

January 29, 2013
February 1, 2013

Philipstown Performing Arts Development Corporation Meeting

Town Board Monthly Meeting

February 7, 2013

7:30 p.m.

Town Hall

SALUTE TO THE FLAG

REVIEW OF MINUTES

- Year End Meeting of December 27, 2012
- Philipstown Depot Theatre Development of January 3, 2013
- Reorganization Meeting of January 3, 2013
- Monthly Town Board Meeting of January 3, 2013
- Weekly Town Board Meeting of January 9, 2013
- Special Meeting of January 16, 2013
- Bid Opening of January 18, 2013 – Old Albany Post Road

COMMITTEE REPORTS

- 1) CAC 2) Recreation 3) Recycling 4) Planning Board
5) Zoning 6) Highway 7) Building & Land Acquisition

AGENDA

1. Resolution retaining Stephen Gaba as Counsel in the matter of Halebian vs Town of Philipstown, et al.
2. Resolution retaining Laura Roberts and Kevin P. Irwin for prosecution of Vehicle and Traffic Law violations on behalf of the Putnam County District Attorney's Office.
3. Resolution setting petty cash for the Justice Department in the amount not to exceed \$200.00
4. Resolution setting the pay rate for Tina Landolfi as Conservation Board, Building Department, and Zoning Board of Appeals Clerk at \$16.00 per hour.
5. Discussion with regard to Craig Roffman's request for naming a road at his approved subdivision at 114 Hustis.
6. Resolution releasing the escrow funds in the matter of Jung and Ming Wang's Planning Board application.

7. Resolution authorizing the release of escrow funds in the matter of Unjoo/Dong Yu's Planning Board application.

8. Resolution adopting a technology policy.

9. Resolution authorizing Supervisor Shea to sign the affidavit of compliance with respect to Lawful Hiring of Employees with regard to the County of Putnam and the Town of Philipstown for the Outreach Worker to assist the elderly.

10. Resolutions to re-appoint the following to the Zoning Board of Appeals for a five (5) year term:

Paula Clair	Zoning	5-year term expiring March 31, 2018
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11. Resolutions to re-appoint the following to the Philipstown Planning Board for a four (4) year term:

Michael Leonard	Planning	4-year term expiring March 31, 2017
Mary Finger	Planning	4-year term expiring March 31, 2017

12. Resolution to re-appoint the following to the Philipstown Conservation Board for a two (2) year term:

Lew Kingsley	C Board	2-year term expiring March 3, 2015
Michael Leonard	C Board	2-year term expiring March 3, 2015
M. J. Martin	C Board	2-year term expiring March 3, 2015

13. Code Enforcement Monthly Report.

14. Schedule Meetings/Workshops

15 Any other business that may come before the Town Board.

AUDIENCE

VACANCIES

Recreation Commission (1)
CV Park District Advisory Committee (3)
CV Water District Advisory Committee (3)

APPROVAL OF VOUCHERS

General	Highway	CVPD	CVWD
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ADJOURNMENT

MEMORANDUM TO THE PHILIPSTOWN TOWN BOARD
Re: PHILIPSTOWN DEPOT THEATRE DEVELOPMENT CORP. ("PDT")
February 7, 2013

PDT's By-laws provide that its Board of Directors is to consist of between 11 and 15 directors as fixed by the Board from time to time. At present, there are 14 meaning that there is one vacancy. Under the By-laws, the Members, the Town Board plus one member of the Recreation Commission (currently Claudio Marzollo) and one appointee from the PDT Directors (currently Steve Ives), may elect a director to fill the vacancy. The PDT Board has nominated Gretchen Dykstra, a resident of Philipstown. A brief resume is attached.

PHILIPSTOWN DEPOT THEATRE DEVELOPMENT CORP.

Agenda for Special Meeting of Members
Supervisor Shea Presiding

1. Call to Order
2. Ascertain presence of a quorum (at least 4 out of the 7 Members)
3. Nomination of Gretchen Dykstra for election to the Board.

Proposed Resolution:

RESOLVED, that Gretchen Dykstra is elected as a Director of the corporation to serve until the annual meeting of Members in 2016.

4. Adjourn PDT Special Meeting

Gretchen Dykstra

Gretchen has had extensive experience managing nonprofit organizations and government agencies and since 2006 has been providing strategic communications advice and identifying potential partners as a consultant to various not for profits.

Gretchen was the Founding President and CEO of the National 9/11 Memorial Foundation; from 2002 to 2005, she served as Mayor Bloomberg's Commissioner of the Department of Consumer Affairs; she was Founding President of the Times Square Alliance (1992-1998), providing a range of operational services, public policy advocacy and marketing expertise to the area.

She has worked for the Rockefeller, Brooklyn Community and Edna McConnell Clark Foundations, and the 1989 New York City Charter Revision Commission, all in communications and programmatic capacities.

She has served on many nonprofit Boards including GMHC and Save the Children where she began its HIV/AIDS Leadership Council. Trained as a teacher, Dykstra taught in China from 1979-1981.

Gretchen is currently a writer-in-residence at the NY Public Library, working on a series of articles about North Dakota from 1915-1925. Her work has appeared in the NY Times, CA History, Pennsylvania Heritage, Huffington Post and others. She splits her time between Brooklyn and Cold Spring.

Year End Meeting
December 27, 2012

The Town Board of the Town of Philipstown held their Year End Meeting on the above date at 7:30 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Richard Shea	Supervisor
Betty Budney	Councilwoman
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Dave Merandy	Councilman

AGENDA:

- 1. Authorize the Supervisor to make the necessary budget transfers to close the books for the year 2012.**

RESOLUTION

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board of the Town of Philipstown hereby authorizes Supervisor Shea to make the necessary budget transfers to close the books for the year 2012.

- 2. Resolution authorizing transfer of funds for the Highway Department.**

RESOLUTION

The following Resolution was presented by Councilwoman Budney seconded by Councilman Merandy and unanimously carried;

RESOLVED, that the Town Board hereby approves the transfer of funds for the Highway Department as follows:

PAYROLL	From	To	Amount
	DB0-04-5142-100	DB0-04-5110-100	\$33,143.53
	DB0-04-5142-100	DB0-04-5140-100	\$11,617.07

CONTRACTUAL

DB0-04-5142-400	DB0-04-5130-200 <i>(new equipment)</i>	\$52,538.00
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- 3. Resolution authorizing transfer of funds for the Recreation Department.**

RESOLUTION

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Montgomery and unanimously carried;

RESOLVED, that the Town Board hereby approves the transfer of funds for the Recreation Department as follows:

\$18,866.00 From A00-06-7030.4 contractual
\$ 4,000.00 From A00-06-7020.1 personnel

4.Resolution authorizing Supervisor Shea to sign a letter requesting an extension for the DEC Quick Start Urban Forestry Grant in the amount of \$1,000.00.

RESOLUTION

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Merandy and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign a letter requesting an extension for the DEC Quick Start Urban Forestry Grant in the amount of \$1,000.00.

5. Resolution accepting the resignation of Dottie Turner as Safety Coordinator for the Town of Philipstown, effective December 31, 2012.

RESOLUTION

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby accepts the resignation of Dottie Turner as Safety Coordinator for the Town of Philipstown, effective December 31, 2012.

6. Honorary Resolution for Edward W. Doyle, Town Attorney.

RESOLUTION

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

WHEREAS, Edward W. Doyle has served the Town of Philipstown since January 1, 1980 as Town Attorney; and

WHEREAS, Edward W. Doyle has served a long and distinguished career in public service, giving of his time and effort and has been an important resource, advocate, and friend to our community; and

WHEREAS, Edward W. Doyle consistently and efficiently served our local legislative body, the municipal staff and the general public, advising on actions of council, commissions, and committees; and

WHEREAS, Edward W. Doyle continually strived to improve the administration of affairs of the Town of Philipstown and ever mindful of his neutrality and impartiality, rendering equal service to all; and

WHEREAS, Edward W. Doyle served as the information center on functions of local government and as the professional link between the Town and agencies of government at all other levels; and

WHEREAS, Edward W. Doyle, Town Attorney has been a vital part of local government and will be sorely missed as he retires from his role at the Town of Philipstown;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Philipstown and all employees, committees and boards express our deepest appreciation to Edward W. Doyle for his services and outstanding dedication to the Town of Philipstown and extend to him sincere best wishes for a long and happy retirement.

6. Any other business that may come before the Town Board.

Councilwoman Budney announced that electronics would no longer be accepted at the Recycling Center until further notice. The County contracted with the vendor, however, the vendor has sent notification that effective December 31, 2012, they will no longer provide the service, and the County is seeking another vendor.

Supervisor Shea announced that the Town Board would be conducting a weekly workshop on January 23, 2013, at 7:30 p.m., with the Code Enforcement Officer.

There being no further comments from the audience, Councilman Van Tassel made a motion, seconded by Councilwoman Budney to close the Year End Meeting at 8:00 p.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk

Philipstown Depot Theatre Development Corporation Annual Meeting
January 3, 2013

The Philipstown Depot Theatre Development Corporation held their Annual Meeting on the above date at 7:00 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

AGENDA

Election of Directors:

Deputy Supervisor Montgomery called the meeting to order. Recreation Commission member, Claudio Marzollo, nominated the following for re-appointment as directors of the corporation to serve for a term of three years:

Emily Dupree	420 Indian Brook Road, Garrison, NY
Stephen G. Ives	51 Chapman Road, Garrison, NY
John R. Lane	5 Mountain Avenue, Cold Spring, NY
Terry Turner	4 Circle Drive, Cold Spring, NY

The following Resolution was presented by Claudio Marzollo, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the following persons are elected as directors of the corporation, each to serve for a term of three years:

Emily Dupree
Stephen G. Ives
John R. Lane
Terry Turner

Other business. No other business was discussed.

Motion made by Claudio Marzollo to adjourn, seconded by Councilwoman Budney and unanimously carried.

There being no further business to discuss the Annual Philipstown Depot Theatre Development Corporation Meeting closed at 7:04 p.m.

Respectfully submitted by,

Joan B. Clauss
Deputy Town Clerk

REORGANIZATION MEETING

January 3, 2013

The Town Board of the Town of Philipstown held their Reorganization Meeting on the above date at 7:15 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Nancy Montgomery	Councilwoman (Deputy Supervisor)
Betty Budney	Councilwoman
John Van Tassel	Councilman

ABSENT:

Richard Shea	Supervisor
David Merandy	Councilman

AGENDA

- 1. Resolution needed naming M&T Bank of Cold Spring as the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.**

RESOLUTION #1-2013

The following Resolution was presented by Councilwoman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that M&T Bank of Cold Spring is the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.

- 2. Resolution needed authorizing the Supervisor to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come timely to permit the Town to meet its financial obligations.**

RESOLUTION #2-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that Supervisor Shea is hereby authorized to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come timely to permit the Town to meet its financial obligations.

- 3. Resolution needed naming Town Officers who shall be compensated for use of their automobiles in the performance of official duties at the rate of \$0.36 per mile.**

Supervisor Shea, Councilwomen Montgomery and Budney, Councilmen Van Tassel and Merandy, Assessor, Brian Kenney, Town Clerk Merando, Code Administrators, Kevin Donohue and Robert Emerick and Supervisor's Office personnel, Susan Kenney and Dottie Turner, Recreation personnel Amber Stickle, Karen Virgadamo,

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Walter Guzman, Richard Stuart, Margaret Parr and Susan Richardson and other persons authorized by the Town Board.

RESOLUTON #3-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the following shall be compensated for use of their automobiles in the performance of official duties at the rate of \$0.36 per mile.

Supervisor Shea, Councilwomen Montgomery and Budney, Councilmen Van Tassel and Merandy, Assessor, Brian Kenney, Town Clerk Merando, Code Administrators, Kevin Donohue and Robert Emerick and Supervisor's Office personnel, Susan Kenney and Dottie Turner, Recreation personnel Amber Stickle, Karen Virgadamo, Walter Guzman, Richard Stuart, Margaret Parr and Susan Richardson and other persons authorized by the Town Board.

4. **Resolution needed scheduling the Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.**

RESOLUTION #4-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that Town Board Monthly Meeting be held at 7:30 p.m., on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.

5. **Resolution needed declaring that items for the regular Town Board Agenda must be submitted no later than the FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

RESOLUTION #5-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby declares that items for the regular Town Board Agenda must be submitted no later than the **FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

6. **Resolution authorizing the Town Board to hold monthly meetings at various locations in the Town.**

RESOLUTION #6-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman VanTassel and unanimously carried;

RESOLVED, that the Town Board can hold monthly meetings at various locations in the Town.

- 7. Resolution needed that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.**

RESOLUTION #7-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.

- 8. Resolution needed designating the Putnam County News & Recorder as the official Town newspaper.**

RESOLUTION #8-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby designates the Putnam County News & Recorder as the official Town newspaper.

- 9. Resolution appointing Bennet, Kielson, Storch and DeSantis and Company as the Town Auditors at an amount not to exceed the budget.**

RESOLUTION #9-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Bennet, Kielson, Storch and DeSantis and Company as the Town Auditors at an amount not to exceed the budget.

- 10. Resolution needed naming Supervisor Shea to act as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the budget.**

RESOLUTION #10-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

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RESOLVED, that the Town Board hereby names Supervisor Shea as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the budget

11. Resolution appointing Susan Kenney as the Assistant Budget Officer at a salary not to exceed the budget.

RESOLUTION #11-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as the Assistant Budget Officer at a salary not to exceed the 2012 budget.

12. Resolution authorizing Supervisor Shea to appoint Susan Kenney as Comptroller at a salary not to exceed that set forth in the budget.

RESOLUTION #12-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as Comptroller at a salary not to exceed that set forth in the budget.

13. Resolution authorizing Supervisor Shea to appoint Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the budget.

RESOLUTION #13-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2012 budget.

14. Resolution authorizing Supervisor Shea to appoint Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the budget.

RESOLUTION #14-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the budget.

15. Resolution needed setting Petty Cash Funds:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time

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Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$100.00 at a time
Code Administration	not to exceed \$ 50.00 at a time

RESOLUTION #15-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the following Petty Cash Funds are approved:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$100.00 at a time
Code Administration	not to exceed \$ 50.00 at a time

- 16. Resolution appointing Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando an alternate delegate in the event Supervisor Shea is unable to attend.**

RESOLUTION #16-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando as an alternate delegate in the event Supervisor Shea is unable to attend.

- 17. Resolution appointing Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.**

RESOLUTION #17-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.

- 18. Resolution appointing Kevin Donohue as Code Administrator, Zoning Administrator, Local Flood Plain Administrator and Fire Marshall at a salary not to exceed that set forth in the budget**

RESOLUTION #18-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

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RESOLVED, that the Town Board hereby appoints Kevin Donohue as Code Administrator Zoning Administrator, Local Flood Plain Administrator and Fire Marshall at a salary not to exceed that set forth in the budget.

19. Resolution appointing Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the budget.

RESOLUTION #19-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the budget.

20. Resolution appointing Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the budget.

RESOLUTION #20-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the budget.

21. Resolution appointing Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the budget.

RESOLUTION #21-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan DiStefano as Clerk to the Board of Assessors at a salary not to exceed the amount set forth in the budget.

22. Resolution appointing Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the budget.

RESOLUTION #22-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the budget.

23. Resolution appointing Maureen Etta as Clerk supporting the Highway Department at a salary not to exceed that set forth in the budget.

RESOLUTION #23-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Maureen Etta as Clerk to the Highway Department at a salary not to exceed that set forth in the budget.

24. Resolution appointing Susan Downey as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the budget.

RESOLUTION #24-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Downey as Deputy Clerk to the Highway Department at a salary not to exceed that set forth in the budget.

25. Resolution appointing Rosemary Bernasconi as Clerk to the Town Justices at a salary not to exceed the amount set forth in the budget.

RESOLUTION #25-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that Rosemary Bernasconi is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.

26. Resolution appointing Annette Flaherty as Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.

RESOLUTION #26-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that Annette Flaherty is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.

27. Resolution appointing Donald MacDonald as Town Historian.

RESOLUTION #27-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Donald MacDonald as Town Historian.

28. Resolution appointing James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the

Town Attorney to serve at the pleasure of the Town Board, to advise the Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of \$1,200.00 per month to represent the Zoning Board of Appeals, \$600.00 per month to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of \$185.00 per hour for time to be charged to applicant's matters.

RESOLUTION #29-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney, and unanimously carried;

RESOLVED, that the Town Board hereby appoints James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town Attorney to serve at the pleasure of the Town Board, to advise the Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of **\$1,200.00 per month** to represent the Zoning Board of Appeals, **\$600.00 per month** to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of **\$185.00** per hour for time to be charged to applicant's matters.

- 29. Resolution appointing Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of \$125.00 per hour, plus out-of-pocket expenses.**

RESOLUTION #29-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of **\$125.00** per hour, plus out-of-pocket expenses.

- 30. Resolution appointing Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2013 budget.**

RESOLUTION #30-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2013 budget.

- 31. Resolution appointing Carl D'Ambrosio as Property Records Manager.**

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RESOLUTION #31-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Carl D'Ambrosio as Property Records Manager at a salary not to exceed that set forth in the 2012 budget..

32. Resolution appointing Tina M. Merando and Joan Clauss as Marriage Officers.

RESOLUTION #32-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tina M. Merando and Joan Clauss as Marriage Officers.

33. Resolution appointing Nancy Montgomery as Deputy Supervisor.

Agenda item tabled

34. Town Clerk Merando to appoint Joan Clauss as Deputy Town Clerk, Deputy Tax Collector, Deputy Registrar at a salary not to exceed that set forth in the 2013 budget.

Town Clerk Merando hereby appoints Joan Clauss as Deputy Town Clerk, Deputy Tax Collector, Deputy Registrar at a salary not to exceed that set forth in the 2013 budget.

35. Town Clerk Merando to appoint Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2013 budget.

Town Clerk Merando hereby appoints Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2013 budget.

36. Resolution appointing Eric Lind Interim Chairman of the Conservation Board.

RESOLUTION #36-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Eric Lind Interim Chairman of the Conservation Board.

37. Resolution authorizing compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2013 budget.

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RESOLUTION #37-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby authorizes compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2013 budget.

38. Resolution appointing the following to the Continental Village Water District:

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Ken Gonsalves	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator

RESOLUTION #38-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Water District.

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Ken Gonsalves	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator

39. Resolution appointing the following to the Continental Village Water District Advisory Committee:

Michael Phelan
Robert Sesselberg
(Vacant Positions - 2)

RESOLUTION #39-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Water District Advisory Committee:

Michael Phelan
Robert Sesselberg
(Vacant Positions - 2)

40. Resolution appointing Michael Phelan as Superintendent of the Continental Village Park District.

RESOLUTION #40-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Michael Phelan as Superintendent of the Continental Village Park District.

41. Resolution appointing the following to the Continental Village Park District Advisory Council:

Frederick Romer
Ken Gonsalves
Tony Galfano
(Vacant Positions 3)

RESOLUTION #41-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Park District Advisory Council:

Frederick Romer
Ken Gonsalves
Tony Galfano
(Vacant Positions 3)

42. Resolution setting the Recreation pay scale for 2013 as follows:

<u>SEASONAL EMPLOYEES</u>		<u>RANGE</u>
Sports Director's & Managers	Season	\$ 800 - \$1,800
Youth Assistants	Hour	\$ 7.50- \$15.00
Adult Referees/Umpires	Hour	\$15.00-\$30.00
Youth Referees/Umpires	Hour	\$ 7.50-\$15.00
Scorer/Timer	Hour	\$ 7.50-\$15.00
Equipment Handlers	Hour	\$ 7.00-\$12.00
Pre-school & After School Directors	Hour	\$12.00-\$30.00
Assistants	Hour	\$ 8.00-\$20.00
Custodial	Hour	\$ 7.00-\$12.00

DIRECTORS/INSTRUCTORS

Camps/Clinics/Theatre	Hour	\$10.00-\$30.00
Certified Teachers	Hour	\$10.00-\$30.00

REORGANIZATION MEETING
January 3, 2013

Youth Assistants	Hour	\$ 7.00-\$15.00
Specialists	Hour	\$20.00-\$60.00
Park/Facilities Maintenance	Hour	\$ 7.00-\$15.00

RESOLUTION #42-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby sets the Recreation pay scale for 2013 as indicated above.

43. Resolution setting the 2013 hourly rate for part- time stenographers and part-time clerks as follows:

Tina Landolfi, Conservation Board Secretary	\$15.00/hr.
Tina Landolfi, Building Department	\$15.00/hr.
Ann Gallagher, Planning Board Secretary	\$22.00/hr.
Tina Landolfi, Zoning Board Secretary	\$16.00/hr.
Carl D'Ambrosio, Property Records p/t	\$12.00/hr.
Anne DiStefano, Assessor's p/t	\$12.00/hr.
Ryan Allen, Recycling Center p/t	\$15.00/hr.
Linda Lomanaco, School Crossing Guard	\$20.00/hr.
Stan Houghton, Maintenance Worker P/T CVPD	\$17.00/hr.

RESOLUTION #43-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board sets the 2013 hourly rate for part-time stenographers and part-time clerks as indicated above.

44. Resolution appointing Michael Leonard as Chairman of the Planning Board.

RESOLUTION #44-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimous carried;

RESOLVED, that the Town Board hereby appoints Michael Leonard as Chairman of the Planning Board.

45. Resolution appointing Vincent Cestone as Chairman of the Zoning Board of Appeals.

RESOLUTION #45-2013

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

REORGANIZATION MEETING
January 3, 2013

RESOLVED, that the Town Board hereby appoints Vincent Cestone as Chairman of the Zoning Board of Appeals.

46. Resolution appointing Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2013 budget.

RESOLUTION #46-2013

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Office at the rate of pay not to exceed that set forth in the 2013.

47. Supervisor Shea appoints the following Council members as liaisons to the following:

Highway Committee	Betty Budney
Planning Board	Nancy Montgomery
Land & Building	John Van Tassel & Richard Shea
Zoning Board	John Van Tassel
Conservation Board	Nancy Montgomery
Signs & Streets-Village of Cold Spring	Betty Budney
Village of Nelsonville	Richard Shea
CVPOA	David Merandy
Haldane School	John Van Tassel
Garrison School	David Merandy
Fire Companies	Garrison – Richard Shea North Highlands – John Van Tassel
Finance Committee	Richard Shea Betty Budney
Recreation	David Merandy & John Van Tassel
Butterfield Library	Betty Budney & Nancy Montgomery

REORGANIZATION MEETING
January 3, 2013

Information Officer

Nancy Montgomery

48. Resolution approving the 2013 Holiday Schedule:

New Year's Day	Monday	01-01-2013
Martin Luther's Day	Monday	01-21-2013
Presidents Day	Monday	02-18-2013
Good Friday	Friday	03-29-2013
Memorial Day	Monday	05-27-2013
Independence Day	Wednesday	07-04-2013
Labor Day	Monday	09-02-2013
Columbus Day	Monday	10-14-2013
Election Day	Tuesday	11-05-2013
Veterans Day	Monday	11-11-2013
Thanksgiving	Thursday & Friday	11-28-2013 & 11-29-2013 *(day taken after Thanksgiving must be charged to comp or vacation time)
Christmas	Wednesday	12-25-2013 & 12-26-13

*(day taken after Christmas must be
charged to comp or vacation time)

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilwoman Budney and unanimously carried to close the Reorganization Meeting at 7:50 p.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk

Monthly Town Board Meeting
January 3, 2013

The Town Board of the Town of Philipstown held their Monthly Meeting on the above date at 7:48 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT:	Nancy Montgomery	Deputy Supervisor
	Betty Budney	Councilwoman
	John Van Tassel	Councilman

ABSENT:	Richard Shea	Supervisor
	David Merandy	Councilman

Deputy Supervisor Montgomery opened the meeting with a Salute to the Flag.

REVIEW OF MINUTES

The Minutes of the Monthly Meeting of December 6, 2012, were reviewed.

Councilwoman Budney made a motion, seconded by Councilman Van Tassel and unanimously carried that the Minutes of December 6, 2012, are hereby approved as presented.

COMMITTEE REPORTS

CAC – Councilwoman Montgomery reported that the CAC did not hold a meeting in December.

RECREATION – Councilman Van Tassel reported that he and Councilman Merandy attended the December 21st meeting, which covered the security system which should be fully functional by the end of next week (January 11), and will require some flex hours by employees to cover the operation until 6:00 p.m. Councilman Van Tassel reported further that Recreation Director Stickle requested authorization to develop a lock-down policy, as well as a background check policy for all employees and coaches. These requests were approved and Recreation Director Stickle intended to utilize the Putnam County Sheriff's department to assist her with development and implementation of these policies. Recreation Director Stickle also advised the Commission that the Winter Program will start in early January. The next meeting of the Commission will be held on January 29th at 7:30 p.m.

RECYCLING – Councilwoman Budney reported that the landfill will no longer be accepting electronics and efforts to accept these were underway.

PLANNING BOARD - Councilwoman Montgomery reported that no meeting was held in December. She reported that Mary Finger and Michael Leonard attended

Monthly Town Board Meeting
January 3, 2013

a meeting with the Putnam County Chamber of Commerce to discuss Philipstown's business outlook plans for the future.

ZONING – Councilman Van Tassel reported that no meeting was held in December and no meeting will be held until February 11, 2013.

HIGHWAY – Councilwoman Budney read the December monthly report submitted by Highway Superintendent Roger Chirico. The report is on file in the Town Clerk's Office for anyone wishing to review.

BUILDING & LAND ACQUISITION – Councilman Van Tassel reported that the Town Board was still awaiting plans for the American Legion Hall from the architect.

GVFD – Betsy Calhoun reported on monthly activity of the Garrison Volunteer Fire Department.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF JANUARY 3, 2013**

GENERAL & PART-TOWN FUNDS

Recreation Fees – 11/12	\$ 42,471.51
C.T.V. Fees	17,444.00
PERMA Ins. Credit	241.00
NYS DFY – 2011	2,620.00
Recreation Fees – 12/12	25,000
Putnam County Mortgage Tax	137,295.67
Town Clerk Fees – 12/12	275.75
Town Clerk Fees – Dogs – 12/12	391.00
Building Fees – 12/12	6,142.00
Bank Interest	65.48

HIGHWAY FUND

NYS FEMA	\$ 101,488.79
Putnam County – Gas	155.00
General Fund – Gas	116.79
Putnam County Gas	1,681.69
NYS FEMA	27,654.58
NYS CHIPS	21,167.33
Bank Interest	175.83

CONTINENTAL VILLAGE WATER DISTRICT

Bank Interest	\$ 2.32
---------------	---------

CONTINENTAL VILLAGE PARK DISTRICT

Clubhouse Fees	\$ 575.00
Bank Interest	10.79

AGENDA

1. Resolution authorizing Supervisor Shea to sign the contract between the Town and the Putnam County Humane Society for fiscal year 2013.

RESOLUTION #-13

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board of the Town of Philipstown hereby authorizes Supervisor Shea to sign the contract between the Town and the Putnam County Humane Society for fiscal year 2013.

2. Resolution referring six (6) proposed Local Laws to the Putnam County Division of Planning and the Philipstown Planning Board.

Deputy Supervisor Montgomery stated that she had discussed these with Supervisor Shea and noted her reservations about sending onto the County Division of Planning. Deputy Supervisor Montgomery added that she would prefer to postpone this item until the next Town Board meeting, as there were a lot of details that needed to be resolved. She stated further that the Wetlands Inspector also had reservations and in an e-mail to Supervisor Shea, requested a postponement. Deputy Supervisor Montgomery then asked for a motion to postpone.

RESOLUTION #-13

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney, and unanimously carried

RESOLVED, that the Town Board of the Town of Philipstown hereby postpones approval of Item #2, Resolution referring six (6) proposed Local Law to the Putnam County Division of Planning and the Philipstown Planning Board.

3. Resolution authorizing Supervisor Shea to sign the lease agreement between the Town and the Garrison Landing Association Inc., for use of the Depot Theatre.

Deputy Supervisor Montgomery stated that this lease was not the lease that Recreation Director was able to comment on, that there was some confusion on the Town Attorney's note that he had approved the lease. Deputy Supervisor Montgomery stated that it was thought that the approval note was an old note from a previous lease. Deputy Supervisor Montgomery added that the new lease

Monthly Town Board Meeting
January 3, 2013

needed some "tweaking," and requested a motion to postpone the signing of the lease agreement until the next Town Board meeting.

RESOLUTION #-13

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney, and unanimously carried;

RESOLVED, that the Town Board of the Town of Philipstown hereby postpones approval of Item #3, Resolution authorizing Supervisor Shea to sign the lease agreement between the Town and the Garrison Landing Association Inc., for use of the Depot Theatre until the next Town Board meeting.

4. Code Enforcement Monthly Report

Town Clerk Merando read the December 2012 Monthly Report.

5. Schedule Workshops/Meetings

January 9, 2013	7:30 p.m.	Workshop - Garrison Fire Department
January 16, 2013	7:30 p.m.	Workshop - Discussion on Roads
January 23, 2013	7:30 p.m.	Workshop – Building Department

Garrison resident, Andy Chmar asked if the ESP workshop had been rescheduled. Deputy Supervisor Montgomery responded that it had not been rescheduled.

AUDIENCE:

Mary Ellen Finger, owner of Horsemen trail Farm, stated that she had two (2) items, the first was whether there was any movement on her request letter of November 7, 2012, for a refund. Deputy Supervisor Montgomery replied that Supervisor Shea was referring her request to an attorney and had not heard anything. Mrs. Finger stated that it was an issue that was decided by Steve Gaba (Planning Board Attorney), at a Planning Board meeting, that there might be a conflict of interest and to consider having it reviewed by Robert Cinque. Deputy Supervisor Montgomery stated that it was discussed and suggested that Mr. Gaba review it, that Mr. Gaba's ruling is his ruling as the Planning Board Attorney, but Supervisor Shea chose to have the Town Attorney (Edward Doyle), review it , so she hadn't heard any details as to whether that has been done.

Ms. Finger stated that she was hoping that there had been a decision made by Town Attorney Doyle. Councilman Van Tassel, Councilwoman Budney and Deputy Supervisor Montgomery responded that if there was, they hadn't heard anything. Deputy Supervisor Montgomery added that the Supervisor may have. Ms. Finger asked when she could expect to hear? Deputy Supervisor Montgomery replied that she would get a message to the Supervisor advising him that Ms. Finger had inquired and could he reach out to her. Councilman Van

Tassel stated that this subject was discussed at the December 6th Town Board meeting. Ms. Finger remarked that she will wait to hear from Supervisor Shea.

Ms. Finger's second item pertained to the topic that was discussed with the Town Board before, which is the stormwater discharge onto her property. Ms. Finger stated that she had serious concerns, one of which is that she heard for the second time that the discharge of excess storm water was illegal and that there were definitely real irregularities when she reviews the whole history of the Millwood Lane development. Ms. Finger stated that she did contact the Code Enforcement Officer (Kevin Donohue), that Highway Superintendent Chirico recommended. Ms. Finger did speak with the CEO and was quite disappointed to find out that his method of testing relied on "finding pebbles to drop into a drain hole to hear if the water splashes, and because he didn't hear it splash, he couldn't determine if the water that is being piped down is in that wetland at the top of Deer Hill, a subdivision that was developed about 10 years after the original Knollwood Lane subdivision was approved, which was developed in hydric(?) soils – a wetland area." Ms. Finger went on to say that she had a skating pond in her back yard – that she was having livestock in a field that is always wet and swampy – there was damage to the soils and it causes health problems, which she is now experiencing with her livestock that she has never seen before. Ms. Finger stated that she now has her first case of meningeal worm and now has to worry about 24 homes and stormwater that may be carrying their Chemlawn fertilizers and pesticides that are piped basically into her property.

Ms. Finger stated that she would like to have a little more commitment to 21st century techniques and was asking for something to be done, as she didn't want to have to... she would really like to have this resolved at the local level – to let home rule take care of this. Ms. Finger stated that she didn't want to contact the DEC and Ags. & Markets to help her or go to other agencies that might come down hard when they see that the Town is (inaudible) a wetland illegally onto her property. She added that she would like to have somebody work with her as she didn't want to have to keep coming to the Town Board meetings and broadcast to the entire town that the town is doing an illegal act and dumping onto her property – that there may be problems that have long-term affects.

Councilwoman Montgomery stated that Supervisor Shea has been handling this and she would follow up with him and inform him that Ms. Finger was especially concerned with this situation.

VACANCIES

Recreation Commission (1)
CV Park District Advisory Committee (3)
CV Water District Advisory Committee (2)

APPROVAL OF VOUCHERS

Councilman Van Tassel made a motion, seconded by Councilwoman Budney and unanimously carried that the General Vouchers in the amount of \$88,297.73 are hereby approved as set forth in Abstracts 12A & 1.

Councilwoman Budney made a motion, seconded by Councilman Van Tassel and unanimously carried that the Highway Vouchers in the amount of \$162,264.41 are hereby approved as set forth in Abstracts 12A & 1.

Councilman Van Tassel made a motion, seconded by Councilwoman Budney and unanimously carried that the CVPD Vouchers in the amount of \$10,063.68 are hereby approved as set forth in Abstracts 12A & 1.

Councilwoman Budney made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVWD Vouchers in the amount of \$5,679.65 are hereby approved as set forth in Abstracts 12A.

There being no further business to discuss, Councilwoman Budney made a motion, seconded by Councilman Van Tassel to close the Town Board Monthly Meeting at 8:27 p.m.

Respectfully submitted by,

Joan B. Clauss
Deputy Town Clerk

Weekly Town Board Meeting
January 9, 2013

The Town Board held their Weekly Meeting on the above date at 7:30 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT:

Richard Shea	Supervisor
Betty Budney	Councilwoman
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
David Merandy	Councilman

AGENDA

1. Review of lease agreement between the Town of Philipstown and the Garrison Landing Association for the Depot Theatre property.

Deputy Supervisor Montgomery stated that the Philipstown Performing Arts have been negotiating with the Garrison Landing Association. Steve Ives was present in the audience and he noted that Item #5 would need amendments in the future, such as rent abatement. There was a brief discussion with regard to the lease and future changes. Councilman Merandy agreed that he would draft a letter confirming the agreement to make changes.

RESOLUTION #

The following Resolution was presented by Councilman Merandy, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the agreement between the Town of Philipstown and the Garrison Landing Association, Inc. for the lease of the Depot Theatre property contingent on making changes in the future if necessary.

The Town Board then met with members of the Garrison Fire Department and the Town Clerk was excused from the meeting at 7:45 p.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk

Special Meeting
January 16, 2013

The Town Board of the Town of Philipstown held a Special Meeting on the above date at 7:05 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT:

Richard Shea	Supervisor
Betty Budney	Councilwoman
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
David Merandy	Councilman

RESOLUTION

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

RESOLVED, that the Town Board entered into Executive Session to discuss the matter of hiring a Town Attorney.

Councilwoman Montgomery made a motion, seconded by Councilwoman Budney and unanimously carried to close the Executive Session at 7:25 p.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk

BID OPENING
January 18, 2013

The Town Clerk's Office held a Bid Opening for Old Albany Post Road Reconstruction on the above date at 11:00 a.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

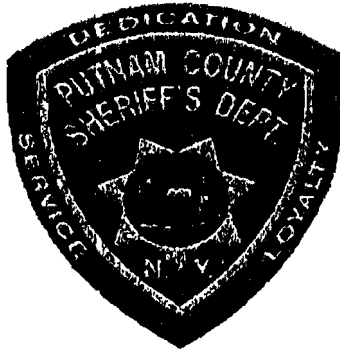
The following bids were submitted.

• Bilotta Construction	\$366,250.00
• Whispering Pines Devel. Corp.	373,725.00
• Ben Cozzi, Inc.	398,111.18
• d/b/a Northern Construction	
• Kect Construction	399,600.00
• Sun Up Enterprises	489,688.00
• Argenio Bros.	491,491.00
• Legacy Valve, LLC	496,550.00
• Yonkers Excavating Corp.	581,962.00
• Ben Ciccone, Inc.	644,650.00
• Con-Tech	1,231,449.77

Bid opening concluded at 11:15 a.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk



FROM THE DESK OF TINA

Effective January 1, 2013, all traffic summonses issued by Putnam County deputies in the following towns and villages will be prosecuted by the respective attorneys:

Southeast, Carmel, Kent, Patterson, Philipstown, Putnam Valley, Village of Brewster

Therefore, please only send me notices where a trial has been requested

THANK YOU

RECEIVED

DEC 21 2012

TOWN OF PHILIPSTOWN
COURT

Resolution needed

RESOLUTION #194-2011

The following Resolution was presented by Councilwoman Scuccimarra, seconded by Councilwoman Budney and unanimously carried;

WHEREAS, the office of Laura Roberts serves as Town Attorney for the Town of Philipstown, which includes the prosecution of Vehicle and Traffic Law violations on behalf of the Putnam County District Attorney's office; and

WHEREAS, due to scheduling conflicts, Laura Roberts is occasionally not available to appear before the Philipstown Justice Court in connection with the Vehicle and Traffic Law violations; and

WHEREAS, Laura Roberts wishes to have Attorney Kevin P. Irwin act as an alternate prosecutor on her behalf in connection with the Vehicle and Traffic Law violations before the Philipstown Justice Court; and

WHEREAS, it is necessary to obtain the authorization of the Putnam County District Attorney for the appointment of Attorney Kevin P. Irwin to act as an alternate special prosecutor on behalf of Laura Roberts in connection with the Vehicle and Traffic Law violations and Penal Law violations before the Philipstown Justice Court; and

WHEREAS, the Town Board wishes to authorize the appointment by the Putnam County District Attorney's office of Attorney Kevin P. Irwin as an alternate special prosecutor in connection with the Vehicle and Traffic Law violations and Penal Law violations before the Philipstown Justice Court;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Philipstown hereby authorizes the appointment of Attorney Kevin P. Irwin as an alternate special prosecutor in connection with the Vehicle and Traffic Law violations and Penal Law violations before the Philipstown Justice Court; and

BE IT FURTHER RESOLVED, that the appointment of Attorney Kevin P. Irwin as an alternate special prosecutor in connection with the Vehicle and Traffic Law violations and Penal Law violations before the Philipstown Justice court shall become effective immediately upon receipt of the authorization letter from the Putnam County District Attorney.



Town Clerk <townclerk@philipstown.com>

New Road Name and Escrow Acct

2 messages

Craig Roffman <croff@optonline.net>

Tue, Jan 15, 2013 at 9:16 PM

To: Townclerk@philipstown.com

Tina,

This is Craig Roffman, at 527 East Mt Rd South. I stopped in today regarding a subdivision that was approved in 2007 at 114 Hustis Rd. I was told by the town engineer, Ron Gainer, to establish and escrow fund in order to initiate the process of the improvements called for on the Plat for the private road.

The Supervisor's office let me know that there is still an account open from 2008 and there was a credit of approximately \$1,200 in the account. I assume this is sufficient.

The second issue is the naming of the road. The town engineer sent me to Code Enforcement, who in turn sent me to the Town Board, citing that the Town Board is commissioned with the naming of roads. I would like to propose a name for the road, but am not sure how the process works. Can you please let me know the procedure?

Craig Roffman

Craig Roffman

Direct Phone: 914-474-2940

Email: croff@optonline.net

This e-mail and any files transmitted with it may contain confidential and/or proprietary information. It is intended solely for the use of the individual or entity who is the intended recipient. Unauthorized use of this information is prohibited. If you have received this in error, please contact the sender by replying to this message and delete this material from any system it may be on.

received
1/16/13
cc: TB

Town Clerk <townclerk@philipstown.com>

Wed, Jan 16, 2013 at 9:30 AM

To: Richard Shea <supervisor@philipstown.com>, Dave Merandy <DMerandy@philipstown.com>, Nancy Montgomery <NMontgomery@philipstown.com>, John VanTassel <Jvantassel@philipstown.com>

[Quoted text hidden]

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Tina M. Merando
Town Clerk
Town of Philipstown
238 Main St.
Cold Spring, NY 10516

TEL: 845-265-3329
FAX: 845-265-3958

Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, New York 10516

January 31, 2013

ATTN: RICHARD SHEA
Town Board
Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, New York 10516

Re: Release of escrow funds on Wang and Yu applications

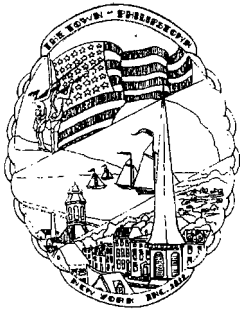
Dear Supervisor Shea:

I am writing to advise you that at the January 17, 2013 Town Planning Board meeting it was determined that the subdivision application of Yung and Ming-Hsien Wang has been completed and that any escrow funds for processing and consultants' fees being held by the Town should be released back to the applicants. Also, it was determined that the site plan application of Dong Yu (a/k/a Tom Yu) has been withdrawn and, accordingly, any escrow funds for processing and consultants' fees being held by the Town should be released back to the applicant.

Thank you.

Very truly yours,


MICHAEL LEONARD
Chairman



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

RICHARD SHEA, SUPERVISOR

(845) 265-3329

TINA M. MERANDO
TOWN CLERK AND TAX COLLECTOR

BETTY BUDNEY, COUNCILWOMAN
JOHN VAN TASSEL, COUNCILMAN
NANCY MONTGOMERY, COUNCILWOMAN
DAVID MERANDY, COUNCILMAN

TOWN OF PHILIPSTOWN WORKPLACE TECHNOLOGY POLICY

The use of the internet is strictly for Town business. The use of Facebook or any such search engine is prohibited on the Town's internet.

12/14/12

Town of Philipstown, NY
Ms Susan Kenny, supervisor
PO Box 155
Cold Springs, NY 10516

Dear Susan,

Please allow this letter to serve as a confirmation of a micro safety and risk control survey for Trident Insurance. As a result of this inspection, recommendations were identified, which I have listed below for your immediate attention. Thank you for taking the time to review and respond to the following.

RECOMMENDATIONS

12-12-01: Technology Policy in Place: ✓

A Technology Policy should be developed, implemented, and incorporated into the Employee Handbook that addresses computers, equipment and internet usage. It is recommended that policies be submitted to the Town's legal counsel for review prior to implementation.

12-12-02: Driver Training ✓

There is no driver training at this time other than once a year through the Safety Department. The town should establish a training program to raise awareness of potential driving issues and ways to minimize involvement in vehicle losses and conduct driver training periodically throughout the year *Could watch Videos*

Upon receipt of this letter, please provide a written response within **90 days** indicating what actions have been taken to comply with the recommendations. **Email or fax your written response to, Attention: Laurie Shaw, Risk Control Coordinator, Trident Insurance.** Our fax is (413) 772-8503 or if you would prefer to e-mail your response, you may do so at Lshaw@tridentinsurance.net.

Sincerely,

Laurie Shaw
Risk Control Coordinator
Trident Insurance

cc:
Linda Oliva, Gerelli Insurance Agency
Sonia Zamora, Trident Insurance

Trident Insurance Services provides the above information in order to reduce the risk of insurance loss and claims. The information provided is not intended to include all potential exposure controls. Trident also does not warrant that all loss and/or claims will be avoided if the program information is followed. By providing this information, Trident in no way intends to relieve the insured of its own duties and obligations, nor is Trident undertaking, on behalf of or for the benefit of the insured or others, that the insured's property or operations are safe, healthful, or in compliance with any law, rule or regulation. Insureds remain responsible for their own efforts to reduce risks and should consult their own legal counsel for appropriate guidance.

Affidavit of Compliance
with the Requirements of
8 U.S.C. Section 1324 a
with Respect to Lawful Hiring of Employees

State of New York County of

Putnam

) :ss:

)

Richard Shea

being duly sworn, deposes and says:

(Print name of deponent)

- 1) I am the Owner / Authorized Representative of Town of Philipstown
(circle one) (Name of Corp., business, company)

- 2) I certify that I have complied, in good faith, with the requirements of Title 8 of the United States Code (U.S.C.) Section 1324a (Aliens and Nationality) with respect to the hiring of covered employees and with respect to the alien and nationality status of the owners thereof, as set forth in the Putnam County Chapter.

(Signature of deponent)

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public, State of New York

Re-appoint Brian Kenney
9/30/13
for 6 years

TOWN OF PHILIPSTOWN APPOINTED POSITION LIST (12/2012)

TERM EXPIRES

ZONING BOARD OF APPEALS (5Year Term)

March 31, 2015	Vincent Cestone, Chairman, 44 Aqueduct Rd., Garrison	737-0111(unlisted)
March 31, 2013	Paula Clair, 162 Gallows Hill Rd., Garrison	739-2141
March 31, 2015	William Flaherty, 18 JoAnn Place, Cold Spring	265-2988
March 31, 2016	Leonard Lim, 11 Horton Rd., Cold Spring	265-3554
March 31, 2017	Robert Dee, 5 Old Albany Post Rd., Garrison	424-6034
	Tina Landolfi, Secretary	519-9489

PLANNING BOARD (4 Year Term)

March 31, 2013	Michael Leonard, Chairman, 16 Valley Lane, Garrison	739-8977
March 31, 2014	Anthony Merante, 56 Pine St., Nelsonville	265-2177
March 31, 2015	Kim Conner, P.O. Box 60, Cold Spring	265-4840
March 31, 2015	Kerry Meehan, 1892 Rt. 9, Garrison	424-3204
March 31, 2014	Neal Zuckerman, 663 Old Albany Post Road, Garrison	424-6057
March 31, 2013	Mary Finger, 3 Horsemens Trail, Cold Spring	265-2665
March 31, 2016	Pat Sexton, 16 Corey Lane, Cold Spring	265-9361
	Ann Gallagher, Secretary	265-3424

BOARD OF ASSESSMENT REVIEW(5 Year Term)

September 30, 2015	Jamie Adams, Chairman, 36 Manitou Woods Rd., Garrison	424-8310
September 30, 2015	Gordon Casement, 65 Moffett Road, Cold Spring	809-5072
September 30, 2013	Michael Leonard, 16 Valley Lane, Garrison	739-8977
September 30, 2017	Kathy Tomann, 287 Main Street, Nelsonville, NY	265-9369
September 30, 2014	Anne Nichter, 519 N. Fishkill Road N, Cold Spring	265-2619

RECREATION COMMISSION (7 Year Term)

September 1, 2013	William Mazzuca, Chairman, 22 Parrott St., Cold Spring	265-9393
September 1, 2014	Al Zgolinski, 23 Market Street, Cold Spring	265-3694
September 1, 2018	Claudio Marzollo, Lane Gate Rd., Cold Spring	265-3937
September 1, 2015	Stephanie Hawkins, 15 Academy St., Cold Spring	265-3180
September 1, 2018	Philippe Cotenec, 223 Route 301, Cold Spring	265-2172
September 1, 2019	John Maasik, 2792 Route 9, PO Box 69, Cold Spring	926-7187
September 1, 2013	(Position Vacant) Seth Dinitz- resigned 11/28/2012	

CONSERVATION BOARD (2 Year Term)

March 3, 2014	Eric Lind (Interim Chairman), PO Box 174, Cold Spring	265-2601
March 3, 2014	Andrew Galler, 170 Old Albany Post Rd, Garrison	739-0108
March 3, 2014	Robert Repetto, 9 Old Albany Post Rd., Garrison	(845) 737-5113
March 3, 2013	Lew Kingsley, 16 Reservoir Lane, Cold Spring	265-3721
March 3, 2014	Mark Galezo, 6 Ledge Rock Ct., Garrison	424-3595
March 3, 2013	Michael Leonard, 16 Valley Lane, Garrison	739-8977
March 3, 2013	M. J. Martin, 398 Indian Brook Road, Garrison	424-6068
Wetlands Inspector	David Klotzle, 6 Skytop Dr., Croton	(914) 736-7132
	Tina Landolfi, Secretary	519-9489

CONTINENTAL VILLAGE WATER DISTRICT (1 Year Term)

Employees	Answering Service 1-845-737-2442	
January 1, 2013	Ralph Bassignani, 12 Howland Rd., Garrison (Superintendent)	
	Cell# 914-980-2493 Home# 737-8290	
January 1, 2013	Diane Barton, 65 Aqueduct Rd., Garrison (Collector)	(845)-739-5728
January 1, 2013	Steve LeClaire	
January 1, 2013	Ed Barticciotto A.W.T.P.O	
January 1, 2013	Ken Gonsalves A.W.T.P.O	
January 1, 2013	Stan Houghton A.W.T.P.O	

ADVISORY COMMITTEE (1 Year Term)

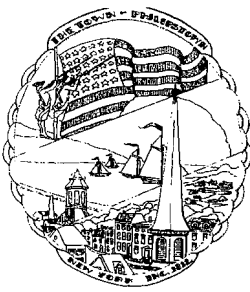
January 1, 2013	Michael Phelan, 10 Evans Knoll, Garrison	737-0341
January 1, 2013	(Position Vacant)	
January 1, 2013	Robert Sesselberg, 6 Knox Lane, Garrison	737-5192
January 1, 2013	(Position Vacant)	

CONTINENTAL VILLAGE PARK DISTRICT (1Year Term)

Superintendent	Michael Phelan, 10 Evans Knoll, Garrison	737-0341
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ADVISORY COMMITTEE

January 1, 2013	(Position Vacant)	
January 1, 2013	(Position Vacant)	
January 1, 2013	Frederick Romer, 157 Gallows Hill Rd., Garrison	734-4070
January 1, 2013	Ken Gonsalves, 4 Evans Terrace, Garrison	737-9239
January 1, 2013	(Position Vacant)	
January 1, 2013	Tony Galfano, 467 Sprout Brook Rd, Garrison	736-4198



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

MONTHLY REPORT for January 2013

1. Fees Collected	<u>10,528.00</u>
2. Total Number of Permits Issued	<u>29</u>
3. New One- or Two-family dwellings:	<u>1</u>
4. New Commercial/Industrial buildings:	<u>-</u>
5. New Hazardous (H) occupancies:	<u>0</u>
6. New Multi family occupancies:	<u>0</u>
7. Additions, alterations or repairs residential buildings	<u>4</u>
8. Additions, alterations or repairs commercial buildings:	<u>1</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>23</u>
10. Number of Certificates of Occupancy :	<u>13</u>
11. Number of Stop Work Orders issued:	<u>0</u>
12. Operating permits issued	<u>0</u>
13. Operating permits issued hazardous materials	<u>0</u>
14. Operating permits Hazardous processes and activities	<u>0</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>0</u>
16. Inspection of public assembly :	<u>0</u>
17. Inspection of commercial occupancies	<u>0</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>0</u>

Projects of Significance: _____

