

June 5, 2015

**Weekly Town Board Meeting  
June 10, 2015      Town Hall    7:30 P.M.**

**AGENDA**

- 1. Resolution approving the Change Order No. 1 for the South Mountain Pass Drainage Project.**
- 2. Resolution authorizing Susan Kenney to close the Valley Lane Tax Account with M & T Bank.**
- 3. Resolution authorizing Susan Kenney to close the Valley Lane Capital Account with M & T Bank.**
- 4. Resolution for New York State Retirement System – Standard Work Day and Reporting.**
- 5. Resolution of support endorsing the Master Plan of the Hudson Highlands Fjord Trail in the Town of Philipstown.**
- 6. Workshop with the Village of Nelsonville re: Shared Services.**

**CHANGE ORDER**

No. 1

**PROJECT:** South Mountain Pass Drainage Project

**DATE OF ISSUANCE:** May 15, 2015

**OWNER** Town of Philipstown

**CONTRACTOR** Sun-Up Enterprises, Inc. **ENGINEER:** Ronald J. Gainer, PE, PLLC

You are directed to make the following changes in the Contract Documents.

**Description:** Installation of approximately 550 lf of 18" HDPE & approximately 160 lf of 15" drainage piping, and appurtenant work along South Mountain Pass

**Reason for Change Order:** to complete the installation of all drainage work intended by NYS DOT "Multi-Modal" grant award

**Attachments:** (List documents supporting change) - Change Order No. 1 Cost Summary

<p><b>CHANGE IN CONTRACT PRICE:</b>                  Original Contract Price                  \$ <u>129,876.00</u></p> <p><del>Net changes from previous Change Orders No. ___ to No. ___                  \$ _____</del></p> <p>Contract Price prior to this Change Order                  \$ <u>129,876.00</u></p> <p>Net Increase (decrease) of this Change Order                  \$ <u>121,040.60</u></p> <p>Contract Price with all approved Change Orders                  \$ _____</p>	<p><b>CHANGE IN CONTRACT TIMES:</b>                  Original Contract Times                  Substantial Completion: <u>July 9, 2015</u></p> <p><del>Net change from previous Change Orders No. ___ to No. ___                  _____ days</del></p> <p>Contract Times prior to this Change Order                  Substantial Completion: <u>July 9, 2015</u></p> <p>Net Increase (decrease) of this Change Order  <u>14 days</u>                  Days</p> <p>Contract Times with all approved Change Orders                  Substantial Completion: <u>July 23, 2015 (date)</u></p>
--	--

**RECOMMENDED:**

By: Ronald J. Gainer, PE  
 Engineer (Authorized Signature)

Date: 5/15/15

**ACCEPTED:**

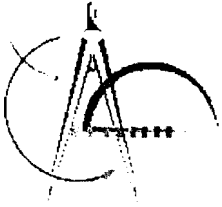
By: [Signature]  
 Contractor (Authorized Signature)

Date: 5/15/15

**APPROVED:**

By: \_\_\_\_\_  
 Owner (Authorized Signature)

Date: \_\_\_\_\_



TOWN OF PHILIPSTOWN HIGHWAY DEPARTMENT

South Mountain Pass Drainage Project

CHANGE ORDER NO. 1 - ADDITIONAL DRAINAGE WORK

Ronald J. Gainer, PE, PLLC

May 13, 2015

Bid Item	Bid Item	Units	Quantity	Unit Price (\$)	Item Cost (\$)
2	HDPE piping				
	a) 18"	550	LF	\$93.50	\$51,425.00
	b) 15"	160	LF	\$102.96	\$16,473.60
	c) 12"	0	LF	\$71	\$0
3	Catch basins				
	a) 30" x 30" x 48"	0	Ea	\$1,055	\$0
	b) 36" x 36" x 48"	5	Ea	\$1,380	\$6,900
4	HDPE End Sections	6	EA	\$767	\$4,602
5	Roadway Item 4 course	120	CY	\$47.50	\$5,700.00
6	Rip-rap at pipe outlets	25	CY	\$54	\$1,350
7	Rock Excavation & Backfill	200	CY	\$150	\$30,000
8	Unsuitable Excavation & Backfill	10	CY	\$459	\$4,590
<b>CHANGE ORDER NO. 1- TOTAL ESTIMATED COST</b>					<b>\$121,040.60</b>
Sun-Up Enterprises, Inc. Low Bid					\$129,876.00
<b>GRAND TOTAL, BID AMOUNT + CHANGE ORDER NO. 1</b>					<b>\$250,916.60</b>

**RESOLUTION #**

The following Resolution was presented by \_\_\_\_\_, seconded by \_\_\_\_\_ and  
unanimously carried;

RESOLVED, that the Town Board hereby authorizes Susan Kenney to close the  
Valley Lane Tax Account with M&T Bank.

**RESOLUTION #**

The following Resolution was presented by \_\_\_\_\_, seconded by \_\_\_\_\_ and unanimously carried;

**RESOLVED**, that the Town Board hereby authorizes Susan Kenney to close the Valley Lane Capital Account with M&T Bank.



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

**RS 2417-A**  
 (Rev. 3/14)

BE IT RESOLVED, that the \_\_\_\_\_ / \_\_\_\_\_ hereby establishes the following standard work days for these titles and  
(Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates <i>(mm/dd/yy-mm/dd/yy)</i>	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

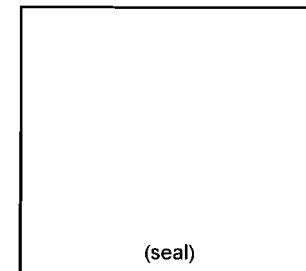
**SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE**

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_, of the State of New York,  
(Name of secretary or clerk) (Circle one) (Name of Employer)  
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day  
(Name of Employer)  
 of \_\_\_\_\_, 20\_\_\_\_,  
(Signature of the secretary or clerk)

**Affidavit of Posting:** I, \_\_\_\_\_, being duly sworn, deposes and says that the posting of the  
(Name of secretary or clerk)  
 Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the  
(Date)

- Employer's website at \_\_\_\_\_
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at \_\_\_\_\_





Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form RS 2417-B

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates  (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System  (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted  (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

# Recertification of the Record of Activities

**RS 2419**

(Rev. 9/12)

---

I, \_\_\_\_\_, certify that I completed a 3-month record of activities for the term that began \_\_\_\_\_ for my position as \_\_\_\_\_.

I attest that the record of activities maintained for the above named term is still representative of my hours worked and that my responsibilities have not substantially or materially changed. My current term begins on \_\_\_\_\_ and ends on \_\_\_\_\_.

\_\_\_\_\_  
Signature of Member

\_\_\_\_\_  
Date

NYSLRS Registration Number: \_\_\_\_\_

Employer Location Code: \_\_\_\_\_

NOTE: A record of activities and any certification based upon such record shall not be valid for more than eight years from the date of the taking of office for which the record of activities was initially maintained.

Please keep this form on file in your records and submit a copy to NYSLRS only upon request.



**A RESOLUTION OF SUPPORT ENDORSING THE MASTER PLAN OF THE HUDSON HIGHLANDS FJORD TRAIL IN THE TOWN OF PHILIPSTOWN**

**WHEREAS**, officials of the Town of Philipstown consider bicycle and pedestrian transportation and safety to be of utmost importance to the region by providing the region with recreation and transportation opportunities as well as the possibilities of economic and community development; and

**WHEREAS**, hiking opportunities in the Hudson Highlands attract thousands of visitors each year to the Route 9D corridor south of the City of Beacon in the Town of Fishkill; and

**WHEREAS**, the Towns of Philipstown and Fishkill, the City of Beacon and the Village of Cold Spring, Dutchess and Putnam counties, Scenic Hudson, Hudson Highlands Land Trust, Open Space Institute, Greenway Council have worked collaboratively with state Department of Transportation, state Office of Parks, Recreation and Historic Preservation and Metro-North Railroad to develop the concept and build support for the Hudson Highlands Fjord Trailway as a means of improving visitor safety, visitor access and economic development to the surrounding area; and

**WHEREAS**, many agencies have pledged funding for the Hudson Highlands Fjord Trail including the Hudson Highlands Land Trust, NYS Hudson River Valley Greenway, Hudson River Foundation, and Open Space Institute. Additional support from Scenic Hudson, Town of Philipstown, Town of Fishkill, Village of Cold Spring, City of Beacon, Friends of Fahnestock & Hudson Highlands State Park, NY-NJ Trail Conference, Little Stony Point Citizens Association, NYS Office of Parks, Recreation and Historic Preservation, NYS Department of Transportation, and Metro-North Railroad; and

**WHEREAS**, Town of Philipstown has reviewed the Hudson Highlands Fjord Trail Master Plan; and

**WHEREAS**, officials of the Town of Philipstown feel that it is in the best interest of the citizens of the Town to endorse said plan;

**NOW, THEREFORE BE IT RESOLVED** that the Town of Philipstown hereby endorses the Hudson Highlands Fjord Trail Master Plan and its goals and pledges to work with the lead agency to conduct the required environmental review.