send a written appeal to the Sponsoring Board.

To comply with New York State Law, after the 2020 points listing has been approved by the governing board of the Town of Philipstown, it must be posted in the Ambulance Company's principal headquarters for a period of at least 30 days. Please have the person responsible for compiling the points and/or prior service enter their name and contact information on the form below, and enter the date on which the listing and this form were first posted. When the 30-day posting period is complete, please sign the bottom section of this form and enter the date the list was removed. Then please return the entire Data Request Package to the Town of Philipstown for final authorization.

This section must be completed by the person responsible for compiling the points:

<u>EDWARD KELLY</u>	<u>2ND LIEUTENANT</u>
Name	Title
<u>CPRGUY33@AOL.COM</u>	<u>914 943-8934</u>
E-mail address	Phone number
Date the approved listing was posted: <u>FEB, 1, 2021</u>	
Date the approved listing was removed: <u>MARCH 3, 2021</u>	

POSTING CERTIFICATION

When the 30-day posting period is complete, please enter the date on which the listing was removed (above) and sign (below). Please forward the entire 2020 Data Request Package to the Town Board for final approval.

I hereby certify that the approved listing was posted for no less than 30 days.

No changes were made to the listing.

Changes have been made to the listing and an explanation is attached.

Signature

Date

2020 SPONSOR AUTHORIZATION FORM
SERVICE AWARD PROGRAM

Town of Philipstown
Garrison Volunteer Ambulance Corps.

DEADLINE: MAY 1, 2021

This form is to be signed by the Supervisor of the Town of Philipstown after the 2020 listing has been posted for at least 30 days, as certified by the completion of the 2020 Ambulance Company Posting Certification Form. Please sign and return the entire Data Request Package to:

Penflex, Inc.
50 Century Hill Drive, Suite 3
Latham, NY 12110

AUTHORIZATION

I hereby authorize Penflex, Inc. to use the data submitted herein for the active volunteer ambulance worker Service Award Program 2020 records. I understand this data will be used to determine the funding requirements of the Service Award Program, the eligibility of participants to be paid Service Award Program benefits and the amount of benefits to be paid to such persons. I understand that if any of the 2020 administrative services provided by Penflex, Inc. must be redone due to errors in the data submitted herein, there may be an additional charge payable by the Program Sponsor. I further understand that Penflex, Inc. will not be liable for any errors in the calculation of the amounts due or payable from the Service Award Program Trust Fund which are the direct result of an error(s) in the data submitted herein.

Signature

Supervisor

Town of Philipstown

Date

2020 Service Award Program Ambulance Records

Town of Philipstown - Garrison Volunteer Ambulance and First Aid Squad, Inc. Service Award Program

2018

Accrued 2020

Service Points

Last Name	First Name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
1	Cashman	David	5/4/1960	M	11	25	4 Steuben Road	Garrison, NY 10524	Active
2	Cashman	Matthew	6/6/1995	M	5	35	4 Steuben Road	Garrison, NY 10524	Active
3	Godbee	Mack	4/4/1961	M	6	50	1001 Garfield Avenue	Peekskill, NY 10566	Active
4	Guerra	Tasha	_____	F	0	0	187 3rd Street	Buchanan, NY 10511	Active <i>LEFT company</i>
5	Hemminghouse	Justin	8/12/1969	M	16	50	44 Upland Drive	Garrison, NY 10524	Active
6	Irish	Kyle	10/12/1967	M	14	0	101 Travis Corners Road	Garrison, NY 10524	Active <i>LEFT company</i>
7	Kelly	Edward	9/1/1955	M	0	50	33 WINCHESTER AVE	Peekskill NY 10566	Active
8	Liburne	David	12/29/1953	M	17	50	29 Garrisons Landing	Garrison, NY 10524	Active
9	Lombardo	Kathy	3/5/1966	F	1	0	1988 Rte 9	Garrison, NY 10524	Active <i>LEFT company</i>
10	Morzello	Tom	8/29/1965	M	2	3	12 Morris Road	Garrison, NY 10524	Active
11	Rist	Karen	8/29/1959	F	4	0	12 Pembroke Court	Pulham Valley, NY 10579	Active <i>LEFT company</i>
12	Smith	Patti	10/1/1943	F	7	2	11 Black Diamond Hill	Garrison, NY 10524	Active
13	Stokes	Paul	11/23/1960	M	4	13	358 South Broad Street	Elizabeth, NJ 07202	Active
14	Tiffany-Miller	Gabriel	11/24/1992	M	7	0	3810 78th Avenue CT. W.	University Place, WA 98466	Active <i>LEFT company</i>
15	Tudor	Rodney	9/19/1965	M	7	0	28 Lovell Lane, P. O. Box 423	Garrison, NY 10524	Active
16	Tudor, Jr.	Derek	6/13/1961	M	18	50	33 Lovell Lane	Garrison, NY 10524	Active
17	Tudor, Sr.	Derek	3/18/1937	M	10	0	33 Lovell Lane	Garrison, NY 10524	Active <i>LEFT company</i>

Please reference the instructions before completing the listing. All blank entries must be completed prior to certification.

2020 Service Award Program Ambulance Records

Town of Philipstown - Garrison Volunteer Ambulance and First Aid Squad, Inc. Service Award Program

2018

Accrued 2020

Service Points

Last Name	First Name	MI	Date of Birth	Gender	Credit	Earned	Mailing Address	City, State & Zip Code	Status
18 Berkey	April		8/28/1973	F	5	0	7833 Primula Lane	Port Richey, FL 34654	Vested/Inactive 2007
19 Bohi	Sandra	J.	2/24/1962	F	6	0	10 Fine Place	Garrison, NY 10524	Vested/Inactive 2019
20 Calhoun	Marie		4/30/1937	F	5	0	788 Old Albany Post Road	Garrison, NY 10524	Vested/Inactive 2019
21 Hubbard	Gordon	C.	1/20/1969	M	6	0	15 Scott Road	Lanesborough, MA 01237	Vested/Inactive 2019
22 McEvoy	Daniel		8/8/1960	M	7	0	P.O. Box 191	Garrison, NY 10524	Vested/Inactive 2019
23 Rimm	William		10/7/1979	M	5	0	71 Winston Lane	Garrison, NY 10524	Vested/Inactive 2007

RESOLUTION # - 2021

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby accepts the proposal from Gerard Associates for Electrical Engineering support for supply power for the new PBS Fueling Facilities for the New Highway Garage.



February 5, 2021

Mr. Richard Shea, Supervisor
Town of Philipstown
P.O. Box 155
Cold Spring, NY 10516

Re: PBS Fueling Station
Highway Department Headquarters

Mr. Shea:

Gerard Associates is pleased to provide this proposal for Electrical Engineering Design Services for the PBS Fueling Station being installed at the Highway Department Headquarters. Our proposal is based on communications between our office and Mr. Justin Kacur at Highlands Architecture and the Town Engineer, Mr. Ronald Gainer.

It is our understanding that the design of the PBS Fueling Station has been completed and that our scope of work shall only require electrical engineering services. Further, it is our understanding that this project will be bid and constructed separately from the New High Department Headquarters Project. Based on this, our proposed scope of electrical design work shall include the following:

- Design temporary power to serve the PBS Fueling Station while the New Highway Department Headquarters is being constructed.
- Coordination between our office and PBS Fueling Station designer to ensure all power needs (including remote emergency shut-off switchgear) are met.
- Coordinate with utility company for temporary service.
- Preparation of CAD based drawings and book-type electrical specifications suitable for permitting, bidding and construction. Existing site plan in CAD format to be provided to our office. Our documents shall be turned over in electronic format, any printing will be charged in accordance with our Standard Rate Schedule (attached).

Exclusions:

- Construction Administration services such as: shop drawing review, field observations, punch-list, review/response to contractor requests for information, etc. are excluded but may be provided on an hourly basis in accordance with our Standard Rate Schedule.
- Bidding phase services such as: pre-bid site meeting, bid document distribution and coordination, bid review, etc. are excluded but may be provided on an hourly basis in accordance with our Standard Rate Schedule.

223 MAIN STREET
GOSHEN, NY 10924
(845) 291-1272

info@GerardAssociates.com

We propose to provide the services outlined above for a Lump Sum Fee of \$2,900.00.
If this agreement is acceptable, please sign and return a copy for our file.

Thank you for the opportunity to be of service.



02/05/21

Gerry Hluchan, P.E.

Date

Richard Shea

Date

Enclosure



2021 RATE SCHEDULE

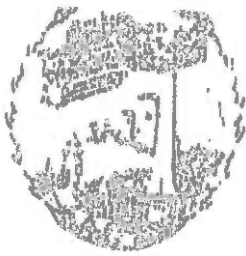
Hourly Rates

Principal Engineer	\$ 180.00
Senior Engineer	\$ 150.00
Staff Engineer	\$ 120.00
CAD Technician	\$ 90.00
Administrative Support	\$ 70.00

Reimbursable Expenses

Travel	\$ 0.575/mile, plus tolls
Printing	
Paper Drawing Prints	\$ 0.35/square foot
8.5" x 11" BW Copies	\$ 0.10/sheet

Rates are subject to change upon notice by the Engineer



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265-3202 Fax (845) 265-2687

MONTHLY REPORT for February 2021

1. Fees Collected	<u>34163.75</u>
2. Total Number of Permits Issued	<u>27</u>
3. New One- or Two-family dwellings:	<u>2</u>
4. New Commercial/Industrial buildings:	<u>0</u>
5. New Hazardous (H) occupancies:	<u>0</u>
6. New Multi family occupancies:	<u>0</u>
7. Additions, alterations or repairs residential buildings	<u>2</u>
8. Additions, alterations or repairs commercial buildings:	<u>0</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>23</u>
10. Number of Certificates of Occupancy :	<u>18</u>
11. Number of Stop Work Orders issued:	<u>1</u>
12. Operating permits issued	<u>-</u>
13. Operating permits issued hazardous materials	<u>-</u>
14. Operating permits Hazardous processes and activities	<u>-</u>
15. Permits Issued for the Use of pyrotechnic devices:	<u>-</u>
16. Inspection of public assembly :	<u>2</u>
17. Inspection of commercial occupancies	<u>-</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>-</u>

Projects of Significance: _____

