

The Town Board held their Monthly Meeting on the above date at 7:28 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

**PRESENT:**

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

Supervisor Shea swore Councilwoman Nancy Montgomery in and said that it was a pleasure to do so.

Supervisor Shea opened the meeting with the Salute to the Flag.

**REVIEW OF MINUTES**

Minutes of the Special Meeting of November 19, 2015, were reviewed.

Councilman Flaherty made a motion, seconded by Councilman Van Tassel and unanimously carried that the Minutes of the Special Meeting of November 19, 2015, are hereby approved as presented.

Minutes of the Monthly Town Board Meeting of December 3, 2015 –were reviewed.

Councilman Leonard made a motion, seconded by Councilman Van Tassel with Councilman Flaherty abstaining that the Minutes of the Monthly Town Board Meeting of December 3, 2015, are hereby approved as presented.

**COMMITTEE REPORTS**

**CONSERVATION BOARD** – Councilman Leonard reported that the Conservation Board met on December 8, 2015. In attendance was the NYC Environmental Protection Officials who briefed them on the Conservation Board regarding the Catskill Aqueduct repair which is approximately 100 years old. The system has severe leaks which are significant. The construction will take place from 2017 to 2021. The next meeting will be held on January 12, 2016.

**RECREATION** – Councilman Van Tassel was unable to attend the meeting. He did receive notes from Amber Stickle; Joel Conybear was re-elected as chairman, Ms. Stickle discussed the conversation she had with Haldane with regard to an aftercare program on the Haldane campus, the Winter Carnival will take place on February 6 at Winter Hill from 1-5 pm and Philipstown Recreation Department from 4-8 pm. There will be an opportunity to set up a table during the carnival for nonprofits. The ice rink will be filled this Sunday. The spring book will be available on February 3, and registration opens on February 8<sup>th</sup> for residents.

**RECYCLING** – Councilwoman Montgomery reported that the e-waste was full and should be picked up soon.

**PLANNING BOARD** – Councilman Flaherty reported that the Planning Board did not meet in December. The next meeting will be held on January 21, 2016.

**ZONING BOARD** – Councilman Van Tassel reported that the Zoning Board did not meet in December. The next scheduled meeting will be held on January 11, 2016 at 7:30pm.

**HIGHWAY** – Councilman Van Tassel read the Highway Report submitted by Carl Frisenda, Highway Superintendent, which is on file in the Town Clerk's Office.

**BUILDING & LAND ACQUISITION** – Supervisor Shea said that they will be rescheduling the meeting on the Town Hall and Dahlia House renovations from January 20 to January 27, 2016.

**PUTNAM COUNTY LEGISLATOR** - County Legislator Scuccimarra reported that the County had their Reorganization meeting this week. P.C. Bureau of Emergency Services was awarded \$150,000 of federal funding under the two 2015 technical rescue and urban search and rescue grants. She noted that they have not received the monies yet which comes from Albany. The County submitted an application that outlined the development of a rope rescue team and the award was increased because the County included a partnership with Westchester County. The grant will be used to equip and train county technical teams. Legislator Scuccimarra went on to say that the PC Health Department has applied for state accreditation and noted that this will help with grant funding.

Her next comments were with regard to microbeads. She said that she had trouble with getting this ban through the County, but now President Obama has signed a microbeads ban that will be enacted in 2017.

Lastly she wanted to say kudos to the Garrison Fire Dept. for all their efforts on the huge fire on South Mountain Pass.

**CEMETERY COMMITTEE** – Councilman Leonard reported that they met on December 8, 2015 and also had a site visit on December 12, 2015. They discussed funding allocations and restoration. The committee decided that they would work on the Cold Spring Cemetery first. Town Clerk Merando advised them that the Village of Cold Spring had donated \$300 for the use by the committee and that would only be used for the Cold Spring Cemetery. Other things looked into were cemetery mapping and boundary lines of the Cedar Street cemetery.

**BUTTERFIELD LIBRARY** – Councilwoman Montgomery read the report submitted which is on file in the Town Clerks Office.

**TOWN OF PHILIPSTOWN  
MONTHLY REPORT OF TOWN SUPERVISOR  
MONIES RECEIVED AS JANUARY 7, 2016**

**GENERAL & PART-TOWN FUNDS**

St. Ins. Fund Credit	475.24
CTV Fees	13,570.00
CTV Fees	20,031.00
Tax Coll. Bank Int.	.12
T.C. Fees – 11/15	181.99
T.C. Fees Dogs– 11/15	255.50
Justice Fee – 11/15	7,279.00
Justice Fee – 11/15	8,531.00
Re Community Paper	67.65
P. C. Mortgage Tax	202,426.52
Perma Credit	7,546.00
Rec. Fees – 11/15	30,650.10
Rec. Fees – 12/15	38,216.75
CTV Reg.	10,000.00
Bldg. Fees – 12/15	6,389.00
Bank Int. – 9/15 – 12/15	231.06

**HIGHWAY FUND**

P.C. Gas	1,122.18
NYS WIRD Extreme Weather	31,301.51
NYS CHIPS	52,594.77
Gen Fund Gas	250.81
Bank Int. 9/15 – 12/15	425.96

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**CONTINENTAL VILLAGE WATER DISTRICT**

Bank Int. 9/15 – 12/15 4.43

**CONTINENTAL VILLAGE PARK DISTRICT**

Clubhouse Fees 350.00

Bank Int. 9/15/-12/15 17.35

## **AGENDA**

### **1. Discussion with regard to the possible installation of Solar Panels at the Claudio Marzollo Community Center.**

Supervisor Shea said that he has a call in to the Garrison Institute with regard to changing the electric service account name to the Town as this is necessary to proceed with this. Nothing will change other than the name. He will follow up and noted that this could happen in the next few months. The Town will not own the panels for about 7 years, but the Town will be paying a better rate until then.

### **2. Discussion on the Tax Collection Upgrade Proposal.**

Town Clerk Merando said that there are some glitches with the system we have now due to the new computers with Windows 7 and we need to upgrade. The proposal she received for an upgrade is \$6,400 and the upgrade would not be done until after the tax season. She noted that she does have the monies in contractual. Supervisor Shea asked what this software program does. Town Clerk Merando explained that it is the tax collection program. Supervisor Shea asked if we got any other proposals and Town Clerk Merando responded that she had not as we have used this system since the beginning. Councilman Van Tassel asked if the company could come in to give the Board an idea what the new system would do. Supervisor Shea asked Town Clerk Merando to arrange a meeting in the next month or so.

### **3. Discussion on the Eastern Managed Print Network proposal for the renewal of the contract for a copier.**

Town Clerk Merando said that we could save \$88.95 a month by replacing the old machine with a new one and renewing our contract. She noted that we are using a lot of color right now and that adds up but that can be controlled. The new contract would be for a brand new copier with a five (5) year lease. Town Clerk Merando went on to say that if the other copiers were also replaced (Justice & Assessors) this would also help save monies. Councilman Flaherty will join her in a meeting with Eastern.

### **4. Resolution authorizing Town Clerk Merando to advertise for the sale of a surplus vehicle.**

Supervisor Shea said that this is a former Highway Department vehicle which then went to Code Enforcement and it is time to get rid of it.

#### **RESOLUTION #45-2016**

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty and unanimously carried;

**RESOLVED**, that the Town Board hereby authorizes Town Clerk Merando to advertise for the sale of a surplus vehicle.

**5. Code Enforcement Monthly Report.**

Town Clerk Merando read the report which is on file in the Clerk's office.

Councilwoman Montgomery asked about the discussion of the surveillance resolution for the med box. Town Clerk Merando asked if we could finish the Agenda items and then discuss.

**6. Resolution authorizing Town Clerk Merando to advertise for a full-time position as Clerk to the Highway Department. (Nunc Pro Tunc)**

**RESOLUTION #46-2016**

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

**RESOLVED**, that the Town Board hereby authorizes Town Clerk Merando to advertise for a full-time position as Clerk to the Highway Department.

**7. Any other business that may come before the Town Board.**

Supervisor Shea said let's get back to the Med Box surveillance and invited Councilwoman Montgomery to continue. Councilwoman Montgomery said that she would like to get the approval of the Town Board for the proposal from EIPS for the electronic intrusion protection service for a CCTV system for observation of the prescription drug box for \$2,000.00.

**RESOLUTION #47-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby approves the installation of the security camera CCTV for the Town Hall not to exceed the amount of \$2,000.

Supervisor Shea announced that there is a merger with Cablevision and Neptune which will not affect our service here in the Town. This merger has been reviewed by the Town Attorney who does not have an issue with it. Supervisor Shea said the Town just signed a new franchise agreement with Cablevision which would not be affected in any way by this merger.

**RESOLUTION #48-2016**

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board authorizes Supervisor Shea to sign the support form 394 for the Cablevision merger.

Councilman Flaherty asked that since his father has resigned from the Zoning Board could Town Clerk Merando advertise for that position.

Supervisor Shea asked that Town Clerk Merando advertise for two positions for clerks. Town Clerk Merando asked what the positions were. Supervisor Shea said that one would be primarily work with Susan Kenney – a floater, and that the other would be for the Boards. He said that they would have this discussion next week.

**8. Schedule Workshops/Meetings.**

- January 13, 2016 – 7:30 pm Workshop to discuss ESP rezoning  
8:00 pm Shared services with Village of Nelsonville
- January 27, 2016 – 7:30 pm Workshop to discuss Dahlia House renovations.

**AUDIENCE**

**VACANCIES**

CV Park District (3)  
Board of Assessment Review (1)  
Planning Board (1)

**APPROVAL OF VOUCHERS**

Councilman Van Tassel made a motion, seconded by Councilman Flaherty and unanimously carried that the General Vouchers in the amount of \$61,412.69 are hereby approved as set forth in Abstract 12A, 12B.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the Highway Vouchers in the amount of \$52,125.39 are hereby approved as set forth in Abstract 12A, 12B.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVPD Vouchers in the amount of \$12,555.87 are hereby approved as set forth in Abstract 12A.

Councilman Leonard made a motion, seconded by Councilman Flaherty and unanimously carried that the CVWD Vouchers in the amount of \$12,203.65 are hereby approved as set forth in Abstract 12B.

Councilwoman Montgomery thanked Joan Clauss for her service. Supervisor Shea read the resignation of Susan Downey from the Highway Department. He thanked her for her work.

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**RESOLUTION #49-2016**

The following Resolution was presented by Councilman Flaherty, seconded by Councilwoman Montgomery and unanimously carried;

**RESOLVED**, that the Town Board hereby accepts the resignation from Susan Downey from the Highway Department.

There being no further business to discuss, Councilman Leonard made a motion, seconded by Councilman Flaherty to close the Monthly Meeting at 8:30 p.m.

Respectfully submitted by,

Theresa Crawley  
Deputy Town Clerk