

**TOWN BOARD MEETING
JANUARY 7, 2016
7:00 P.M. TOWN HALL**

7:00 P.M. – Reorganization Meeting

Immediately Following:

Philipstown Depot Theatre Development Corporation Annual Meeting

MONTHLY TOWN BOARD MEETING

Salute to the Flag

REVIEW OF MINUTES

- Special Meeting of November 19, 2015 – Adopt final budget
- Monthly Town Board Meeting of December 3, 2015

COMMITTEE REPORTS

- 1) Conservation Board
- 2) Recreation
- 3) Recycling
- 4) Planning Board
- 5) Zoning
- 6) Highway
- 7) Building & Land Acquisition
- 8) Putnam County Legislator
- 9) Cemetery Committee
- 10) Butterfield Library

AGENDA

1. Discussion with regard to the possible installation of Solar Panels at the Claudio Marzollo Community Center.
2. Discussion on the Tax Collection Upgrade Proposal.
3. Discussion on the Eastern Managed Print Network proposal for the renewal of the contract for a copier.
4. Resolution authorizing Town Clerk Merando to advertise for the sale of a surplus vehicle.
5. Code Enforcement Monthly Report.
6. Any other business that may come before the Town Board.
7. Schedule Workshops/Meetings.

AUDIENCE

VACANCIES

CV Park District Advisory (3)
Board of Assessment Review (1)
Planning Board (1)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT

PHILIPSTOWN DEPOT THEATRE ANNUAL MEETING

The annual meeting of the Philipstown Depot Theatre was held on the above date at 7:00 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY 10516, to elect one-third of the PDT's Board of Directors for a three-year (3) term.

Supervisor Shea called the meeting to order.

Presence of a quorum was established with at least ___ of the ___ members present.

The following five directors presented for nomination for re-election for a three-year term are as follows:

Gretchen Dykstra
Stephen G. Ives (C)(A)
John R. Lane
Beth Shanahan
Terry Turner

RESOLUTION

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the following persons are elected directors of the corporation, each to serve for a term of three years: Gretchen Dykstra, Stephen G. Ives, John R. Lane, Beth Shanahan and Terry Turner.

There being no further business to discuss, _____ made a motion, seconded by _____ to close the meeting at _____ p.m.

Respectfully submitted by,

MEMORANDUM TO THE PHILIPSTOWN TOWN BOARD
Re: PHILIPSTOWN DEPOT THEATRE INC. ("PDT")
January 7, 2016

Annual Meeting

Under PDT's By-laws, at their annual meeting the Members of the corporation (the Town Board plus one member of the Recreation Commission, currently Claudio Marzollo, and one appointee from the PDT Directors, currently Steve Ives) elect one-third of PDT's Board of Directors each year for a three-year term. This takes place at the time of the Town Board's reorganization meeting each year.

The PDT Board has nominated the following five directors for re-election in the class of 2019:

Gretchen Dykstra	8 Garden Street, Cold Spring NY 10516
Stephen G. Ives(C)(A)	51 Chapman Road, Garrison NY 10524
John R. Lane	5 Mountain Ave., Cold Spring NY 10516
Beth Shanahan	532 East Mountain Rd North, Cold Spring NY 10516
Terry Turner	4 Circle Drive, Cold Spring NY 10516

AGENDA

(Supervisor Shea Presiding):

1. Call to Order
2. Ascertain presence of a quorum (at least 4 of the 7 Members)
3. Nominations for directors

Resolution:

RESOLVED, that the following persons are elected directors of the corporation each to serve for a term of three years: Gretchen Dykstra, Stephen G. Ives, John R. Lane, Beth Shanahan, Terry Turner.

VOTE

4. Adjourn

PHILIPSTOWN DEPOT THEATRE INC

NOTICE OF THE ANNUAL MEETING OF MEMBERS
JANUARY 7, 2016

NOTICE IS HEREBY GIVEN that the annual meeting of the members of Philipstown Depot Theatre Inc. will be held at the Town Hall, Cold Spring NY on Thursday, January 7, 2016, at 7:00 pm or as soon thereafter as may be practicable

Dated: December 10, 2015

KATHARINE PLUMMER

Secretary

REORGANIZATION MEETING

January 7, 2016

The Town Board of the Town of Philipstown held their Reorganization Meeting on the above date at 7:00 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

AGENDA

1. **Resolution needed naming M&T Bank of Cold Spring as the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that M&T Bank of Cold Spring is the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.

2. **Resolution needed authorizing the Supervisor to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come due in a timely manner to permit the Town to meet its financial obligations.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that Supervisor Shea is hereby authorized to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come due in a timely manner to permit the Town to meet its financial obligations.

3. **Resolution needed compensating for use of automobiles in the performance of official duties at the rate of \$0.50 per mile.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, compensating for use of automobiles in the performance of official duties at the rate of \$0.50 per mile.

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4. **Resolution needed scheduling the Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.

5. **Resolution needed declaring that items for the regular Town Board Agenda must be submitted no later than the FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby declares that items for the regular Town Board Agenda must be submitted no later than the **FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

6. **Resolution authorizing the Town Board to hold monthly meetings at various locations in the Town.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board can hold monthly meetings at various locations in the Town.

7. **Resolution needed that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

REORGANIZATION MEETING

January 7, 2016

RESOLVED, that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.

- 8. Resolution needed designating the Putnam County News & Recorder as the Town's "Paper of Record." and, simultaneously, all legal notices and similar items of information will be sent to Philipstown.info, the Paper.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Putnam County News & Recorder will be used as the paid-circulation paper of record for submission of all legal notices and other such information and, simultaneously, all legal notices and similar items of information will be sent to Philipstown.info, the Paper.

- 9. Resolution appointing O'Connor Davies LLC as the Town Auditors at an amount not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints O'Connor Davies LLC as the Town Auditors at an amount not to exceed that set forth in the 2016 budget.

- 10. Resolution needed naming Supervisor Shea to act as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby names Supervisor Shea as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the 2016 budget

- 11. Resolution appointing Susan Kenney as the Assistant Budget Officer at a salary not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as the Assistant Budget Officer at a salary not to exceed that set forth in the 2016 budget.

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12. Resolution authorizing Supervisor Shea to appoint Susan Kenney as Comptroller at a salary not to exceed that set forth in the 2016 budget.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as Comptroller at a salary not to exceed that set forth in the 2016 budget.

13. Resolution authorizing Supervisor Shea to appoint Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2016 budget.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2016 budget.

14. Resolution authorizing Supervisor Shea to appoint Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the 2016 budget.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by Councilman Merandy and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the 2016 budget.

15. Resolution needed setting Petty Cash Funds:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$450.00 at a time
Code Administration	not to exceed \$ 50.00 at a time
Justice	not to exceed \$200.00 at a time

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the following Petty Cash Funds are approved:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time

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Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$450.00 at a time
Code Administration	not to exceed \$ 50.00 at a time
Justice	not to exceed \$200.00 at a time

- 16. Resolution appointing Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando an alternate delegate in the event Supervisor Shea is unable to attend.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando as an alternate delegate in the event Supervisor Shea is unable to attend.

- 17. Resolution appointing Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.

- 18. Resolution appointing Kevin Donohue as Code Enforcement Officer, Zoning Administrative Officer, Flood Plain Administrator, and Fire Marshall at a salary not to exceed that set forth in the 2016 budget**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Kevin Donohue as Code Enforcement Officer, Zoning Administrative Officer, Flood Plain Administrator, and Fire Marshall at a salary not to exceed that set forth in the 2016 budget.

- 19. Resolution appointing Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

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RESOLVED, that the Town Board hereby appoints Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the 2016 budget.

- 20. Resolution appointing Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the 2016 budget.

- 21. Resolution appointing Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the 2016 budget.

- 22. Resolution appointing Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the 2016 budget.

- 23. Resolution appointing Maureen Etta as Clerk supporting the Highway Department at a salary not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Maureen Etta as Clerk to the Highway Department at a salary not to exceed that set forth in the 2016 budget.

- 24. Resolution appointing Susan Downey as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the 2016 budget.**

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RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Downey as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the 2016 budget.

- 25. Resolution appointing Annette Flaherty as Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that Annette Flaherty is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2016 budget.

- 26. Resolution appointing Kelly Bosco Friske as Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that Kelly Bosco Friske is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2016 budget.

- 27. Resolution appointing a Town Historian**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that Mark Forlow is hereby appointed Town Historian.

- 28. Resolution appointing James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town of Philipstown, to serve at the pleasure of the Town Board, to advise the Town Board, Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of \$175.00 per hour to represent the Town Board, \$1,200.00 per month to represent the Zoning Board of Appeals, \$600.00 per month to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of \$185.00 per hour for time to be charged to applicant's matters.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town of Philipstown, to serve at the pleasure of the Town Board, to advise the Town Board, Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of **\$175.00 per hour** to represent the Town Board, **\$1,200.00 per month** to represent the Zoning Board of Appeals, **\$600.00 per month** to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of **\$185.00 per hour** for time to be charged to applicant's matters.

- 29. Resolution appointing Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of \$125.00 per hour, plus out-of-pocket expenses.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of **\$125.00 per hour**, plus out-of-pocket expenses.

- 30. Resolution appointing Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2016 budget.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2016 budget.

- 31. Resolution appointing Tina M. Merando and Joan Clauss as Marriage Officers.**

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tina M. Merando and Joan Clauss as Marriage Officers.

- 32. Supervisor Shea to appoint Nancy Montgomery as Deputy Supervisor.**

Supervisor Shea hereby appoints **Nancy Montgomery as Deputy Supervisor.**

33. Town Clerk Merando to appoint Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Deputy Registrar at a salary not to exceed that set forth in the 2016 budget.

Town Clerk Merando hereby appoints Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2016 budget.

34. Resolution appointing Mark Galezo Chairman of the Conservation Board.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Mark Galezo Chairman of the Conservation Board.

35. Resolution authorizing compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2016 budget.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby authorizes compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2016 budget.

36. Resolution appointing the following to the Continental Village Water District:

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Water District.

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator

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Stan Houghton

Assistant Water Treatment Plant Operator

37. Resolution appointing the Michael Phelan to the Continental Village Water District Advisory Committee.

Michael Phelan

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Michael Phelan to the Continental Village Water District Advisory Committee:

Michael Phelan

38. Resolution appointing Michael Phelan as Superintendent of the Continental Village Park District.

RESOLUTION #37-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Michael Phelan as Superintendent of the Continental Village Park District.

39. Resolution appointing the following to the Continental Village Park District Advisory Council:

John Sullivan
Frederick Romer
Tony Galfano
(Vacant Positions 3)

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Park District Advisory Council:

John Sullivan
Frederick Romer
Tony Galfano
(Vacant Positions 3)

40. Resolution setting the Recreation pay scale for 2016 as follows:

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<u>SEASONAL EMPLOYEES</u>		<u>RANGE</u>
Sports Directors & Managers	Season	\$ 800 - \$1,800
Youth Assistants	Hour	\$ 7.50-\$15.00
Adult Referees/Umpires	Hour	\$15.00-\$30.00
Youth Referees/Umpires	Hour	\$ 7.50-\$15.00
Scorer/Timer	Hour	\$ 7.50-\$15.00
Equipment Handlers	Hour	\$ 7.00-\$12.00
Pre-school & After School Directors	Hour	\$12.00-\$40.00
Assistants	Hour	\$ 8.00-\$20.00
Custodial	Hour	\$ 7.00-\$12.00

<u>DIRECTORS/INSTRUCTORS</u>		
Camps/Clinics/Theatre	Hour	\$10.00-\$30.00
Certified Teachers	Hour	\$10.00-\$30.00
Youth Assistants	Hour	\$ 7.00-\$15.00
Specialists	Hour	\$20.00-\$65.00
Park/Facilities Maintenance	Hour	\$ 7.00-\$15.00

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby sets the Recreation pay scale for 2016 as indicated above.

41. Resolution setting the 2016 hourly rate for part-time stenographers and part-time clerks as follows:

_____ Conservation Board Secretary	\$17.00/hr.
_____ Building Department	\$17.00/hr.
Ann Gallagher, Planning Board Secretary	\$24.00/hr.
_____ Zoning Board Secretary	\$17.00/hr.
Anne DiStefano, Assessor's p/t	\$12.00/hr.
Ryan Allen, Recycling Center p/t	\$15.50/hr.
Lillian Moshier, School Crossing Guard	\$20.00/hr.
Kathleen DiBart, School Crossing Guard	\$20.00/hr.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby sets the 2016 hourly rate for part-time stenographers and part-time clerks as follows:

_____ Conservation Board Secretary	\$17.00/hr.
_____ Building Department	\$17.00/hr.
Ann Gallagher, Planning Board Secretary	\$24.00/hr.
_____ Zoning Board Secretary	\$17.00/hr.

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Anne DiStefano, Assessor's p/t	\$12.00/hr.
Ryan Allen, Recycling Center p/t	\$15.50/hr.
Lillian Moshier, School Crossing Guard	\$20.00/hr.
Kathleen DiBart, School Crossing Guard	\$20.00/hr.

42. Resolution appointing Ande Merante as Chairman of the Planning Board.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimous carried;

RESOLVED, that the Town Board hereby appoints Ande Merante as Chairman of the Planning Board.

43. Resolution appointing Robert Dee as Chairman of the Zoning Board of Appeals.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Dee as Chairman of the Zoning Board of Appeals.

44. Resolution appointing David Klotzle as Wetlands Inspector and Natural Resource Officer.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints David Klotzle as Wetlands Inspector and Natural Resource Officer

45. Resolution appointing Robert Ferris Dog Control Officer.

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Ferris Dog Control Officer.

46. Supervisor Shea appoints the following Council members as liaisons to the following:

Highway Committee

John Van Tassel

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Planning Board	Robert Flaherty
Land & Building	Richard Shea/John Van Tassel
Zoning Board	John Van Tassel
Conservation Board	Michael Leonard
Village of Nelsonville	John Van Tassel
Village of Cold Spring	Nancy Montgomery
CVPOA	Michael Leonard
Haldane School	Nancy Montgomery & John Van Tassel
Garrison School	John Van Tassel & Nancy Montgomery
Finance Committee	Philippe Cotennac, Nat Prentice, Elizabeth Anderson, Donna Pidala
Recreation	John Van Tassel
Butterfield Library	Nancy Montgomery
Information Liaisons	Nancy Montgomery

47. Resolution approving the 2016 Holiday Schedule:

New Year's Day	Monday	01-01-2016
Martin Luther's Day	Monday	01-18-2016
Presidents Day	Monday	02-15-2016
Good Friday	Friday	03-25-2016
Memorial Day	Monday	05-30-2016
Independence Day	Monday	07-04-2016
Labor Day	Monday	09-05-2016
Columbus Day	Monday	10-10-2016

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Election Day	Tuesday	11-08-2016
Veterans Day	Wednesday	11-11-2016
Thanksgiving	Thursday & Friday	11-24-2016 & 11-25-2016* *(day taken after Thanksgiving must be charged to comp or vacation time)
Christmas	Monday	12-26-2016

RESOLUTION #-2016

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the 2016 Holiday Schedule as indicated above.

There being no further business to discuss, _____ made a motion, seconded by _____, and unanimously carried to close the Reorganization Meeting at _____ p.m.

Respectfully submitted by,

Town Clerk

The Town Board held a Special Meeting on the above date, at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

AGENDA

1. Resolution adopting the Proposed 2016 Budget.

Supervisor Shea reviewed the proposed 2015 budget stating that he had included a raise for Council and understands that there is a level of discomfort with that decision. The consensus of the Board was to roll those raises over to Supervisor Shea, but he declined the offer. It was noted that the newly elected Highway Superintendent's salary has been reduced to \$88,000.00.

Supervisor Shea stated that Joan Clauss will be retiring, therefore, a floater will be hired to assist various departments. Councilwoman Montgomery added that this is an opportunity to revisit the employment schedule to streamline operations. Supervisor Shea interjected that this is a succession plan. Assisting with the Comptroller, Building Department and Town Clerk Offices are positions that are not easily stepped into, but rather need years of experience.

Town Clerk Merando expressed her concerns with the staffing of the Town Clerk's Office, which included the fact that since 1976 there have been two deputies in the office and, since then, the town has grown. She pointed out that the Office of Town Clerk is also a Tax Collector. Discussion continued with regard to the proposed changes.

Monies have been added to buildings so much needed work can be performed on the Town Hall, Dahlia House and the office at the Highway Department. The Town Board is considering getting a bond for the highway office and appropriating \$25,000 towards that.

Supervisor Shea stated that the proposed increase will be 1.06%. He went on to say that if the board isn't taking their increases, the town will come in just at \$60,000.00 under the cap. Supervisor Shea then discussed the cap and the impact it has on the town's budget for the future.

The following are some of the major changes to the budget:

- Philipstown Ambulance will see a 17% increase due to the purchase of new ambulances and staff salaries.
- Garrison Ambulance also put in for an increase for their paid EMTs. However, the town cannot consider that this year.

Discussion then turned to salaries for the EMTs in Philipstown, at which time the Town Board decided to provide additional monies for the salaries with the raises that they forfeited. Supervisor Shea directed the Comptroller to move that money to emergency preparedness in the amount of \$10,000.00. This is a reserve for future pay raises for the EMTs.

With the adjustments, the budget will come in with a 1.1% increase.

RESOLUTION #

The following Resolution was presented by Councilman Montgomery, seconded by Councilman Leonard;

RESOLVED, that the Town Board hereby adopts the Philipstown Budget for fiscal year 2016 as presented with an adjustment to the Emergency Preparedness in the amount of \$6,000.00. (Budget Attached)

ROLL CALL VOTE

Supervisor Shea	AYE
Councilwoman Montgomery	AYE
Councilman Van Tassel	AYE
Councilman Leonard	AYE
Councilman Flaherty	AYE

There being no further business to discuss, Councilwoman Montgomery made a motion, seconded by Councilman Leonard to close the Special Meeting at 8:40 p.m.

Respectfully submitted by,

Tina M. Merando, Town Clerk

Monthly Town Board Meeting
December 3, 2015

The Town Board held their Monthly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

PRESENT:

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman

ABSENT:

Robert Flaherty	Councilman
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Supervisor Shea opened the meeting with the Salute to the Flag.

Supervisor Shea declared a moment of silence in memory of Joseph Giachinta.

REVIEW OF MINUTES

Minutes of the Weekly Town Board Meeting of October 28, 2015, were reviewed.

Councilman Van Tassel made a motion, seconded by Councilman Leonard and unanimously carried that the Minutes of the Weekly Town Board Meeting of October 28, 2015, are hereby approved as presented.

Minutes of the Public Hearing of November 4, 2015 – Continental Village Park District were reviewed.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the Minutes of the Public Hearing for the Continental Village Park District of November 4, 2015, are hereby approved as presented.

Minutes of the Public Hearing of November 4, 2015 – Continental Village Water District were reviewed.

Councilman Leonard made a motion, seconded by Councilwoman Montgomery and unanimously carried that the Minutes of the Public Hearing for the Continental Village Water District of November 4, 2015, are hereby approved as presented.

Minutes of the Public Hearing of November 4, 2015 – General Budget were reviewed.

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the Minutes of the Public Hearing for the General Budget of November 4, 2015, are hereby approved as presented.

Minutes of the Monthly Town Board Meeting of November 5, 2015, were reviewed.

Councilwoman Montgomery made a motion, seconded by Councilman Leonard and unanimously carried that the Monthly Town Board Meeting of November 5, 2015, are hereby approved as presented.

COMMITTEE REPORTS

Conservation Board – Councilman Leonard reported that the Conservation Board met on November 10, 2015 with one item on the agenda. They reviewed the Horton Road Conservation Subdivision, a referral from the Planning Board. The next meeting will be held on December 8, 2015.

RECREATION – No report.

RECYCLING – Councilwoman Montgomery stated that there is a tentative pick up scheduled for next week.

PLANNING BOARD – Councilwoman Montgomery reported that the Planning Board met on November 19, 2015. The Garrison Café was removed from the agenda at the request of Glen Watson. Hudson Highlands Reserve was addressed with a discussion regarding a letter from the Town's Planners to the applicant. Scanga Reality, LLC, requested a six month extension, which was granted. The board scheduled a public hearing for January 21, 2015, which is their next meeting. Sabatini's application was referred to the Zoning Board of Appeals. County Line Equities had been in court and the applicant was told to clean up the site. Another item discussed was ESP, which was not on the agenda. Mr. Gaba stated that there are restrictions and the concerns of the neighbors on Stephanie Lane needed to be addressed. Ultimately, this matter would go before the Town Board as it is a zoning change.

ZONING BOARD – Councilman Van Tassel reported on the November 9, 2015 meeting. The first item, 201 Moog Road, Garrison, seeking a variance for a side yard setback for a fence to enclose a tennis court - variance granted. A continuation of a Public Hearing was conducted for Verizon Wireless to co-locate at Sky Lane, Garrison - permit was granted. The next scheduled meeting will be held on January 11, 2016.

HIGHWAY – Councilman Van Tassel read the Highway Report submitted by Roger Chirico, Highway Superintendent, which is on file in the Town Clerk's Office. This is the last report to be submitted by Roger Chirico after 18 years of service.

BUILDING & LAND ACQUISITION – Councilman Van Tassel stated that he and Councilman Flaherty have reviewed the plans from the architect for renovations to the Town Hall and Dahlia House, and would like to schedule a workshop on this matter in January.

PUTNAM COUNTY LEGISLATOR - County Legislator Scuccimarra reported that she held a meeting last night with the Cold Spring Fire Company and other dignitaries to discuss the ongoing problems the Fire Company is encountering with the regular rescues that are occurring on Breakneck Ridge. There is a consensus that improved

mapping of the fire districts is needed, and the 911 calls need to be streamlined, recognizing whether or not the hiker is lost or injured. It was noted that Park Rangers can assist, however, they can only go out for lost hikers not for any injuries that may arise. Councilman Van Tassel added that if the bridges and trails were improved, the fire companies could use an ATV to reach the hikers rather than carrying them down the mountain. County Legislator Scuccimarra stated that she came away from the meeting knowing that all parties involved are now communicating, which is a good start. Legislator Scuccimarra announced that there is grant money coming for rescue training. That would enable Philipstown to draw from a countywide team. There was some discussion with regard to the districts' lines and who answers the calls on the mountain. Councilman Van Tassel explained that the line for the Village of Cold Spring is 1,000 feet in - then it becomes the North Highlands District.

Legislator Scuccimarra reported that while campaigning, she received a number of complaints from Glassbury Court residents with regard to poor lighting conditions at the entry of the complex. She reported that she wrote a letter to the Department of Transportation asking to resolve this matter. She has since heard from them explaining that the DOT cannot do anything, however, the Town Board can contact Central Hudson to see if arrangements can be made with regard to the lighting at that site. With the Town Board's permission, Legislator Scuccimarra would like to contact Central Hudson and follow up. Supervisor Shea stated that this is the first complaint he has ever heard on this. Supervisor Shea stated that he would follow up on this.

There will be a County Flu Shot Clinic on December 10, 2015, at the Health Department from 1:30 – 4:30 p.m.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF NOVEMBER 5, 2015**

GENERAL & PART-TOWN FUNDS

HIGHWAY FUND

CONTINENTAL VILLAGE WATER DISTRICT

CONTINENTAL VILLAGE PARK DISTRICT

AGENDA

1. Resolution approving the Filming Permit for Anne Ryan Productions. (Nunc Pro Tunc)

RESOLUTION #

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Filming Permit for Anne Ryan Productions Project, "Love Want Magazine," for Monday, November 23, 2015, at Manitou Station Road, Nunc Pro Tunc.

2. Award Highway Material Bids for 2016.

RESOLUTION #

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby accepts the recommendations of the Highway Superintendent for the Material Bids for fiscal year 2016.

3. Schedule Workshops/Meetings.

- Year-End Meeting - December 30, 2015
- Re-organization - January 7, 2016
- Monthly Town Board Meeting – January 7, 2016

Councilman Van Tassel asked if the Board would schedule a workshop for building and land, which would be to discuss the Town Hall and the Dahlia House possible renovations.

The Workshop will be held January 20, 2016, at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

4. Code Enforcement Monthly Report.

Town Clerk Merando read the Monthly Report.

5. Any other business that may come before the Town Board.

Councilman Leonard reported that the Cemetery Committee met on the 19th of November, 2015. He gave a brief overview of the meeting. The minutes of that meeting are on file in the Town Clerk's Office.

Monthly Town Board Meeting
December 3, 2015

Councilwoman Montgomery reported that the parent survey is now up and running for the Philipstown Community that Cares Program. The medication take-back box has been ordered and will be installed at the Town Hall.

Supervisor Shea stated that the Board has been discussing the installation of solar panels at the recreation center. There is an opportunity to enter into a contract whereby the town would see a savings, and would like to discuss in detail at the January meeting. It was noted that the town is not the only utility at that site. The Garrison Institute is also there, so this would have to be worked out.

APPROVAL OF VOUCHERS

There being no further business to discuss, Councilwoman Montgomery made a motion, seconded by Councilman Leonard to close the Monthly Meeting at 8:15 p.m.

Respectfully submitted by,

Tina M. Merando
Town Clerk



Tax Collection System Upgrade Proposal

For The
Town of Philipstown, NY

December 21, 2015

Prepared by:
Software Consulting Associates
54 Elizabeth St.
Red Hook, NY

Account Representative: Wil LaBossier

Phone: (845) 758-0104

Fax: (845) 758-0884

E-Mail: Wil@sca-corp.com

Website: www.sca-corp.com



Software Consulting Associates' SQL Tax Collection System

Software Consulting Associates (SCA) has over twenty years of experience assisting municipalities manage their operations with a variety of parcel management products including Property Assessment, Tax Collection, Utility Billing, Building Department /Code Enforcement, and Planning & Zoning.

SCA has earned the most loyal clients in our industry by consistently providing exceptional service before, during, and after every sale.

Some features of the new SCA SQL Tax Collection System:

- Designed utilizing Microsoft SQL Server, the standard for business computing today – provides key foundation for future growth.
- Full-featured Tax Inquire provides the ability to reprint tax bills/receipts from tax history grid. No switching from icon to icon to change tax years. You can switch from the Current Year Tax to any of the History Tax Years.
- Integrated viewing of tax and lien history in Tax Inquiry screen.
- Ability to rename batches before or after post.
- Fast report execution of key reports (Paid Bills, Bank Deposit, and Delinquency Reports).
- Data displayed in well organized and easy to read formats.
- Automatic export of batch postings to Excel to aid in tracking/balancing.
- Easily track refunds and tax certiorari changes.
- User modifiable letters.

Tax Collection Software

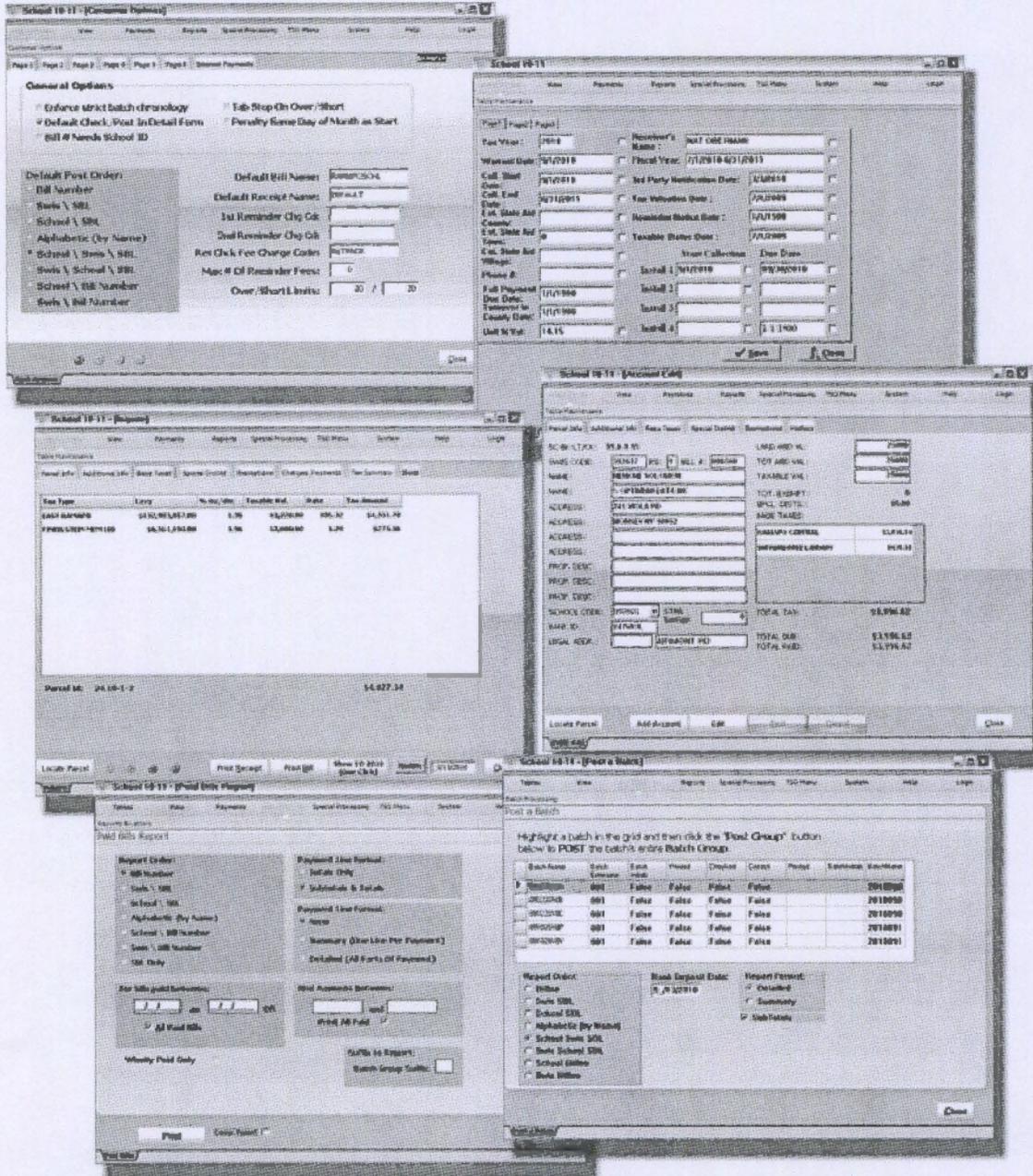


Figure 1 - Screen Shots

Optional Items

In addition to the base software outlined above, there are several additional options which are detailed below:

A. Web Based Payments

- SCA has an optional fully integrated web-based tax payment feature which allows existing customers to view and pay their tax bills online.
- Credit card and ACH payments are immediately and seamlessly posted through to your in-house SCA Tax Collection System.[Ⓣ]
- Bank routing code verification reduces erroneous customer payments. All resulting in no data entry by tax office personnel.

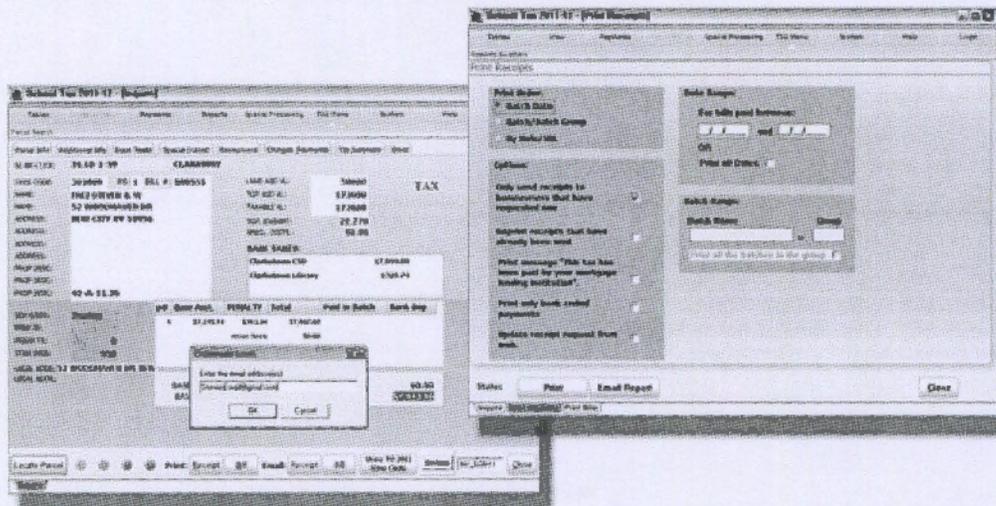
[Ⓣ]*This feature is hosted by SCA and is linked seamlessly to your existing website.*

B. Web Tax Status – Significantly reduce customer phone calls with SCA’s online Web Tax Status. Customers can view their tax collection status in summary and detail by seamlessly connecting through your municipality’s website.

C. Email Bills and Receipts - Tax payer-managed web-based registration for receiving tax bills and receipts (minimal Tax Office staff involvement required).

- Bulk email of receipts from tax system.
- On-demand emailing of single bill/receipt request from Tax System Inquire screen.

Note: Automatic email of bills at start of collection cycle (when supported by NYS law) for customers who use SCA’s Property Assessment System (PAS)





Investment

SQL Tax Collection System

Base software	\$6,400
Installation and On-site Training	<i>Included</i>
Data Conversion (up to 10 years of history)	<i>Included</i>
 Total for Tax Collection System	 <u>\$6,400</u>
 Annual Maintenance and Support*	 \$1,800

*New Annual Maintenance and Support amount won't be billed until the following year after the software has been setup and is in operation.

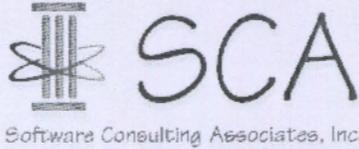
Optional Items

<input type="checkbox"/> Web Tax Payments (Credit Card & ACH)	\$3,500
<i>Maintenance/Hosting Charge Subsequent Years - \$1,200 plus PayPal**</i>	
<i>(Current PayPal rate is \$720) = \$1,920</i>	
 <input type="checkbox"/> Web Tax Status	 \$2,500
<i>Includes conversion/display of three prior years' Tax History</i>	
<i>First year and subsequent years Annual Maintenance/Hosting[Ⓞ] - \$800</i>	
 <input type="checkbox"/> Email Bills/Receipts	 \$5,500
<i>Setup/First Year and subsequent years Annual Maintenance/Hosting[Ⓞ] - \$1,200</i>	

[Ⓞ]This feature is hosted on SCA's PCI certified web servers.

[Ⓞ]PayPal is a separate company for which SCA has no control over. Their prices may change without notice.

Total for Options \$ _____



Tax Collection System Authorization

The Town of Philipstown, NY hereby agrees to the procedures outlined above and the "Terms and Conditions" attached hereto and made a part hereof, and authorizes Software Consulting Associates to proceed with the project.

SCA shall be responsible for the performance of the services provided by it as agreed in accordance with the "Performance Schedule". SCA shall be responsible for the correctness and accuracy of its work based upon the material and information supplied by you. SCA shall be responsible for the protection of copyrighted materials when delivered, SCA shall correct errors found other by you or SCA. See

Town of Philipstown, NY

By: _____

Title: _____

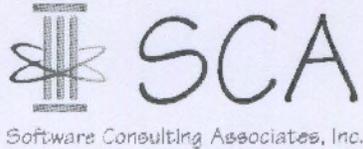
Date: _____

SOFTWARE CONSULTING ASSOCIATES

By: _____

Title: _____

Date: _____



Terms and Conditions

This is a legal agreement between you (either an individual or an entity), the end user, and Software Consulting Associates.

Responsibility of Software Consulting Associates (SCA).

SCA shall be responsible for the performance of the services provided for in this agreement in accordance with the "Performance Schedule." SCA shall be responsible for the correctness and accuracy of its work, based upon the material and information supplied by you. Regardless of your acceptance of completed materials when delivered, SCA shall correct errors found either by you or SCA. See "Warranties; Limitations" for SCA's liability for all services.

Your Responsibility.

You shall be responsible for the correctness and accuracy of the information you supply to SCA, for providing SCA with timely decisions and answers to questions raised by SCA, for inclusion of sufficient funds in your budget to pay SCA for services, and for the prompt payment of invoices. You shall also be responsible for completing your work in accordance with the "Performance Schedule."

Adjustments to Performance Schedule; Unauthorized Delays.

- A. Adjustments to Schedule. Upon the mutual consent of you and SCA, the "Performance Schedule" may be changed or extended as provided under "Changes" below.
- B. Unauthorized Delays. In the event of any unauthorized delay on your part, SCA may impose delay charges upon providing notice thereof to you. An "unauthorized delay" shall mean any delay not authorized by both SCA and you.

Variations from Standard Methods or Procedures.

Variations from SCA's standard methods and procedures must be requested by you, in writing, specifying the exact nature of the desired variations. SCA will accommodate such variations wherever possible, with any additional charges for such variations, as determined by SCA and approved by you, to be paid by you.

Payment Terms.

All payments shall be made within 30 days of receipt of the invoice/voucher. You shall not discount nor withhold any portion of the amount for any reason. Late payments will be charged interest at the rate of 1.5% for each month or part thereof that such payment is in arrears.

Software.

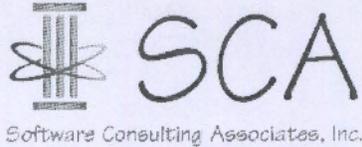
The Software being delivered pursuant to this agreement is being licensed to you pursuant to a License Agreement (the "License"), attached hereto and made apart hereof, between the publisher of the software and you. You agree that all terms, conditions and limitations set forth in the License shall apply to this contract as it relates to the Software.

Computer Hardware.

Any computer hardware being delivered in accordance with this agreement is being delivered with the manufacturer's warranty. The manufacturer's warranty is in lieu of all other warranties, express or implied, and SCA shall have no obligation or liability under "Warranties; Limitations" or otherwise with respect to hardware.

Title.

All computer software and other intellectual property of SCA used in performing its services shall remain the property of SCA.



Term and Termination.

- A. The initial term of this agreement, unless sooner terminated as hereafter provided, shall be for one year, commencing on the date hereof.
- B. Either party shall have the right to terminate this agreement with immediate effect if the other party fails to cure to such party's reasonable satisfaction any material breach or violation of this agreement within 60 days after such party has given the other written notice thereof.
- C. Upon termination, all work prepared by SCA may, at your option, become your property, and SCA shall be entitled to receive just and equitable compensation for all services performed.

Warranties; Limitations.

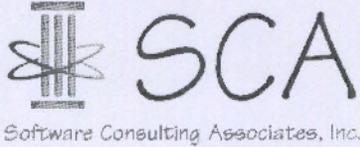
- A. SCA warrants that the services provided hereunder will be performed by qualified personnel in a good and workmanlike manner and that any deliverables will be free of material defects. SCA's liability and your exclusive remedy for failure of any service or deliverable to meet this warranty shall be limited to reperformance, at SCA's cost, of such service or deliverable. SCA's warranty does not extend to failures arising out of (i) incorrect or insufficient data, specifications or instructions provided by you or (ii) work or services performed by others.
- B. The foregoing warranties are in lieu of all other warranties, whether oral, written, express, implied or statutory. Implied warranties of fitness and merchantability shall not apply. SCA's warranty obligations and your remedies thereunder are solely and exclusively as stated herein.
- C. The limitations and protections against liability afforded SCA herein shall apply to any action or claim in connection with the services, whether based on contract, tort, statute or otherwise (including negligence, warranty and strict liability). The cumulative liability of SCA for all obligations, warranties and guaranties, whether express or implied, with respect to services performed hereunder, shall be limited to the amount paid to SCA pursuant to this contract. SCA shall not be liable to you or any other person or entity for indirect, special, incidental, punitive or consequential damages arising from the performance or nonperformance of services, irrespective of whether the claims or actions for such damages are based upon contract, tort, negligence, strict liability, warranty or otherwise.
- D. No action may be maintained or proceeding commenced by you or others against SCA with respect to services unless such action or proceeding is commenced within one year after completion by SCA of the particular services to which such action or proceeding relates. Either party shall be entitled to recover reasonable attorney fees incurred in the successful enforcement of this agreement, regardless of whether a cause of action is commenced.

Changes.

You may at any time request changes in the scope of this agreement. Moreover, SCA may suggest changes. Where changes are agreed to by the parties, SCA shall issue a Change Order for your review and signature describing the changes as well as the adjustments in schedule and fees occasioned by the changes in scope. SCA shall not be required to implement any change until you have signed and returned the Change Order.

Notices.

All notices and other communications which are required or permitted to be given, shall be in writing and shall be delivered either personally, by facsimile, by reputable overnight courier or by registered or certified mail and shall be deemed effectively received (i) if delivered in person, on the date of such delivery, (ii) if transmitted by facsimile, on the date indicated on the sender's receipt of confirmation, (iii) if delivered by overnight courier, on the next business day following deposit thereof with such overnight courier, or (iv) if sent by mail, upon the third business day following the deposit thereof, postage prepaid.



Force Majeure.

If any performance by any party shall be prevented, hindered or delayed by reason of any cause beyond the reasonable control of such party (such event being hereafter called an "event"), including, without limitation, acts of God, riots, fires, floods, unusually severe weather, curtailment or termination of sources or supplies of energy or power, inability to obtain or delay in obtaining materials or supplies, strikes or other disputes involving such party or its subcontractors or suppliers, acts of war, insurrection, civil unrest, riot or disorder, acts of governmental authorities, changes in law or regulation, or any other cause beyond the reasonable control of such party, whether similar or dissimilar to those expressed hereinabove, such party shall be excused from performance to the extent that its performance is so prevented, hindered or delayed. Such excuse from performance shall extend so long as the event continues to prevent, hinder or delay the performance by such party. The party whose performance is affected shall give the other parties notice within 15 days of the event specifying the event, the performance affected and the anticipated date, if any, performance can be made.

Disclaimer of Association.

This agreement shall not be construed as creating a partnership, joint venture, agency or any other association which would impose upon one party liability for the acts or omission of the other, and neither party shall have the right to bind the other.

No Waiver.

Any failure by either party hereto to enforce at any time any term or condition shall not be considered a waiver of that party's right thereafter to enforce each and every term and condition.

Dispute Resolution.

The parties mutually agree to seek mediation as the preferred alternative of dispute resolution in the event of any disagreement over the terms of this agreement.

SOFTWARE CONSULTING ASSOCIATES
54 Elizabeth St.
Red Hook, NY 12571
845-758-0104

9/08

EASTERN MANAGED PRINT NETWORK

Town of Philipstown

Philipstown, NY

Prepared for Tina Merando
12/9/2015

Proposed Technology Upgrade

Konica Minolta C454e

Features

- User-friendly touchscreen which allows each user to customize their home screen with the features they most frequently use.
- 100-sheet dual scan automatic document feeder
- 45 print-per-minute output speed
- Professional finisher
- Large capacity paper cabinet
- Simple scan to email, folder, cloud, and USB
- Fax capability
- Ability to track and limit individual users

Proposed Annual Maintenance	<i>120,000 per year</i>
Annual Print Allowance-	B&W- 72,000; Color- Per click
Overage Rate-	B&W- \$0.009; Color- \$0.078
Proposed Annual Rate-	\$648.00

*includes service and supplies



Benefits

- Increased efficiency and productivity- Konica Minolta machines are well-regarded for their durability and reliability.
- Ability to limit color prints throughout office *9,341 @ .09835*
- Increased budget stability
- One number to call for service, supplies and general questions

Solution Pricing

Current Monthly Cost (Lease + Maintenance)-	\$429.33
Proposed monthly lease total-	\$286.38
Proposed monthly maintenance total-	\$54.00
Proposed monthly grand total-	\$340.38
Proposed Monthly Savings-	\$88.95



A Xerox Company

1224 West Genesee St.
Syracuse NY 13204
Phone 315.474.7000
Fax: 315-474-6479

Remit To:
Eastern Copy Products
Lockbox # 3992
Po Box 8500
Philadelphia PA
19178-3992

LOCATION

TOWN OF PHILIPSTOWN
238 MAIN STREET
COLD SPRING NY
10516

INVOICE NO
679744 1
INVOICE DATE
08/11/15
TERMS:
Supplies Net 30
Equipment Net 10

CUSTOMER NO.	ID NO.	MODEL AND SERIAL NO.	PROGRAM TYPE	REPRESENTATIVE
444597	055DC	X746W LXW323924	ENB DI	
PO NO	LEASE ID	MA		
DATE	PREVIOUS METER	DATE	CURRENT METER	
INVOICE PERIOD		08/12/15	TO	08/12/16
QUANTITY	CODE NO.	DESCRIPTION	AMOUNT	
1	WFFRT1	SHIPPING & HANDLING	21.95	
BLACK METER				
Meters: Previous		318844 07/11/14 Current	364705 08/11/15	.0126
120000 Contracted				
1	SDCB04	SVC CONTR BASE W/SUPPLIES	1,514.00	
COLOR METER				
Meters: Previous		26110 07/11/14 Current	35451 08/11/15	
		Excess at 09835		
9341	SPCD04	SVC PER SCAN/OVG W/SUPPLY	918.69	
***** Please submit payment to our new remit to address located at the top right of the invoice *****				
SUBTOTAL			2,454.64	
TOTAL DUE			2,454.64	

778
MONTH

414. per m. maint + lease
2016 \$ 340.38 per ms,

5 years lease

COMMENTS: ANNUAL SVC & SUPPLIES (OVG AT END)
INCL PARTS, LABOR, DRUMS, COLOR SUPPLIES

BILL TO

TOWN OF PHILIPSTOWN
238 MAIN STREET
COLD SPRING NY 10516

PLEASE PAY FROM THIS INVOICE
OVERDUE ACCOUNTS WILL BE CHARGED A LATE
PAYMENT FEE OF 1.5% PER MONTH OR TO THE
EXTENT OF THE LAW



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

Request for Bids Sale of a Surplus Vehicle

Town of Philipstown is selling the following surplus vehicle via sealed bids.

SEALED BIDS will be received in the Town Clerks Office, First floor of Town Hall at 238 Main Street, Cold Spring, NY 10516 until 2:00 P.M. ET Friday, January 11, 2016.

The Town will hold a public bid opening on January 11, 2016 at 2:01pm in the in the Town Clerks Office, First floor of Town Hall at 238 Main Street, Cold Spring, NY 10516.

2004 Ford Explorer Vehicle Identification Number (VIN) **1FMZU73W84UB27934**

Vehicles will be available for inspection at 238 Main Street, Cold Spring, NY 10516 on Thursday, January 11, 2016 from 9:00 a.m. to 2:00 p.m.

Sealed bids must contain the Year, Make and Model of the Vehicle, bid amount, copy of bidder's driver's license, contact number, physical address, and signature of bidder.

The highest bidder, amount received by sealed bid, will be awarded the surplus vehicle.

Highest bidder of the vehicle must deliver payment of an official certified check by 12:00 PM EST on January 12, 2016 to the same delivery address where the bid was originally submitted.

Failure to deliver payment by specified time will result in the Town contacting next highest bidder with a twenty four hour deadline, excluding weekend hours, to deliver payment. Upon delivery of an official certified check in the amount specified in the sealed bid, the Town will turn the "lien free" car title and vehicle keys over to the successful bidder and pick up vehicle.

THE TOWN OF PHILIPSTOWN OFFERS THIS VEHICLE FOR SALE "AS IS" WITHOUT ANY WARRANTY OR CONDITION, EXPRESS, IMPLIED OR STATUTORY. THE TOWN OF PHILIPSTOWN SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES OF TITLE, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

MONTHLY REPORT for December 2015

1. Fees Collected	<u>\$ 6389-</u>
2. Total Number of Permits Issued	<u>15</u>
3. New One- or Two-family dwellings:	<u>0</u>
4. New Commercial/Industrial buildings:	<u>0</u>
5. New Hazardous (H) occupancies:	<u>0</u>
6. New Multi family occupancies:	<u>0</u>
7. Additions, alterations or repairs residential buildings	<u>6</u>
8. Additions, alterations or repairs commercial buildings:	<u>-</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>9</u>
10. Number of Certificates of Occupancy :	<u>23</u>
11. Number of Stop Work Orders issued:	<u> </u>
12. Operating permits issued	<u>0</u>
13. Operating permits issued hazardous materials	<u>0</u>
14. Operating permits Hazardous processes and activities	<u>0</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>0</u>
16. Inspection of public assembly :	<u>0</u>
17. Inspection of commercial occupancies	<u>0</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>0</u>

Projects of Significance: _____

