

Monthly Town Board Meeting
August 4, 2016 7:30 P.M. Town Hall

SALUTE TO THE FLAG

REVIEW OF MINUTES

- Monthly Meeting of July 7, 2016
- Bid Opening of July 27, 2016

COMMITTEE REPORTS

1. Conservation Board 2. Recreation 3. Recycling 4. Planning Board
5. Zoning 6. Highway 7. Building & Land Acquisition 8. Butterfield Library
9. County Legislator's Report 10. Cemetery Committee

AGENDA

1. Resolution authorizing the release of the Completion Bond for Carol Fisher formerly known as HJF Trucking & Excavation, 3643 Route 9, Cold Spring as recommended by the Philipstown Planning Board.
2. Resolution accepting the Butterfield Inspection Activity Report from April thru July, 2016 and approving the submission for payment.
3. Code Enforcement Monthly Report.
4. Schedule Workshops/Meetings.
5. Any other business that may come before the Town Board.

AUDIENCE

VACANCIES

Zoning (1)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT

The Town Board held their Monthly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Richard Shea	Supervisor
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

ABSENT:

Nancy Montgomery	Councilwoman
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Supervisor Shea opened the meeting with the Salute to the Flag.

REVIEW OF MINUTES

Minutes of the Monthly Town Board Meeting of June 9, 2016, were reviewed.

Councilman Van Tassel made a motion, seconded by Councilman Flaherty that the Minutes of the Monthly Town Board Meeting of June 9, 2016, are hereby approved as presented.

Minutes of the Weekly Town Board Meeting of June 22, 2016, were reviewed.

Councilman Leonard made a motion, seconded by Councilman Flaherty that the Minutes of the Weekly Town Board Meeting of June 22, 2016, are hereby approved as presented.

Supervisor Shea said that they would be changing up the Committee Reports this evening by having the Cemetery Committee report first since there is a group in attendance to do a presentation.

COMMITTEE REPORTS

CEMETERY COMMITTEE – Councilman Leonard stated that the committee is about six months old and has done phenomenal work. They are enthusiastic and energetic. He went on to say that the Haldane school has gotten very involved as well. A teacher and her students went to the cemetery and recovered some artifacts from around the General Morris crypt which they brought to the meeting tonight. In that vein Councilman Leonard introduced Doreen Ferris. Ms. Ferris then introduced Michele Grasso, the teacher, and her students Nicole and Claire. Nicole said that they founded the History Club because history is an essential part of Cold Spring having many descendants from the area. She explained that the group received a number of documents from a Helen Hermanus (?), a sister of Nelson Delanoe, a Haldane history teacher and historian. Ms. Hermanus had saved these documents/articles about the Morris Crypt over many years. The History Club also spent time in the cemetery with a metal detector and found parts of the original fence which had been around the tomb. The club is also doing research on the Morris family tree, and who might actually be buried in that tomb. Nicole asked Councilman

Leonard how they should proceed. Councilman Leonard said that going forward they are interested in mapping of the gravesites.

Councilman Leonard has asked the cemetery committee to continue the restoration of the cemetery in the fall. He asked Lou Kingsley for his opinion with regard to the trees that might have the potential of falling. He also spent time with Susan Kenney about funding and what can or cannot be done with that. He thanked the sheriff's department for the cleanup at the cemetery.

Councilman Leonard met on June 15 with the County Cemetery Committee and a meeting was scheduled with Philipstown for August 17, 2016. Philipstown will be the first county visit by the County cemetery committee.

The next meeting is scheduled for July 12, 2016.

CONSERVATION BOARD – Councilman Leonard reported that the Board met on June 14, 2016 and there were two (2) items on the agenda: Boscobel Restoration and Edward Krepps. Another item discussed was the open space inventory which identifies all of our natural resources. Just recently the new intern Nicole Pidala took a look at that inventory and the committee was provided with an updated report. The committee will take a look at the report and check out what has changed and make recommendations on what might have to be changed.

RECREATION – Councilman Van Tassel did not attend the meeting this month. He will report next month.

RECYCLING – Councilwoman Montgomery was not in attendance this evening.

PLANNING BOARD – Councilman Flaherty reported that the Board met May 16, 2016. There were four (4) items on the agenda; 1) Public Hearing for Olspan LLC, 2) ESP, 3) Evelyn Gex, and 4) Kristen Sorenson. Other business; the return of escrows for Obert Wood and the return of Performance Bonds to Cornerstone and Lee Kristoferson. One other thing discussed was Cold Spring Farms who had withdrawn their application, but it now seems they have something going on which the Board will look into. The next meeting will be on July 21, 2016.

ZONING BOARD – Councilman Van Tassel reported that they met on June 19, 2016 and there were three (3) items on the agenda; 1) Public Hearing for Steven Flaven, 2) Robert Manzella 3) Griffin's Landscaping, Inc. The next meeting is scheduled for July 11, 2016 and there will be a venue change. They will meet at the Recreation Department.

HIGHWAY – Councilman Van Tassel read the Highway Report submitted by Carl Frisenda, Highway Superintendent, which is on file in the Town Clerk's Office.

BUILDING & LAND ACQUISITION – Supervisor Shea said that we need to prepare a spec book for the Dahlia house and he is trying to get together with Ron Gainer to discuss this so that they can advertise for bidders.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF JULY 7, 2016**

GENERAL & PART-TOWN FUNDS

Justice Fees 5/16	9,810.50
AW Scrap Metal	273.00
PC Mort. Tax	140,520.61
Rec. Fees 5/16	32,903.81
Justice Fees 6/16	6,106.00
Bldg. Fees 6/16	22,920.86

HIGHWAY FUND

P.C. Gen. Fund Gas	1,421.39
Gen. Fund Gas	273.41
Gen. Fund Gas	63.88

CONTINENTAL VILLAGE WATER DISTRICT

CONTINENTAL VILLAGE PARK DISTRICT

Clubhouse Fees	350.00
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AGENDA

1. Barbara Illardi, Supervisor of Health Education, Planning and Evaluation to discuss the Zika virus.

Rachel Gressel, Sr. Public Health Nurse for Communicable Diseases discussed how the Zika virus affects the residents here in Putnam County. She explained that it is a virus and is generally mild to most people with only about 20% of the people having symptoms. The symptoms normally seen are; a rash, joint pain, fever and/or conjunctivitis. This virus was first discovered in 1947 in Uganda. How do you get the Zika virus...it is transmitted by mosquito's. It has now been found that it can also be passed via semen and blood transfusions. The concern is for pregnant women or women of child bearing age who are affected by this virus because it can cause birth defects. In the United States we have mostly travel associated Zika, and our area does not have local transmission. The virus is brought in via people traveling from affected countries. The message here is; if you are a pregnant woman rethink traveling to affected areas/countries. A man should take precautions as it can be spread through sex and it is not known how long the virus stays in the system and could be transmitted. The Health Departments role is to educate people and testing those who may be affected. You can visit their website – putnamcountyny.com and their phone number is (845)808-1390.

Ms. Gressel introduced Rick Carino of the Environmental Health Division. Mr. Carino stated that Putnam County has none of the mosquitoes that carry the virus. He made recommendations on how to control the mosquito population and stressed cleaning up all standing water on your property. Mr. Carino also suggested reading instructions for all repellents before use. Mr. Carino announced that they had brought informational packets which include mosquito repellents which they will leave for residents. You can also call 1-888-364-4723 for the mosquito repellent sample.

2. Resolution authorizing the release of the Completion Bond in the amount of \$5,000.00 for Synergy Gas (now Cornerstone Propane) as recommended by the Philipstown Planning Board.

RESOLUTION #-2016

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby authorizes the release of the Completion Bond in the amount of \$5,000.00 for Synergy Gas (now Cornerstone Propane) as recommended by the Philipstown Planning Board.

- 3. Resolution authorizing the release of the Cash Performance Bond in the amount of \$5,000.00 for Lee Kristoferson as recommended by the Philipstown Planning Board.**

RESOLUTION #-2016

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby authorizes the release of the Cash Performance Bond in the amount of \$5000.00 for Lee Kristoferson as recommended by the Philipstown Planning Board.

- 4. Resolution authorizing the release of escrow funds to Obert Wood for processing and consultants fees.**

RESOLUTION #-2016

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby authorizes the release of escrow funds to Obert Wood for processing and consultants fees.

- 5. Discussion with regard to storage space for the Justice Court's records.**

Town Clerk Merando read a letter from Steve Tomann asking that the Town Board consider additional storage space for court records at the Dahlia house. She said that there are many files in the storage area that need to be gone through and discarded as they are very old and past the retention time. Supervisor Shea that this is the first thing that needs to be done and then they will look into other options for storage.

- 6. Schedule Workshops/Meeting.**

No meetings were scheduled.

- 7. Code Enforcement Monthly Report.**

Town Clerk Merando read the report which is on file in the Clerk's office.

- 8. Resolution authorizing Supervisor Shea to sign the letter of support for Manitoga's 2016 NYS Consolidated Funding Application.**

Supervisor Shea said that they fully support Manitoga and wish them luck in their CFA application.

RESOLUTION #-2016

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the letter of support for Manitoga's 2016 NYS Consolidated Funding Application.

9. Resolution appointing Gregory Wunner as Code Enforcement Officer and Fire Marshall effective July 11, 2016 at the rate of pay not to exceed that set forth in the 2016 budget.

Supervisor Shea said the he was remiss in not telling Mr. Wunner that they were going to do this tonight as he knows he would have been here.

RESOLUTION #-2016

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby appoints Gregory Wunner as Code Enforcement Officer and Fire Marshall effective July 11, 2016 at the rate of pay not to exceed that set forth in the 2016 budget.

10. SEQRA Resolution for the Manitou Station Road Reconstruction Project.

Supervisor Shea thanked Carl Frisenda and the Highway department for taking this job on. He went on to say, "the history of this was that the Town was trying to partner with Metro North and the County but this did not work out". Now it falls on Philipstown to shoulder the burden. The Town Board has come up with a pretty good solution to what was going to be an \$800,000 project. They are hoping to alleviate all the concerns and keep within the budget they have now.

RESOLUTION #-2016

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty and unanimously carried;

WHEREAS, the Town is considering the Manitou Station Road Reconstruction project; and

WHEREAS, this is an action subject to SEQRA; and

WHEREAS, the Town prepared a Short Environmental Assessment Form ("EAF") for circulation to all Involved Agencies; and

WHEREAS, the Town wishes to act as Lead Agency in the SEQRA review process;
NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board determines that this is an Unlisted Action under SEQRA and that a coordinated review shall be undertaken; and
2. That the Town Board expresses its intent to act as Lead Agency; and
3. That the Town Board hereby directs the Town Clerk to file and circulate a Notice of Intent of Lead Agency under this project to all Involved Agencies.

ROLL CALL VOTE

Councilman Van Tassel	Aye
Councilman Leonard	Aye
Councilman Flaherty	Aye
Supervisor Shea	Aye
Councilwoman Montgomery	Absent

11. Any other business that may come before the Town Board.

Supervisor Shea wanted to report that he had conversations with the new Regional Director from the DOT with regard to work on Route 9D and they have agreed to complete the paving from the hospital bridge to Indian Brook Road gorge bridge. It's been two years and they have now committed to do it this summer.

Councilman Leonard just wanted to note a follow up to the Lakeland school tax issue. He spoke with Jason (?), real property analyst from NYS Taxation and Finance and who sent information on some calculations. His recommendation would be to set up a meeting with Brian Kenney. Sandra Galef would also like to attend. Supervisor Shea said that a meeting should be set up for the September Town Board. Councilman Leonard will make the arrangements.

Councilman Flaherty reported that he and Town Clerk Merando met with Jill Verrichio of Economic Development with regard to grants. She is going to keep them abreast of any new grants.

Councilman Flaherty thanked the Village of Cold Spring for the July 4th celebration.

Councilman Van Tassel stated that he feels the way the committee reports are done is redundant and he would like to suggest possibly making some changes. He recommends that only a brief reference to what happened be reported at the Town Board meetings because each Board meeting (Planning, zoning, etc.) is recorded and played on the municipal channel, the minutes are posted on the website. Therefore it should not be necessary to go into details here again at the Monthly Town Board Meeting.

AUDIENCE

VACANCIES

Zoning Board (1)

APPROVAL OF VOUCHERS

Councilman Van Tassel made a motion, seconded by Councilman Leonard and unanimously carried that the General Vouchers in the amount of \$147,777.74 are hereby approved as set forth in Abstract 6A & 7.

Councilman Leonard made a motion, seconded by Councilman Flaherty and unanimously carried that the Highway Vouchers in the amount of \$77,171.72 are hereby approved as set forth in Abstract 6A & 7

Councilman Flaherty made a motion, seconded by Councilman Leonard and unanimously carried that the CVPD Vouchers in the amount of \$8,276.46 are hereby approved as set forth in Abstract 6A & 7.

Councilman Leonard made a motion, seconded by Councilman Flaherty and unanimously carried that the CVWD Vouchers in the amount of \$15,701.11 are hereby approved as set forth in Abstract 7

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilman Leonard to close the Monthly Meeting at 8:55 p.m.

Respectfully submitted by,

Theresa Crawley
Deputy Town Clerk

Bid Opening (Second Bid)
July 27, 2016

The Town Clerk's Office held a Bid opening at the Town Hall, 238 Main Street, Cold Spring, N.Y. 10516, on the above date at 11:00 a.m., for Washburn Parking Lot Improvements (second bid).

The bid result is as follows:

Sun Up		\$166,740.00	Non-Collusion forms included
	Alternate bid A1	\$192,740.00	
	Alternate bid A2	\$179,502.00	
Land Works		\$105,000.00	Non-Collusion forms included
Excavating Inc	Alternate bid A1	\$150,000.00	
	Alternate bid A2	\$120,000.00	
Contech		\$106,840.80	Non-Collusion forms included
	Alternate bid A1	\$ 19,305.00	
	Alternate bid A2	\$ 7,414.00	

Respectfully submitted by,

Tara K. Percacciolo
Deputy Town Clerk



TOWN OF PHILIPSTOWN

PLANNING BOARD

238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

July 26, 2016

ATTN: RICHARD SHEA

Town Board of the Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, New York 10516

**Re: Return of Completion Bond for Carol Fisher formally known as HJF Trucking & Excavation Co. 3643 Route 9 Cold Spring.
{TM#17.-1-73}**

Dear Supervisor Shea and Town Board Members:

I am writing to advise you that at the July 21, 2016 Town Planning Board meeting it was determined that the referenced Planning Board Site Plan Approval was completed and that a resolution was adopted on January 16, 2003 granting conditional site plan approval. There is no record that the conditions of final site plan have been met and there is no record of the Planning Board Chairman's signed site plan approval and no permits nor Certificates of Occupancy has been applied for or issued.

In keeping with the terms of Conditional Final Approval Site Plan approval expired twelve months after said approval where no Certificates of Occupancy has been filed with the Building Department.

The Planning Board recommends that the bond of \$15,890.41 (which includes interest) be fully returned to the applicant.

Sincerely,

Anthony Merante, Chairman
Town of Philipstown Planning Board

RESOLUTION #

The following Resolution was presented by _____ seconded by _____ and unanimously carried;

WHEREAS, on July 21, 2016, the Planning Board determined that the Site Plan Approval was complete;

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby authorizes the release of the Completion Bond in the amount of \$15,890.41 to Carol Fisher formerly known as HJF Trucking & Excavation Co., 3643 Route 9, Cold Spring, New York.



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

Memo

To: Richard Shea, Supervisor

From: Code Enforcement Officer

Date: / /2016

Re: Butterfield, Village of Cold Spring Activity Report from 4-27 to 5/16/16

The following inspections were performed of the Butterfield Site;

Date	Type	Duration	Fee
4/27/16	PLUMB - UNDER SLAB	25 MINUTES	25.-
4/29	FIRE SERVICE	25 "	25.-
5/2	PREP SLAB	25 "	25.-
5/3	FINISH PREP	25 "	25.-
5/19	STORM WATER PIPE	25 "	25.-
5/16	" " "	25	25.-
Total			150.00



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

Memo

To: Richard Shea, Supervisor

From: Code Enforcement Officer

Date: / /2016

Re: Butterfield, Village of Cold Spring Activity Report from 5-3 to 7-14-16

The following inspections were performed of the Butterfield Site;

Date	Type	Duration	Fee
5/3/16	CON. SLAB	30 MINUTES	25.-
5/16/16	STORM PIPING	30 "	25.-
5/19	" "	30 "	25.-
7/14/16	IRRAWING	60 MINUTES	50.-
Total			125.-

RESOLUTION

The following Resolution was presented by ----- seconded by ----- and unanimously carried;

RESOLVED, that the Town Board hereby approves the Butterfield Inspection Activity Report from April to July 2016 and approves the submission for payment.



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

MONTHLY REPORT for July 2016

1. Fees Collected	<u>19,811.76</u>
2. Total Number of Permits Issued	<u>34</u>
3. New One- or Two-family dwellings:	<u>-</u>
4. New Commercial/Industrial buildings:	<u>-</u>
5. New Hazardous (H) occupancies:	<u>-</u>
6. New Multi family occupancies:	<u>-</u>
7. Additions, alterations or repairs residential buildings	<u>11</u>
8. Additions, alterations or repairs commercial buildings:	<u>1</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>22</u>
10. Number of Certificates of Occupancy :	<u>9</u>
11. Number of Stop Work Orders issued:	<u>-</u>
12. Operating permits issued	<u>-</u>
13. Operating permits issued hazardous materials	<u>-</u>
14. Operating permits Hazardous processes and activities	<u>-</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>-</u>
16. Inspection of public assembly :	<u>1</u>
17. Inspection of commercial occupancies	<u>-</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>-</u>

Projects of Significance: _____

