

Weekly Town Board Meeting
March 25, 2015

The Town Board held their Weekly Meeting on the above date at 7:30 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman

ABSENT

David Merandy	Councilman
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AGENDA

1. Resolution awarding the bid for the South Mountain Pass Drainage Project to Sun-Up Enterprises, Inc., as low bidder.

RESOLUTION #69-2015

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby awards the bid for the South Mountain Pass Drainage Project to the low bidder, Sun-Up Enterprises, Inc., of Wappingers Falls, New York, at an amount not to exceed the submitted bid price of \$129,876.00.

2. Resolution authorizing the Code Enforcement Officer to establish, implement and maintain the files and records of the Conservation, Zoning and Planning Boards, along with the Code Enforcement Department and Fire Marshal's Office.

Supervisor Shea stated that he is going to send out correspondence to all departments reminding them of the Town File Management Program adopted in 2012. He also noted that there was a paperwork reduction policy adopted at the same time, and he will ask the boards to review it and implement it.

RESOLUTION #70-2015

The following Resolution was presented by Councilman Leonard, seconded by Councilwoman Montgomery and unanimously carried;

RESOLVED, that the Town Board hereby authorizes the Code Enforcement Officer to establish, implement and maintain the files and records of the Conservation, Zoning and Planning Boards, along with the Code Enforcement Department and Fire Marshal's Office; and

BE IT FURTHER RESOLVED, that the Code Enforcement Officer shall direct staff (Zoning, Planning, Conservation Boards Clerk's), to consolidate records into one record keeping system by property tax identification number, organize the contents of the file by chronological order, identify records for disposal according to the NYS Record Retention and Disposition Schedule MU-1; and

BE IT FURTHER RESOLVED, to identify records to be maintained off site, where possible.

3. Any other business that may come before the Town Board.

Supervisor Shea then addressed the proposed 2016 tax efficiency plan mandated by the State of New York. He went on to say that in order for the residents to receive their rebate check for 2016, the town will have to commit to three (3) years of a one percent reduction in the town's tax levy, which totals out to approximately \$200,000.00. His concerns are that the town is currently running as lean as possible. There are capital projects that need to be addressed, not to mention that New York State can increase retirement benefits, worker's compensation and healthcare cost. Discussion continued for a time, addressing senior and teen programs, as well as town employment opportunities.

There being no further business to discuss, Councilwoman Montgomery, seconded by Councilman Leonard to close the Weekly Meeting at 8:07 p.m.

Respectfully submitted by,

Tina M. Merando, Town Clerk