

Weekly Town Board  
August 21, 2013

The Town Board of the Town of Philipstown held their Weekly Meeting on the above date at 8:20 p.m, at the Town Hall, 238 Main Street, Cold Spring, New York.

**PRESENT:**

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
David Merandy	Councilman
Betty Budney	Councilwoman

Following the Executive Session of this date, the Town Board held a workshop to discuss the following:

There was some discussion with regard to the Dahlia House and Councilman Merandy has drafted some drawings of the existing facility and the possible layout if renovations are completed. He pointed out that the main door would be in the back of the building, which would eliminate handicap ramps. It was noted that the bathroom would remain the same size, as it would be handicap accessible. The Town Board also expressed their desire to replace the boiler. Councilman Merandy will refine the drawings and present them to the board again.

Discussion then turned to the possible renovations to the Town Hall, which included the installation of an elevator. Councilman Van Tassel reported on this matter. Councilman Merandy will compile some additional drawings of renovations for the Town Hall.

The matter of records and their disposal was discussed. The Town Board agreed to close the Town Hall for one day so all departments could prepare records for shredding. Town Clerk Merando will coordinate having the commercial shredder on site and work with the various departments in this endeavor.

Councilman Van Tassel announced that he has compiled a flyer with regard to emergency preparedness, which he would like to distribute town wide. He will meet again with the Emergency Preparedness Committee and Putnam County Emergency Services for further review prior to public release. There was a brief discussion with regard to Hazard Mitigation and talks with the County.

Councilman Merandy suggested that the Town digitize all the documents in the Town Hall. Discussion continued regarding the Building Department files and the maps. The Town Board decided to ask Tina Landolfi to begin the work needed on the Building Department files and agreed to an additional four hours per week for that task.

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Councilman Merandy stated that a meeting is needed to discuss the boiler project with both Jim Boorum and UAP. A meeting will be scheduled as soon as possible.

There being no further business to discuss, Councilwoman Montgomery made a motion, seconded by Councilwoman Budney to close the Weekly Meeting at 8:53 p.m.

Respectfully submitted by,

Tina M. Merando, Town Clerk