

Monthly Town Board Meeting  
December 1, 2016

The Town Board held their Monthly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

**PRESENT:**

Richard Shea	Supervisor
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman
Nancy Montgomery	Councilwoman (Arrived at 7:47pm)

Supervisor Shea opened the meeting with a salute to the Flag.

**REVIEW OF MINUTES**

Minutes of the Weekly Town Board Meeting of November 2, 2016, were reviewed.

Councilman Van Tassel made a motion, seconded by Councilman Flaherty that the Minutes of the Weekly Town Board Meeting of November 2, 2016, are hereby approved as presented.

Minutes of the Monthly Town Board Meeting of November 3, 2016, were reviewed.

Councilman Flaherty made a motion, seconded by Councilman Leonard that the Minutes of the Monthly Town Board Meeting of November 3, 2016, are hereby approved as presented.

**COMMITTEE REPORTS**

**CONSERVATION BOARD:** Councilman Leonard attended the November 7<sup>th</sup> meeting where most of the night was spent discussing restorations. The Councilman noted some concern over the new development at the old Cyberchron property. He added that the new Wetlands Inspector, Max Garfinkle, has taken an aggressive approach and the board is very impressed with his efforts. The Councilman has been working with Max on the Annual Conservation Report. The next meeting will be held on December 13, 2016.

**RECREATION:** Councilman Van Tassel reported that the Commission did not meet in November. The next meeting will be held sometime towards the middle/end of December.

**RECYCLING:** Councilwoman Montgomery was not in attendance to report.

**PLANNING BOARD:** Councilman Flaherty attended the November 17<sup>th</sup> meeting. Items on the agenda were:

- 1) Della Valle
- 2) Griffin's Landscaping - Public Hearing scheduled for January 26, 2017
- 3) Olspan LLC - Public Hearing scheduled for January 26, 2017
- 4) Hudson Highland Reserve
- 5) Johnson - Public Hearing scheduled for January 26, 2017

The next meeting is scheduled for January 26, 2017.

**ZONING BOARD:** Councilman Van Tassel attended the November 14<sup>th</sup> meeting. There were 3 (three) public hearings scheduled:

- 1) Sorensen
- 2) Callander
- 3) Craft

All three variances were approved. The next meeting is scheduled for January 9, 2017.

**HIGHWAY:** Councilman Van Tassel read the Highway Report submitted by Carl Frisenda, Highway Superintendent, which is on file in the Town Clerk's Office.

**BUILDING & LAND ACQUISITION:** Supervisor Shea reported that he had met with Greg Wunner, building inspector, in regards to the Town Hall Annex project. The Supervisor noted that the project has gone out to bid and he is hoping to get moving on it very soon. There will be a walkthrough next Wednesday at 9 am with potential bidders. The Supervisor reported that the Town has a grant for the replacement of windows in the Town Hall. The Supervisor noted that the Town has lined someone up to fix the corner of the Town Hall building.

**CEMETERY COMMITTEE:** The Committee met on November 7<sup>th</sup> and had a field visit as well. The committee has begun to grid the Mountain Avenue cemetery. The stonemason is continuing his repair work. The committee hopes to begin work on the Cedar Street cemetery in the spring. The next meeting will be held on December 13, 2016.

**PUTNAM COUNTY LEGISLATOR:** Putnam County Legislator Barbara Scuccimarra began by addressing the passing of Putnam County Under Sheriff Peter Convery. She spoke highly of the under sheriff, referring to him as "the cops cop" and expressed how much he will be missed by many across the County. The Legislator reported that the 2017 County budget passed in the amount of \$153.1 million and of that \$153.1 million, \$106.6 million were state and federal mandates. Putnam County is passing an Animal Cruelty Register Law, which will require anyone convicted of animal cruelty to be registered. The last Flu Clinic in Putnam County will be held on December 12, 2016 at the Health Department, 1 Geneva Road in Brewster, from 2 – 6:30 pm. Legislator Scuccimarra added that the Putnam County Health Department is doing something called "Caught in the Act"; when someone brings in their plastic bags to be recycled, they are providing these individuals with free take home bags. The legislator added that she expects to start moving forward with the Shopping Shuttle proposal for the seniors, which is in the transportation budget. Councilwoman Montgomery questioned programming for the seniors in Philipstown and whether the exercise program still exists to which Legislator Scuccimarra explained it does. Supervisor Shea commented that when he had negotiated the cable deal for the Town that he secured some money towards computers for the seniors.

## **AGENDA**

### **1. Jill Varricchio, Putnam County Economic Development Corp to address the Town Board.**

Jill Varricchio started by thanking the board for their time and explained that the upcoming event that the board had been invited to has been postponed and will take place in March; another invitation will be sent out. In 1996, the Putnam County Economic Development Corp was formed as a result of collaboration between the county planning department, the legislature, and the Cornell Cooperative. They are a primary facilitator connecting local resources with opportunities to develop and bring

economic growth; they work to cultivate & expand existing businesses as well as promote commercial real estate to attract new business as well as market the county assets. They advocate for development projects among municipalities planning boards to ensure the growth of the county's tax base. They educate and assist local non-profits, small businesses, & municipalities with incentives and grants. They strive for balance and growth throughout the county. She provided the board with several informational pamphlets. She also presented the Supervisor, as well as each board member, with a plaque to thank them for their support. Councilwoman Montgomery thanked Jill Varricchio for her hard work. Supervisor Shea noted that it's great to increase the tax base, but he wishes the county would consider revenue sharing; Westchester & Dutchess both participate in revenue sharing. Jill informed him that other supervisor's share in his frustrations. Putnam is one of only five counties in New York that doesn't do it and the only downstate county that doesn't do it. The Supervisor added that this is something he and other board members have been trying to accomplish for many years. For the past 4 years the county has outpaced their expectations, or projections, for sales tax revenue and the Supervisor feels that once that projection is met, then that money that is over that should be returned to the municipalities that generated that revenue. Our resources in town are stretched to the limit. For a small community, we generate a lot of sales tax revenue and we would like to see some of that returned to the community. Councilwoman Montgomery noted that the board has brought up the issue with the county before and it "falls on deaf ears". Councilman Leonard noted that it would create an incentive. Supervisor Shea added that there is no sense in courting development if you're not going to reap any benefit from it. Councilwoman added that the board rezoned the town to make it easier for businesses; we are adding to our stresses on our resources but getting nothing from the County in return. Supervisor Shea expressed that it would be great if Jill could facilitate a meeting between all the Supervisors to get together and discuss this issue specifically. Supervisor Shea and the other board members thanked Ms. Varricchio for her presentation.

**2. Resolution authorizing Supervisor Shea to sign the agreement between Judith Mayle, Esq. and the Town of Philipstown for legal fees.**

Supervisor Shea noted that Judith Mayle generally represents us in labor issues or disputes. He also noted that they have not increased their fees since 2009.

**RESOLUTION #174-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Flaherty and unanimously carried;

**RESOLVED**, that Supervisor Shea is hereby authorized to sign the agreement between Judith Mayle for legal services for fiscal year 2017 at the rate of \$200.00 per hour for attorneys and \$95.00 per hour for paralegal services for the period of January 1, 2017 through December 31, 2017.

**3. Resolution accepting the resignation of Max Garfinkle as a member of the Conservation Board effective November 4, 2016.**

Supervisor Shea noted that Max Garfinkle is now the Natural Resource Officer therefore he cannot sit on the board. Councilman Leonard suggested reaching out to the other individuals who applied for the Natural Resource position to see if they might be interested in filling Max's vacancy on the Conservation Board.

**Resolution #175-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Van Tassel and unanimously carried;

**Resolved**, that the Town Board hereby accepts the resignation of Max Garfinkle as a member of the Conservation Board effective November 4, 2016.

**4. Resolution approving the new Fee Schedule submitted by Greg Wunner, Code Enforcement Officer.**

Supervisor Shea stated that with this change, Philipstown would be “on the same par” with Kent, noting that Kent and Philipstown will still be the lowest in Putnam County, as far as fees for building services. Supervisor Shea added that this was a necessary change because we find that we are not covering the expenses and it has not been adjusted in quite some time. Supervisor Shea added that working with Greg has been a pleasure and we have received much positive feedback. Councilman Van Tassel added that he had to contact Greg on Thanksgiving about an issue the Garrison Department was having and he was very attentive to the matter.

**Resolution #176-2016**

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

**Resolved**, that the Town Board authorizes the proposed Fee Schedule for New Construction as submitted by the Code Enforcement Officer Gregory Wunner.

**5. Resolution authorizing Supervisor Shea to sign the Filming Permit for Pacific 2.1 Entertainment Group for Homeland – Season 6. (Nunc Pro Tunc)**

Supervisor Shea stated that the Town was provided with the company’s insurance information and all requisites necessary.

**Resolution #177-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

**Resolved**, that the Town Board authorizes Supervisor Shea to sign the Filming Permit for Pacific 2.1 Entertainment Group – Homeland Season 6 for the following dates: 11-25-16/ 11-28-16 and 11-29-16.

**6. Resolution in support of a grant that the Hudson Highlands Land Trust is seeking.**

Supervisor Shea stated that we are always happy to support the Land Trust just as the Land Trust always supports us, and this entire town. They are a great organization and anything that we need from them, they are always willing to help the Town.

**RESOLUTION #178-2016**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

WHEREAS, the HUDSON HIGHLANDS LAND TRUST is applying for a \$20,000 grant through the New York State Conservation Partnership Program, a partnership between the Land Trust Alliance and the State of New York; and,

WHEREAS, the HUDSON HIGHLANDS LAND TRUST has permanently protected over 2,400 acres of land within its mission area through its conservation easement work with private landowners, along with thousands of acres more added to local state parks in its role as 3<sup>rd</sup> party facilitator with New York State agencies, thus furthering the conservation interests of the State of New York and the residents of Philipstown; and,

WHEREAS, the HUDSON HIGHLANDS LAND TRUST has been a trusted partner with, and supporter of, the TOWN OF PHILIPSTOWN on a variety of projects during the past sixteen years, including: sponsoring the Philipstown 2020 Forum, development of a town-wide Natural Resources Inventory and Open Space Index, completing the first-ever Philipstown Build-out Analysis, underwriting the Town wide Cleanup in 2010 and 2011, assisting with the community-wide process that resulted in the adoption of a revised town-wide zoning plan in 2011, a local law that ensures the protection of our community's character and natural resources for decades to come, and, in 2016, overseeing the analysis and update of the Philipstown Natural Resources and Open Space Index; and,

WHEREAS, the HUDSON HIGHLANDS LAND TRUST makes assisting local municipalities, with its unique resources, one of its primary goals for achieving its mission of protecting natural resources, rural character, and scenic beauty in the Hudson Highlands; and,

Whereas, the successful transition from the former Executive Director to the current Executive Director, through appropriate training and professional development, will ensure that the high level of leadership and expertise the HUDSON HIGHLANDS LAND TRUST has shown in its work with the TOWN OF PHILIPSTOWN will continue.

Whereas, the completion of an updated organizational five-year strategic plan will further ensure HUDSON HIGHLANDS LAND TRUST continues its excellent work on behalf of the TOWN OF PHILIPSTOWN and other municipalities in the region; and,

NOW, THEREFORE, in consideration of the foregoing be it resolved that the governing board of the TOWN OF PHILIPSTOWN hereby does endorse the application for a grant under the New York State Conservation Partnership Program for a project known as the **Hudson Highlands Land Trust Strategic Plan and Executive Director Transition Project --- Continued Excellence.**

**7. Resolution in support of a grant that Little Stony Point Citizens Association is seeking through Parks & Trails of New York.**

Supervisor Shea noted this is for a welcome center down at Little Stony Point, which will also serve as a seasonal meeting room. The Supervisor worked with the group to put together a budget for this grant. Fred Martin has taken the helm down there; the Supervisor feels they are in good hands.

**Resolution #179-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Flaherty and unanimously carried;

**Resolved**, that the Town Board authorizes Supervisor Shea to sign a letter of support for Little Stony Point Citizens Association to procure a grant with Parks & Trails of New York.

**8. Resolution reaffirming the length of East Mountain Road South Maintained as a Town Roadway. (Roll Call Vote)**

Supervisor Shea stated that there is some discrepancy as to what the town claims East Mountain Road is and what the town maintains and what the CHIPS (Consolidated Highway Improvement Program) is claiming; some of this stems from residents "claiming the road". He added that these are public roadways. Crowding the road in has also been a problem.

**RESOLUTION REAFFIRMING THE LENGTH OF EAST MOUNTAIN ROAD SOUTH MAINTAINED AS A TOWN ROADWAY**

**Resolution #180-2016**

**WHEREAS**, East Mountain Road South is a public roadway in the Town of Philipstown, Putnam County, New York; and

**WHEREAS**, East Mountain Road South consists of a total length of 6.1 miles, comprised of 3.4 miles of paved asphalt surface and 2.7 miles of dirt roadway running from the U.S. Route 9 to the municipal border of the Town of Philipstown and the Town of Fishkill; and

**WHEREAS**, East Mountain Road South is and has been for many years a Town Highway by Use pursuant to New York State Highway Law §189 on which the Town of Philipstown maintains the entire length of the roadway and keeps it open for use as a public roadway; and

**WHEREAS**, through the Consolidated Local Street and Highway Improvements Program ("CHIPS"), the New York State Department of Transportation provides funds to the Town of Philipstown for maintenance and repair of East Mountain Road South.

**NOW, THEREFORE BE IT RESOLVED** as follows:

1. That the Town of Philipstown Town Board finds and reaffirms that the total length of East Mountain Road South is 6.1 miles; and
2. That the Town of Philipstown directs the Town Highway Superintendent to transmit a copy of this resolution to the New York State Department of Transportation Highway Data Services Bureau to ensure that the Town receives the proper amount of CHIPS funding in regard to East Mountain Road South.

Councilwoman Montgomery presented the foregoing resolution, which was seconded by Councilman Van Tassel,

The vote on the foregoing resolution was as follows

Nancy Montgomery, Councilwoman, voting	AYE
John Van Tassel, Councilman, voting	AYE
Robert Flaherty, Councilman, voting	AYE
Michael Leonard, Councilman, voting	AYE
Richard Shea, Supervisor, voting	AYE

**9. Resolution authorizing Supervisor Shea to sign the contract for the Hudson Highlands Fjord Trail and Shoreline Trail Design for the \$400,000.00 grant for the GEIS.**

The Supervisor commented that this \$400,000.00 grant is going to be matched by a private donor who is associated with the Highland Land Trust. The Supervisor noted the concern that has been expressed about this trail and explained that this trail will be studied like no other project; they are going through an environmental review second to none. There will be no item or area of concern that has not been addressed. Supervisor Shea noted that the one area that is being worked on right now is the Washburn Parking Lot; our portion of that work is 95% complete, just waiting on the State right now to bring in some material. That lot will be having a ribbon cutting next year. This lot will have created a much safer situation in that area of the roadway. He noted that work on the Breakneck Lot is scheduled to start next year. The Shoreline Trail would spread out the amount of people that come to the area as well as accommodate people with disabilities and keep everyone off the roadway. The goal is to make the experience pleasant for everyone. Councilman Van Tassel added that it would also help keep people off the mountain that maybe shouldn't be hiking it, hopefully relieving some of the stress on our emergency services. Supervisor Shea added that people are coming to this area regardless, so it makes sense to try and spread them out and keep everyone as safe as possible while enabling convenient access to the river and other scenic areas. Councilwoman Montgomery thanked Supervisor Shea for his hard work on the project.

**Resolution # 181-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Flaherty and unanimously carried;

**Resolved**, that the Town Board authorizes Supervisor Shea to sign the contract for the Hudson Highlands Fjord Trail and Shoreline Trail Design for the \$400,000.00 grant for the GEIS.

**Resolution authorizing Town Clerk Merando to advertise for an F550 Ford Cab – Chasis & New Dump Body/Plow & Sander for the Philipstown Highway Department.**

**RESOLUTION #182-2016**

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The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

**RESOLVED**, that the Town Board hereby authorizes Town Clerk Merando to advertise for bidders for the following items:

- New Cab – Chassis – 4 Wheel Drive, Dual Rear Wheel Truck
- New Dump Body/ Plow & Sander

### **10. Schedule Workshops/Meetings.**

- Year-End Meeting – December 28, 2016 – 7:30 pm
- Re-organization – January 5, 2017 – 7:00 pm
- Monthly Town Board Meeting – January 5, 2017 – immediately following re-org

Supervisor Shea stated they would not be scheduling any workshops because they will be meeting during the day, for anyone who wants to attend the walkthrough at the Dahlia House, next week. The Supervisor will also be meeting Tuesday with the building inspector and the Mayor of Cold Spring to talk about consolidation of the building departments. It was also noted that Nelsonville might be interested in consolidating as well.

### **11. Code Enforcement Monthly Report**

Town Clerk Merando read the report, which is on file in the Town Clerks office.

### **12. Any other business that may come before the Town Board.**

Supervisor Shea stated that he and Councilwoman Montgomery had a meeting with Cablevision, which is now Altice. As they went over the services that the town currently receives at no charge, there were a lot of things that Cablevision was giving the town that were outside the franchise agreement which they will no longer provide with no fee; \$5200.00 in additional fees per year. The town will cut out anything that will cost additional money. Supervisor Shea added that much of the conversation was on the seniors and noted that it was committed to that the seniors would receive free wifi at Chestnut Ridge. He also noted that one thing they are offering for free is hotspots all over town. The Supervisor thanked Town Clerk Merando for setting up the meeting. Supervisor Shea added that a large concern was the equipment and broadcast capability from the town hall.

Councilwoman Montgomery shared some notes from the Putnam Coalition that Cares. Bruce Kelly, the coalition coordinator for all of Putnam sent out a “Holiday Tips” sheet for parents of teens.

Councilwoman Montgomery also noted that it is the 3<sup>rd</sup> anniversary of the Spuyten Duyvil Metro North train accident. She thanked the community for the love and support that has been provided to her and her family.

Councilman Flaherty reported that he began digging the foundation for the Betty Budney Memorial and hopes to get the concrete poured sometime next week. The bricks should be arriving in the next 2-3 weeks and the bench is ready to go. Supervisor Shea added what a great and worthy project it is and thanked Councilman Flaherty for his hard work and dedication to it.



## **AUDIENCE**

Jen McCreery from the Desmond Fish Library thanked the board for their support. She reported that the library just completed the first phase of their waterproofing project and is about to move onto the second phase. The library completed their Community Conversations project in October and is putting together a report that they plan to share with the board as well as other organizations in the community. The library is working with the Butterfield Library and the Howland Library in Beacon on a series of small business administration workshops for this coming spring.

Joe Regele addressed the board about the election for Commissioner for the Garrison Fire District and asked for their help. He stated when this commission was set up almost a year ago, it was all about the community and community input; what we have now is an election that is less than 2 weeks away, from 6-9pm at the Garrison Firehouse that is not getting any publicity. In his opinion, there will be limited turnout. He stated that turnout at district commission elections is notoriously low. He claimed the system is designed to work that way and he believes it is truly unfortunate. He believes this would allow for a decent cross-section of the population to come out and vote. He claims that the process is “undemocratic” and questioned the lack of absentee ballots. He asked the town board to see what, if anything, they can do in terms of location and extending the hours and getting some publicity out about the election. Councilman Van Tassel expressed that he did reach out to the chairman as well as Sandy Bohl in regards to extending the hours and was told they were doing what the State required, which is 6-9pm adding that this is a “common thread” throughout the State. Councilman Van Tassel also confirmed that the election is advertised on the town website. Councilman Leonard expressed that he was in agreement with Mr. Regele and volunteered, as a member of the board of elections, to work if needed if the hours were to be extended. Councilman Leonard added that it is unacceptable to expect the many seniors that live in this town to come out and drive at night. Supervisor Shea agreed the hours should be extended and absentee ballots should be provided and that the Garrison School would be a more convenient location. However, with only 2 weeks until this election, he is unsure if anything can legally be done at this point. Mr. Regele stated that it is “absolutely positively designed and predicated on suppressing the turnout to the absolute maximum to maintain a tight control”; the people should have a fair opportunity to participate in the process. Supervisor Shea said he would look into the potential of at least getting it moved to the Garrison School if possible. Mr. Regele questioned what the point of the vote is: to fix it or to actually collect it? Supervisor Shea stated the point of any election should be to get the most people out to vote, and then you get a fair result. Mr. Regele thanked the board for their time. Councilman Flaherty and Supervisor Shea both suggested running an ad in the paper to further inform the community of the vote. Councilwoman Montgomery stated that this is another issue to petition the State about. Supervisor Shea expressed to Mr. Regele that the board would do what they can in terms of this election but also future elections. Councilman Van Tassel explained that the firehouse is an official polling place.

## **VACANCIES**

Conservation Board (1)

## **APPROVAL OF VOUCHERS**

Councilwoman Montgomery made a motion, seconded by Councilman Flaherty and unanimously carried that the General Vouchers in the amount of \$184,921.49 are hereby approved as set forth in Abstract 11A & 12.

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Councilman Van Tassel made a motion, seconded by Councilman Flaherty and unanimously carried that the Highway Vouchers in the amount of \$67,782.35 are hereby approved as set forth in Abstract 11A & 12.

Councilman Leonard made a motion, seconded by Councilwoman Montgomery and unanimously carried that the CVPD Vouchers in the amount of \$1,604.31 are hereby approved as set forth in Abstract 12.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVWD Vouchers in the amount of \$20,457.22 are hereby approved as set forth in Abstract 12.

There being no further business to discuss, Councilwoman Montgomery made a motion, seconded by Councilman Leonard to close the Monthly Meeting at 8:55 p.m.

Respectfully submitted by,

Tara K. Percacciolo

Deputy Town Clerk

**TOWN OF PHILIPSTOWN  
MONTHLY REPORT OF TOWN SUPERVISOR  
MONIES RECEIVED AS OF DECEMBER 1, 2016**

**GENERAL & PART-TOWN FUNDS**

T.C. Fees 10/16	376.63
T.C. Fees Dogs 10/16	498.00
Justice Fees 10/16	19,352.00
Tax Coll. Bank Int. 11/16	.28
Rec. Fees 10/16	31,231.00
Bldg. Fees 11/16	11,525.20
ReComm Recycle	59.10

**HIGHWAY FUND**

Gen. Fund Gas	200.54
PC Gas	59.20
PC Gas	298.04

**CONTINENTAL VILLAGE WATER DISTRICT**

Water Collection	13,060.00
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**CONTINENTAL VILLAGE PARK DISTRICT**

Clubhouse Fees	175.00
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## Article IV Building Fees

### 71-8 Fee Schedule

#### A. Residential.

- (1) Building permit.
  - (a) Principle structure per construction area: \$10 per 1/K
  - (b) Alteration, renovations or remodeling per construction area: \$60 per 100 square feet
  - (c) Decks/porches per construction area: \$60 per 100 square feet
  - (d) Accessory/utility buildings/garages per construction area: \$60 per 100 square feet
  - (e) Swimming pools: 2.5% of the cost of construction
  - (f) All other permits: 2.5% of the cost of construction

\*A rolling scale of cost of construction between \$125 per sf and \$175 per sf to be determined by the Building Inspector\*

- (2) Work commenced or completed prior to issuance of a building permit, the fee shall be twice the calculated fee.
- (3) Renewal fee. The renewal fee shall be the same as the cost of the original building permit fee.
- (4) Certificate of occupancy - \$90. (ALL PERMITS)
- (5) Wood or Pellet Stove (any solid fuel burning appliance) Fee - \$100 (PLUS C/O)
- (6) Minimum Permit Fee - \$100 (PLUS C/O)
- (7) Demolition Permit - \$100 per tax parcel (PLUS C/O)

#### B. Commercial.

- (1) Building permit.
  - (a) Structure area per building construction area  
\$12.50 per 1/K
  - (b) Communication antennas/monopoles/towers - \$500 minimum plus 2.5% of the cost of construction (PLUS C/O)
  - (c) All other permits: 2.5% of the value of construction
    1. For swimming pools maximum fee \$2,000.00
- (2) Renewal fee. The renewal fee shall be the same as the cost of the original building permit fee.
- (3) Certificate of occupancy - \$90 (ALL PERMITS)
- (4) Wood or Pellet Stove (any solid fuel burning appliance) Fee - \$100 (PLUS C/O)

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(5) Minimum Fee - \$250

(6) Demolition Permit - \$100 per tax parcel. (PLUS C/O)

**C. Supplemental Fees**

(1) Municipal records search and report - \$175 per Tax map parcel number.

(2) Request for assignment or verification of street number - \$25 per tax map number.

(3) Sign permit: 2.5% of project cost or minimum \$100 fee. (PLUS C/O)

(4) Tents/Canopy structures: \$200 per tents/canopy structure (PLUS C/O)

(5) Request for Inspection or Re-inspection (if no permit or to close an expired permit) Fee - \$100

(6) Fire safety and property maintenance inspections fee:

(a) Minimum - \$100

(1) add for commercial building area - .02 cents per square

(b) Tenant Spaces Request for Separate Report – \$50 each

(7) Operational Permits

(a) Minimum \$200

(1) add for commercial building area - .02 cents per square

(2) add for multifamily - \$50 per dwelling unit

(8) Bedroom Count Fee - \$25

**D. Permit Fee for work performed by a Putnam County Licensed Utility Contractors**

(1) Permit fee for the installation, replacement, removal or abandonment of heating equipment and systems of which is not covered under a building permit is \$100 (PLUS C/O) for the following;

a) Solid Fuel and Gas Heating Appliances

b) Heating producing equipment and piping and duct systems

c) Electrical Equipment and systems

d) Flammable and Combustibles Gas and Liquid storage (above tank) and piping systems

e) Flammable and Combustibles Gas and Liquid storage (underground tank) ~~and piping systems~~ add \$100 to above fee.