

October 28, 2014
October 29, 2014
October 31, 2014

Town Board Monthly Meeting

November 6, 2014 7:30 p.m. Town Hall

SALUTE TO THE FLAG

Philipstown Depot Theatre Development Corporation Special Meeting.

APPROVAL OF MINUTES

- **Monthly Town Board Meeting of October 2, 2014**
- **Weekly Town Board Meeting of October 8, 2014**
- **Weekly Town Board Meeting of October 15, 2014**
- **Bid Opening of October 29, 2014 – Sale of VFW**

COMMITTEE REPORTS

1) CB 2) Recreation 3) Recycling 4) Planning Board 5) Zoning
6) Highway 7) Building & Land Acquisition 8) Butterfield Library
9) Putnam County Legislature

AGENDA

- 1. Lynda M. Brady, co-chair of the Westchester-Putnam Access to Health Care Coalition, to address the residents and Town Board to offer services for the Open Enrollment period.**
- 2. Resolution authorizing the release of escrows to RDR Equities, LLC, and Horton Road, LLC (Hudson Highlands Reserve.)**
- 3. Resolution referring a proposed Local Law to amend Chapter 175, Section 175-10 "Allowable Uses," Section 175-30 "Supplementary Dimensional Regulation," and Section 175-60 "Purpose and Applicability," in regard to Wind Energy Conversion Systems to the Putnam County Division of Planning and the Philipstown Planning Board. (Roll call vote)**
- 4. Resolution approving purchase of grader and installment lease financing for the Highway Department. (Roll call vote)**
- 5. Resolution accepting the resignation of Margaret Parr, Account Clerk, for the Recreation Department, effective November 14, 2014.**
- 6. Resolution authorizing Supervisor Shea to sign the confirmation letter for the Outreach Worker for Senior Resources for the fiscal year 2015.**

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7. Resolution authorizing Town Clerk Merando to re-advertise for bidders for the sale of the VFW Hall, 34 Kemble Avenue, Cold Spring, NY.

8. Resolution hiring Lillian Moshier as a part-time School Crossing Guard for the Garrison Union Free School.

9. Resolution hiring Kathleen DiBart as a part-time School Crossing Guard for the Garrison Union Free School.

10. Code Enforcement Monthly Report.

11. Schedule Workshop/Meetings.

Adopt Final 2015 Budget (November 20, 2014)

AUDIENCE

VACANCIES

Recreation (1)

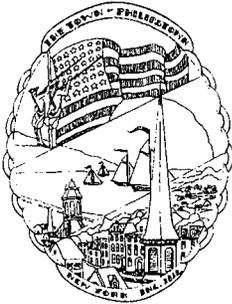
CV Park District Advisory Committee (3)

CV Water District Advisory Committee (3)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

RICHARD SHEA, SUPERVISOR

(845) 265-3329

TINA M. MERANDO
TOWN CLERK AND TAX COLLECTOR

NANCY MONTGOMERY, COUNCILWOMAN
JOHN VAN TASSEL, COUNCILMAN
DAVID MERANDY, COUNCILMAN
MICHAEL LEONARD, COUNCILMAN

October 30, 2014

OFFICE OF THE ATTORNEY GENERAL
44 South Broadway
White Plains NY 10601

Proposed Merger of Philipstown Depot Theater Development Corporation
and Philipstown Depot Theatre Inc.

Since 1998 the Town of Philipstown has participated in Philipstown Depot Theatre Development Corporation ("PDTDC"), and its predecessor corporation, as the operator of the Philipstown Depot Theatre, a facility that is leased on a long-term basis by the Town. PDTDC is a membership corporation, the members of which are the Philipstown Town Council plus two Town Recreation Commissioners. The members elect directors of PDTDC annually.

PDTDC is a local development corporation (LDC), which was originally considered to be a better vehicle for the Town's participation than a regular for-profit corporation. However, in recent years it has become apparent that the LDC status is not appropriate for a small local theater company. Accordingly, the Town Board approved the merger of PDTDC and Philipstown Depot Theatre Inc. ("PDT Inc.") with PDT Inc. as the surviving corporation having the same members, directors and by-laws as the present corporation.

I understand that the merger documents are now before your office for the approval of the proposed merger. I hope that this letter will permit you to expedite your review of these documents so that the merger can be effective as soon as practicable.

Sincerely yours,

Richard Shea
Supervisor



Robert Bickford <bickford@highlands.com>

Philipstown Depot Theatre Development Corp

Robert Bickford <bickford@highlands.com>

Fri, Oct 24, 2014 at 10:15 AM

Draft To: susan kenney <supervisor@philipstown.com>

Cc: philipstown town clerk <townclerk@philipstown.com>

Dear Richard:

We are almost finished with the documentation of the merger of the present local development corporation into a regular non-for-profit corporation as authorized in October, 2013. The delay was due to the IRS taking over a year to give the new corporation 501(c)(3) tax exempt status.

The NYS Attorney General now has to approve the merger, and the AG requirements include a letter from the Supervisor indicating that the Town consents to the merger (draft attached -- to be dated and reproduced on Town letterhead and dated).

Further, the merger documents provide that the by-laws will continue to be the same as those of the present corporation. However, those by-laws need to be amended to add the more restrictive conflict of interest provisions that are now required by the AG. This means that we need to have a meeting of the present PDT members to amend the by-laws. We would like to have the meeting on November 6 immediately before the regular monthly TB meeting. A memo to the Town Board is attached.

I will attend the Members meeting and can pick up the letter at that time.

Please let me know if you have any questions or comments.

Bob

Robert C. Bickford
119 Rockwald Road
Cold Spring NY 10516-3563
845-304-2647

2 attachments

 **TownLtrToAG -draft10-23-14.doc**
27K

 **TownBoardMemo 10-23-14.doc**
41K

TOWN OF PHILIPSTOWN
238 Main St. PO Box 155
Cold Spring NY 10516-0155

October __, 2014

OFFICE OF THE ATTORNEY GENERAL
44 South Broadway
White Plains NY 10601

Proposed Merger of Philipstown Depot Theater Development Corporation
and Philipstown Depot Theatre Inc.

Since 1998 the Town of Philipstown has participated in Philipstown Depot Theatre Development Corporation ("PDTDC"), and its predecessor corporation, as the operator of the Philipstown Depot Theatre, a facility that is leased on a long-term basis by the Town. PDTDC is a membership corporation, the members of which are the Philipstown Town Council plus two Town Recreation Commissioners. The members elect directors of PDTDC annually.

PDTDC is a local development corporation (LDC), which was originally considered to be a better vehicle for the Town's participation than a regular for-profit corporation. However, in recent years it has become apparent that the LDC status is not appropriate for a small local theater company. Accordingly, the Town Board approved the merger of PDTDC and Philipstown Depot Theatre Inc. ("PDT Inc.") with PDT Inc. as the surviving corporation having the same members, directors and by-laws as the present corporation.

I understand that the merger documents are now before your office for the approval of the proposed merger. I hope that this letter will permit you to expedite your review of these documents so that the merger can be effective as soon as practicable.

Sincerely yours,

Richard Shea
Supervisor

PHILIPSTOWN DEPOT THEATRE DEVELOPMENT CORPORATION

MEMORANDUM

TO: THE PHILIPSTOWN TOWN BOARD
DATE: OCTOBER 23, 2014
SUBJECT: SPECIAL MEETING OF THE MEMBERS NOVEMBER 6, 2014
AMENDMENT OF BY-LAWS

In connection with the impending merger of this local development corporation into a new regular not-for-profit corporation, the merger documents provide that the by-laws of the present corporation will continue as the by-laws of the new corporation.

However, there are new conflict of interest requirements that must be included in the by-laws after the merger. Accordingly, it is proposed that the attached "Appendix A", promulgated by the IRS, be added to the existing by-laws and that the present Article of the by-laws be amended to refer to Appendix A.

Then change requires action of the Members of the corporation, who are the Town Board plus one nominee of the Recreation Commission (Claudio Marzollo) and one nominee of the Theatre Board (Steve Ives). A Members' meeting has been called for November 6, immediately before the regular monthly meeting of the Town Board.

AGENDA

Supervisor Shea presiding

1. Call to order
2. Ascertain presence of a quorum (four of seven members)
3. Resolution:
RESOLVED, that the by-laws are amended as follows:

(a) Article VII, Conflicts Of Interest, is amended to read in its entirety as follows: "The corporation's conflict of interest policy is set forth in Appendix A."

(b) Appendix A, Conflict of Interest Policy, is added at the end of the by-laws.

VOTE

4. Adjourn Special Meeting.

PHILIPSTOWN DEPOT THEATRE DEVELOPMENT CORPORATION

Appendix A: Conflict of Interest Policy

Article I Purpose

The purpose of the conflict of interest policy is to protect this tax-exempt organization's (Corporation) interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or Director of the Corporation or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

Article II Definitions

1. Interested Person Any Director, principal officer, or member of a committee with Board of Directors delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
2. Financial Interest A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:
 - a. An ownership or investment interest in any entity with which the Corporation has a transaction or arrangement,
 - b. A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement, or
 - c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.
3. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.
4. A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who has a financial interest may have a conflict of interest only if the appropriate Board of Directors or committee decides that a conflict of interest exists.

Article III Procedures

1. Duty to Disclose
In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Directors and members of committees with Board of Directors delegated powers considering the proposed transaction or arrangement.
2. Determining Whether a Conflict of Interest Exists
After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board of Directors or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.
3. Procedures for Addressing the Conflict of Interest
 - a. An interested person may make a presentation at the Board of Directors or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest
 - b. The chairperson of the Board of Directors or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement
 - c. After exercising due diligence, the Board of Directors or committee shall determine whether the Corporation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
 - d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board of Directors or committee shall determine by a majority vote of the disinterested Directors whether the transaction or arrangement is in the Corporation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.
4. Violations of the Conflicts of Interest Policy
 - a. If the Board of Directors or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
 - b. If, after hearing the member's response and after making further investigation as warranted by the

circumstances, the Board of Directors or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Article IV Records of Proceedings

The minutes of the Board of Directors and all committees with Board delegated powers shall contain:

- a. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board of Directors's or committee's decision as to whether a conflict of interest in fact existed.
- b. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

Article V Compensation

- a. A voting member of the Board of Directors who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.
- b. A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.
- c. No voting member of the Board of Directors or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

Article VI Annual Statements

Each Director, principal officer and member of a committee with Board of Directors delegated powers shall annually sign a statement, which affirms such person:

- a. Has received a copy of the conflicts of interest policy,
- b. Has read and understands the policy.
- c. Has agreed to comply with the policy, and
- d. Understands the Corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Article VII Periodic Reviews

To ensure the Corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- a. Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining.
- b. Whether partnerships, joint ventures, and arrangements with management organizations conform to the Corporation's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

Article VIII Use of Outside Experts

When conducting the periodic reviews as provided for in Article VII, the Corporation may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of Directors of its responsibility for ensuring periodic reviews are conducted.

Monthly Town Board Meeting
October 2, 2014

The Town Board of the Town of Philipstown held their Monthly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT:	Richard Shea	Supervisor
	Nancy Montgomery	Councilwoman
	John Van Tassel	Councilman
	Michael Leonard	Councilman

ABSENT:	Dave Merandy	Councilman
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Boy Scout Troop #437 opened the meeting with the Salute to the Flag.

REVIEW OF MINUTES

The Public Hearing of August 27, 2014 – Continental Village Fire Department Lease/Purchase were reviewed.

Councilman Van Tassel made a motion, seconded by Councilman Leonard and unanimously carried, that the Minutes of the Public Hearing of August 27, 2014, are hereby approved as presented.

The Minutes of the Weekly Town Board Meeting of August 27, 2014, were reviewed.

Councilman Leonard made a motion, seconded by Councilwoman Montgomery and unanimously carried, that the Minutes of the Weekly Town Board Meeting of August 27, 2014, are hereby approved as presented.

The Minutes of the Monthly Town Board Meeting of September 4, 2014, were reviewed. (Councilwoman Montgomery abstained)

Councilman Van Tassel made a motion, seconded by Councilman Leonard and unanimously carried, that the Minutes of the Monthly Town Board Meeting of September 4, 2014, are hereby approved as presented.

The Minutes of a Special Town Board Meeting of September 17, 2014, were reviewed. (Councilwoman Montgomery abstained)

Councilman Leonard made a motion, seconded by Councilman Van Tassel, and unanimously carried, that the Minutes of a Special Town Board Meeting of September 17, 2014, are hereby approved as presented.

COMMITTEE REPORTS

CB – Councilman Leonard reported that before the September 9, 2014 meeting the Board had a site visit earlier that day and there were two applications on the agenda:

Monthly Town Board Meeting
October 2, 2014

Arditi - 200 Avery Road for a leak in the spillway of a pond on the property, and Burstein - Lane Gate Road with regard to an addition. The next meeting will be held on October 14, 2014.

RECREATION – Councilman Van Tassel reported that the Commission met on September 23, 2014. The winter book will be out on October 22, 2014 and registration will open on October 27, 2014 for residents and November 3, 2014 for non-residents. The department is always in search of new program ideas, so if you have activities, please send your proposal to Amber@philipstownrecreation.com. There was a Senior Luncheon on October 1, 2014 with about 80 people attending. The next Senior Luncheon will be held on November 19, 2014. The pavilion at Philipstown Park has officially broken ground and the septic system has been installed and the foundation has been poured. The “Castle to River Run,” which was scheduled for October 6, has been cancelled due to administrative reasons. Look for an announcement on the Spring Race by the end of the year. The Winter Carnival will be held on February 7, 2015. The committee has been planning the event and plans to hold a meeting with the Chamber of Commerce to see how to extend the event to Main Street. Volunteers are needed. The ice rink needs to be set up in October and there is a real need for volunteers. Interested persons should contact Amber. The sidewalk at the back of the building was torn up and a ramp was installed. There was a discussion as to what the next steps would be for the fields at Philipstown Park. It was the general consensus that something needs to be done to improve the quality. The Commission is going to form a committee to come up with a potential plan. The next meeting will be held on October 28, 2014, at 7:30 pm.

RECYCLING – Councilwoman Montgomery reported that there was nothing new on recycling.

PLANNING BOARD - Councilman Leonard reported that they met on September 18, 2014. There were four applications: 279 Route 9, Wood – 316 Old West Road, Scanga Realty – Blue Devil Lane, Burstein – 52 Lane Gate Road. The next meeting will be held on October 16, 2014.

ZONING – Councilman Van Tassel reported that the ZBA met on September 8, 2014. There was one item on the agenda: Estvanik - 125 Old Albany Post Road. The next meeting will be held on October 20, 2014.

HIGHWAY – Councilman Van Tassel read the report submitted by Highway Superintendent Roger Chirico, which is on file at the Town's office.

BUILDING & LAND ACQUISITION – Supervisor Shea said they would be talking about the sale of the VFW building later in the meeting.

PUTNAM COUNTY LEGISLATOR – Legislator Scuccimarra reported that last night was the County Budget Address for the proposed Budget for 2015. The budget

Monthly Town Board Meeting
October 2, 2014

comes up to \$145.4 million dollars, which is a net increase of \$2.5 million over 2014 (an increase of 1.75%). Legislator Scuccimarra stated that, unfortunately there is \$103.3 millions dollars of state and federal unfunded mandates (71% of the County's budget) and the County needs to get Senator Gibson and Congressman Maloney to really fight for mandate reform. The County will spend the next couple of weeks going over the budget to see what can be cut.

Legislator Scuccimarra said that the County is continuing the war on drug addiction. She noted that heroin arrests have increased 300% since 2012. The Sheriffs Department has classified Philipstown as zone 2 and has assigned two more sheriffs to patrol and an investigator for this side of the County.

The Butterfield Physical Services meeting, which was held in Cold Spring, was very successful. She felt it was very important for the Legislators to come over to see what the drive is like and to understand why we need the services here. She thanked Supervisor Shea who concurred that the meeting was a success.

Medication Take Back Day was successful this year. Participation was double last year.

Legislator Scuccimarra had a conversation with Councilwoman Montgomery about the complaints from residents on the Garrison Post Office. She stopped by and spoke with the postmaster to discuss what they are planning to do with regard to the lighting, the air conditioner, three trucks a day, the parking lot and grading of the road next door. She asked Councilwoman Montgomery to follow up with Neal Fitzpatrick in Newburgh. Supervisor Shea said it would be good to get a schedule.

On a nice note, Legislator Scuccimarra mentioned the Putnam County Service Network Awards, a program from Cornell Cooperative Extension, which gives out awards every year to people who give back to the community in some way. Something that really hit home was the Youth Award. There were two young people nominated; Beatrice Copeland and Steven Casement, who was the winner. Legislator Scuccimarra congratulated him on his award.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF OCTOBER 2, 2014**

GENERAL & PART-TOWN FUNDS

Justice Fees – 8/14	6,451.00
Justice Fees – 8/14	7,238.50
T.C. Fees – 8/14	421.95
T.C. Fees Dogs – 8/14	307.00
Rec. Fees – 8/14	80,043.44
Rec. Community Recycle	71.55
Bldg. Fees – 9/14	11,693.00
NYS Per Capita Aid	33,820.00
Rec. Community Recycle	88.35
AW Scrap Metal	632.00
AW Scrap Metal	529.00
Safeguard Cks Refund	235.16
Bank Interest	67.83

HIGHWAY FUND

P.C. Gas	678.27
P.C. Gas	2,039.51
St. Ins. Fund T. Bouchard	340.00
Gen Fund Gas	652.98
P.C. Gas	519.09
Bank Interest	120.67

CONTINENTAL VILLAGE WATER DISTRICT

Bank Interest	1.15
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CONTINENTAL VILLAGE PARK DISTRICT

Bank Interest	11.28
Clubhouse Fees	875.00

AGENDA

1. Resolution authorizing Town Clerk Merando to advertise for bidders for #2 Fuel Oil-Bulk Delivery at the Claudio Marzollo Community Center.

Town Clerk Merando stated that she spoke with Amber Stickle, Director of Recreation & Parks, and she expressed that she would like this advertising to take place now for all of 2015 since she is not sure how much oil they will use, but would like to be able to call whenever it might be necessary.

RESOLUTION #-2014

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Town Clerk Merando to advertise for bidders for #2 Fuel Oil-Bulk Delivery for 2015 at the Claudio Marzollo Community Center.

2. Resolution appointing a liaison to the RUPCO – Green Jobs Green New York Partnership Pact.

Supervisor Shea nominated Councilwoman Montgomery who accepted.

RESOLUTION #-2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby appoints Councilwoman Montgomery to serve as the liaison to RUPCO – Green Jobs Green New York Partnership Pact.

3. Resolution authorizing Supervisor Shea to sign the amendment to the Agreement for Special Prosecutor Services for the Town of Philipstown Courts.

Town Clerk Merando said that Prosecutor Falcon has been doing this and the only change to the agreement is the law office address.

RESOLUTION #-2014

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Amendment to the Agreement for Special Prosecutorial Services for the Town of Philipstown Courts.

Monthly Town Board Meeting
October 2, 2014

4. Resolution directing Roger Chirico, Highway Superintendent, to remove the “NO THROUGH TRAFFIC-LOCAL TRAFFIC ONLY” signs from Old Albany Post Road. (see Resolution #88-1998)

Supervisor Shea believes this warrants a broader discussion. He would like to include the Highway Superintendent at a workshop on a Wednesday.

RESOLUTION #-2014

The following Resolution was presented by Councilman Leonard, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby tables item #4 for further discussion with Highway Superintendent Chirico.

5. Discussion regarding the paving of a portion of East Mountain Road.

Supervisor Shea said that this was discussed at the Town Board meeting last month. He went on to say that there are two sections of road that are paved to a certain point - East Mountain Road North and East Mountain Road South, and in between there is a stretch of dirt road just over a ½ mile. It is a perennial challenge, as are a lot of roads, and this one in particular to maintain - one specific reason being the orientation of the road. Residents along this stretch of road have voiced their concerns with regard to health and safety issues. Supervisor Shea said that this is something that needs to be addressed. He has had discussions with the engineer and Highway Superintendent about this specific stretch with regard to the costs to maintain the road and in his opinion, he feels pretty confident that it should be paved.

Councilman Van Tassel agreed that due to the health and safety factors he supports paving this road.

Councilwoman Montgomery said that she grew up on a dirt road and loves them, but her decision to pave is based on the fact that 12 out of 14 residents have asked to have this section of the road paved.

Councilman Leonard said that the health concerns are paramount, and agreed with the fact that our society is based on the majority rules.

Supervisor Shea said he knows that there is a lot of suspicion out there, but it is unfounded because over the last 13 years the Town has only paved about a ½ mile of road. There are no statistical records that would indicate that this Board has done anything but preserve dirt roads. He said, “This is our intention...we do intend to follow the Comp Plan.”

Legislator Scuccimarra agreed that this is a tough issue and the health and safety of the residents are paramount before anything else and therefore it has to be done. She went on to say that it does not mean that we want to pave everything.

Monthly Town Board Meeting
October 2, 2014

Terry Zaleski of the Old Road Society appreciated that at last months meeting the Town Board allowed the residents the opportunity to have their voices heard. One thing he knows is that the Town Board has certainly given consideration to what they had to say and there has been a good bit of interaction between the Board, the Highway Department and the Engineer.

Mr. Juby said that he understands that the road has to be paved for good reason. His only concern is the statement made about the school bus and fire trucks.

Mr. Matthew McGinley, E. Mountain Road North, said that he has lived on the road for the past 11 years and has personally had vehicle problems. Therefore, appreciates the help to pave that portion of the road.

Mrs. Lusk thanked the Town Board for their help in resolving this issue. Mr. Lusk also thanked the Town Board for the decision to pave the road.

RESOLUTION #-2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

WHEREAS, on August 12, 2014 residents of East Mountain Road South petitioned the town to approve paving of a that section of the road beginning at 616 East Mountain Road South; and

WHEREAS, on September 4, 2014, the Town Board heard comments for/against the proposed paving at a public meeting;

NOW, THEREFORE, BE IT RESOLVED, that following public comments on this matter, and in the best interest of the residents who reside on that portion of East Mountain Road South, the Town Board hereby directs Roger Chirico, Highway Superintendent to pave approximately 2,000 feet of the roadway beginning at 616 East Mountain Road South.

6. Resolution accepting the proposal from Stantec for the initial site survey and preparation of Base Map for Manitou Station Road.

Town Clerk Merando said that the total cost for the survey would be \$9,300. Supervisor Shea said that this is part of a larger effort to address the issues down on Manitou Station Road. The Town Board has approved the expenditure for a project of \$58,300, which is in the Town's budget. The survey needs to be done so they can move toward addressing the issues there.

RESOLUTION #-2014

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Leonard and unanimously carried;

Monthly Town Board Meeting
October 2, 2014

RESOLVED, that the Town Board hereby accepts the proposal from Stantec Consulting Services, Inc., for the initial site survey and preparation of Base Map for Manitou Station Road.

7. Resolution authorizing the Justice Court to apply for a 2014-2015 Justice Court Assistance Program Grant.

Supervisor Shea said that Rosemary Bernasconi, Court Clerk, along with Annette Flaherty, have been working on this. This grant is for improvements to the Courtroom, seating, and improvements to the office. He applauds their efforts on taking the initiative on this.

RESOLUTION #-2014

The following Resolution was presented by Councilwoman Montgomery, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby authorizes the Justice Court to apply for a 2014-2015 Justice Court Assistance Program Grant.

8. Resolution authorizing Supervisor Shea to sign the Filming Permit for HSI Production. (Nunc Pro Tunc)

RESOLUTION #-2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Filming Permit for HSI Production. (Nunc Pro Tunc)

9. Resolution needed to proceed with the financing of One (1) New 2014 Tanker/Pumper Truck for Garrison Volunteer Fire Department.

- **SEQRA**
- **Authorization Resolution**

Supervisor Shea said that the Town Board realizes that the Garrison Volunteer Department needs a new tanker...the old one is 21 years old and is not road worthy or up to modern standards. One issue that came up is that the Fire Company entered into a contract before discussions were had with the Town. The Board would strongly advise that in the future the Fire Company adhere to the contract.

Councilman Van Tassel supports the purchase of a new tanker truck.

Councilwoman Montgomery believes it is unfortunate that the Fire Company did not follow procedure.

Monthly Town Board Meeting
October 2, 2014

Councilman Leonard thinks that following procedures is very important and part of the process is that the Town Board should have been involved in discussions.

Mr. Rodney Tudor, member of the Fire Company, addressed the Town Board with regard to the tanker and said that in no way were they trying to deceive the Town. He thought that the notification given in February was enough for their moving forward.

RESOLUTION #2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

WHEREAS, the Garrison Volunteer Fire Company, Inc. has proposed to enter into a lease-purchase agreement in order to finance One (1) 3,000 Gallon Tanker with pump on a Freightliner Chassis, to be located at the Garrison Volunteer Company, Inc.

NOW, THEREFORE, BE IT RESOLVED, that this action is a Type II Action, as defined under NYCRR Pat 617.13d, which is an action or class of actions which have been classified by the State of New York to not have a significant effect on the environment and thus do not require environmental impact statements or other determination or procedures under Part 627 of the Environmental Conservation Law.

RESOLUTION #-2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

WHEREAS, the Garrison Volunteer Fire Company, Inc. conducted a Public Hearing on May 21, 2014 at 7:30 p.m., at the Town Hall, Town of Philipstown, 238 Main Street, Cold Spring, New York, in connection with entering into an Agreement in order to finance equipment consisting of one (1) 3,000 Gallon Tanker with pump on a Freightliner Chassis, which hearing was held pursuant to Internal Revenue Code Section 147(f); and

WHEREAS, said Section 147 (f) requires approval of such financing by the Town, which approval does not in any way constitute any financial involvement or obligation of the Town;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the Section 147(f) Approval and Written Agreement, presented by the Garrison Volunteer Fire Company, Inc., in connection with the foregoing financing.

10. Code Enforcement Monthly Report

Town Clerk Merando read the report submitted by the Code Enforcement Officer, Kevin Donohue, copy of which is on file in the Town Clerk's Office.

11. Schedule Workshops/Meetings.

Monthly Town Board Meeting
October 2, 2014

WHEREAS, the Town of Philipstown owns certain real property located at 34 Kemble Avenue, Cold Spring, New York, identified on the Tax Map as Section 48.12, Block 2, Lot 58 and informally known as the "VFW Hall," and

WHEREAS, it appears that the said property has become surplus and may be sold at public sale; and

WHEREAS, arrangements are being made to free the said property from any existing lease interests in it, so that it may be sold free-and-clear of the same; and

WHEREAS, the Town Board has before it a proposed "Notice of Sale" and "Bid Form and Term Sheet" for the said proposed sale;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board hereby declares the VFW to be surplus and available for sale to the public;
2. That the Town Board hereby approves the attached Notice of Sale and Bid Form and Term Sheet; and
3. That the Town Board hereby directs the Town Clerk to publish and post the Notice of Sale and to make the Bid Form and Term Sheet available to the public at her office and to open the sealed bids in accordance with the provisions of the Notice of Sale.

Councilman Van Tassel presented the foregoing resolution, which was seconded by Councilman Leonard.

The vote on the foregoing was as follows:

Supervisor Shea	AYE
Councilwoman Montgomery	AYE
Councilman Van Tassel	AYE
Councilman Leonard	AYE

The resolution was thereupon declared duly adopted.

Supervisor Shea noted that a portion of the proceeds of the sale would go to the Veterans for them to use as they wish.

Supervisor Shea attended a meeting on the Highland Fjord Trial master plan. The Highland Land Trust was gracious enough to hold the meeting with the DEC, NYS Parks, the DOT and consultant. Mr. Andy Chmar confirmed that there will be another public presentation on October 23, 2014, from 7:00 to 9:00 pm, for the proposed master plan. The final presentation for the Fjord Trial, which will run from the Cold Spring train station to

Monthly Town Board Meeting
October 2, 2014

the Beacon station, will be given by the consultants, RBA. The public is strongly encouraged to attend. Supervisor Shea stated that the CFA application for improvements at the Breakneck Ridge station and the trailhead is pending, and he is anticipating news on funding for signage/way finding and a multi modal grant for the sidewalk. All the agencies involved are receptive and are optimistic on the idea.

Councilman Van Tassel announced that a new 10kw generator has been installed at the landfill/recycling center. The generator will enable Emergency Services and the Highway Department to utilize the repeater and transmission tower during a power failure. He thanked Roger Chirico and the Highway Department for the all the work they have done there at the site.

Councilman Leonard reported that he is working with Councilwoman Montgomery, the liaison for Stormwater Management, and has contacted Continental Village Superintendent, Michael Phelan, to set up a meeting to be held on November 20, 2014 at 8:00 pm. He also worked with David Klotzle, the Wetlands Inspector. He said the Conservation Board would actually set up the agenda for the meeting at their October meeting for Stormwater. Councilman Leonard wanted to stress that this meeting is open to the entire town. He also mentioned that he dealt with a "stop work order" issue on Howland Drive. To follow-up on the cemetery issue, he spoke with Haldane with regard to the fence, which they had agreed to fix in June, but had some problems on their end and it had to be delayed. They will now have it done this month. The Town needs to keep and maintain these barriers out of respect for the cemeteries.

Councilwoman Montgomery has been attending the MTA monthly board meetings in Manhattan to follow-up on their progress on safety measures they are attempting to implement. It has been a difficult thing for her to do, but she feels it is necessary on behalf of the community and her family. She can tell us that the new Metro North President is working hard to ensure the safety of the trains, but feels that the MTA Board is sometimes standing in his way. She will continue her work to make every effort to communicate with the MTA what she sees as necessary to implement the safety measures.

Councilwoman Montgomery wanted to mention the loss of a very special person in the community, Mary Jo Knapp. She asks that Mary Jo's family and Betty Budney's family be kept in the publics thoughts. Supervisor Shea stated that he was remiss in not mentioning this earlier.

AUDIENCE

David Lang from Howland Road attended the meeting tonight with some of his neighbors to bring up an issue that was mentioned earlier by Councilman Leonard, with regard to a 'stop work order'. He thanked the Town Board for working so quickly. He and his neighbors are here seeking advice from the Town Board to understand what the next step to a 'stop work order' would be. He asked whether there are penalties or can a bond be requested before any more work is done? Supervisor Shea replied that the Wetlands Inspector has been out there and is keeping a close watch on the situation. Until the

Monthly Town Board Meeting
October 2, 2014

Wetland Inspector makes a final assessment as to whether there are wetlands on the property, no further work will be done there. Mr. Lang wanted to know how to keep up with the progress of the status of this property. Councilwoman Montgomery offered to take his contact information and be the contact person. As soon as there is any new information she would be in contact with them. Councilman Leonard said this issue will also be on the agenda of the Conservation Board and they will look at this very seriously.

Andy Chmar asked if there would be a Townwide Cleanup this year or if it could be budgeted for spring of next year. Supervisor Shea said he has his doubts for this year, but budgeting for next year could be a possibility for the spring. Mr. Chmar asked about the wind turbine moratorium, which is about to expire, and whether draft legislation had been reached. Supervisor Shea said that they are close.

VACANCIES

Board of Assessment Review (1)
CV Park District Advisory Committee (3)
CV Water District Advisory Committee (3)

APPROVAL OF VOUCHERS

Councilman Van Tassel made a motion, seconded by Councilwoman Montgomery and unanimously carried that the General Vouchers in the amount of \$87,411.03 are hereby approved as set forth in Abstract 9A & 10

Councilwoman Montgomery made a motion, seconded by Councilman Leonard and unanimously carried that the Highway Vouchers in the amount of \$47,935.50 are hereby approved as set forth in Abstract 9A & 10.

Councilman Van Tassel made a motion, seconded by Councilwoman Montgomery and unanimously carried that the CVPD Vouchers in the amount of \$2,015.41 are hereby approved as set forth in Abstract 9A & 10.

Councilman Leonard made a motion, seconded by Councilwoman Montgomery and unanimously carried that the CVWD Vouchers in the amount of \$5,313.71 are hereby approved as set forth in Abstract 10.

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilwoman Montgomery to close the Town Board Monthly Meeting at 9:10 pm.

Respectfully submitted by,

Theresa Crawley
Deputy Town Clerk

Weekly Town Board Meeting
October 8, 2014

The Town Board of the Town of Philipstown held their Weekly Meeting on the above date at 7:30 p.m. at the Town Hall, 228 Main Street, Cold Spring, NY.

PRESENT:

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Dave Merandy	Councilman
Michael Leonard	Councilman

AGENDA

1. Resolution authorizing Kevin Donohue, Code Enforcement Officer to forward the Draft Hazard Mitigation Plan to Putnam County

RESOLUTION #-2014

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Merandy and unanimously carried;

RESOLVED, that the Town Board of the Town of Philipstown hereby authorizes Kevin Donohue, Code Enforcement Officer to forward the Draft Hazard Mitigation Plan to Putnam County.

Deputy Town Clerk Clauss was excused from the meeting at 7:36 p.m.

Respectfully submitted by,

Joan B. Clauss
Deputy Town Clerk

**Weekly Town Board Meeting
October 15, 2014**

The Town Board held their Weekly Meeting on the above date at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York.

PRESENT:

Richard Shea	Supervisor
Nancy Montgomery	Councilwoman
John Van Tassel	Councilman
Dave Merandy	Councilman
Michael Leonard	Councilman

AGENDA

1. Resolution approving the contract with VOX, Inc., for the signage and wayfinding program and authorize Supervisor Shea to execute the same.

Supervisor Shea stated that the Town of Philipstown would serve as a reputable and secure place to hold the monies for the signage and wayfinding program. The town is not committing any funds to this project. The town will disburse monies once it is approved by the Steering Committee.

RESOLUTION #

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Leonard and unanimously carried;

WHEREAS, the TOWN OF PHILIPSTOWN (herein referred to as "the TOWN",) has entered into a Joint Agreement for the Planning of the Hudson Highlands Fjord Trail; and

WHEREAS, in connection with the planning of the Hudson Highlands Fjord Trail, the TOWN has determined that it is desirable to develop a signage and wayfinding program; and

WHEREAS, the TOWN has procured funding for said signage and wayfinding program in the amount of Fifty Thousand Dollars; and

WHEREAS, the TOWN issued a Request For Proposals by contractors for the said program and has chosen the proposal submitted by VOX, Inc.; and

WHEREAS, a contract has been prepared for VOX, Inc. to perform the work necessary for the signage and wayfinding program, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

**Weekly Town Board Meeting
October 15, 2014**

1. That the Town of Philipstown Town Board hereby approves the contract with VOX, Inc., for the signage and wayfinding program; and
2. That the Town of Philipstown Town Supervisor is authorized to execute the contract with VOX, Inc., and all documents necessary to effectuate its term.

3. Resolution accepting the MS4 Annual Report for 2013-2014.

Town Clerk Merando reported that the report was received in the Clerk's Office on June 3, 2014. This document was submitted electronically to New York State on June 1st as required by law, and the Town Board needs to accept said report.

RESOLUTION #

The following Resolution was presented by Councilman Leonard, seconded by Councilwoman Montgomery and unanimously carried;

WHEREAS, the Town of Philipstown has been identified as a Municipal Separate Storm Sewer System (MS4) under the EPA's Phase II Stormwater Regulations under the Clean Water Act of 1999, and

WHEREAS, the Phase II Program requires each MS4 to prepare an Annual Report on the efforts of the Town of Philipstown to protect and improve the water quality of our streams and water bodies; and

WHEREAS, the public is invited to review the Annual Report and provide input; and

WHEREAS, a Annual Report has been prepared in conformance with the Phase II Regulations by the Stormwater Management Officer of the Town of Philipstown; and

WHEREAS, the Annual Report must be submitted to the New York State Department of Environmental Conservation Offices in Albany, New York, by June 1, 2014, or as amended;

NOW, THEREFORE, BE IT RESOLVED, that the Annual report is accepted by the Town of Philipstown Town Board and that said Annual Report is available for public review at <http://www.Philipstown.com> and the Philipstown Town Hall.

The Town Board then began their budget workshop with the Highway Department and Town Clerk Merando was excused from the meeting at 7:40 p.m.

Respectfully submitted by, Tina M. Merando, Town Clerk

On the ___ day of October, 2014, before me, the undersigned, a Notary Public in and for said State, personally appeared Richard Shea, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF)
)S.S.:
COUNTY OF)

On the ___ day of October, 2014, before me, the undersigned, a Notary Public in and for said State, personally appeared Jonathan Nettelfield personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

BID OPENING
October 29, 2014

The Town Clerk's Office held a Bid Opening at the Town Hall, 238 Main Street, Cold Spring, N.Y. 10516, on the above date at 11:00 a.m., for the sale of the Dahlia House.

No bids were received.

Joan B. Clauss
Deputy Town Clerk

**Julia L. Butterfield Memorial Library
Monthly Report to Philipstown
November 6, 2014**

HIGHLIGHTS:

- The Library Board is focusing on improving the safety and security of the library after several thefts, break-in attempts and similar incidents.
- Installed new fire alarm horns/flashers on both levels of the library
- Future upgrades to security will include increased cameras (indoor and outdoor), staff emergency training and various other measures
- The Library hosted 29 events during the month of September and 36 events in October.
- Thanks to funding from the Dyson Foundation, the library now offers museum passes to the FDR Library and Museum in Hyde Park. For more information visit butterfieldlibrary.org.
- On Saturday, November 15th from 5 – 7:30 pm the Friends of the Butterfield Library will host the 18th Annual Autumn Reception. This year the theme of the event is Truman Capote's Breakfast At Tiffany's. This fundraiser directly supports services like the Silent Movie Series and Museum Passes. For more information visit the library's website.
- The Library has opened a MAKERSPACE in the Children's Room of the library. This is a space where patrons can create and let their imaginations run wild! A donation of a 3D printer will arrive soon.
- The Library has been awarded a construction grant through New York State. The funds will be used to renovate the Children's Room of the Library. No public money will be used for this project. The project is set to begin in the spring of 2015.
- Computer help is offered on an on-demand basis. Please contact the library to arrange your session.
- The library offers home delivery to patrons that cannot visit the library. Please contact the library to sign up for this service.



Town Clerk <townclerk@philipstown.com>

Fwd: Request to Present at Future Town Board meeting

1 message

Town Supervisor <supervisor@philipstown.com>

Tue, Oct 28, 2014 at 11:27 AM

To: Richard Shea <shea@philipstown.com>, Town Clerk <townclerk@philipstown.com>

----- Forwarded message -----

From: **Judy A. Farrell** <FarrellJ@lighthouseguild.org>

Date: Tue, Oct 28, 2014 at 10:36 AM

Subject: Request to Present at Future Town Board meeting

To: "supervisor@philipstown.com" <supervisor@philipstown.com>

Cc: "Montgomery, Nancy" <Nancy.Montgomery@mail.house.gov>, "nmontgomery9@aol.com" <nmontgomery9@aol.com>

Hi Richard,

I am writing to you in my capacity as both a resident of Philipstown and as co-chair of the Westchester-Putnam Access to Health Care Coalition.

This is a busy time of year, but I would like to request a slot on a future Philipstown Board agenda to introduce the certified NY State of Health (NYSOH) navigator for Putnam County, Lynda Brady.

As I am sure you know, the second round of Open Enrollment for people to find health insurance through the NYSOH and the Affordable Care Act is November 15 2014 through February 15, 2015. Lynda will be able to share with our town how people can do this and she is certified to help them actually enroll (although not at a Town Board meeting!)

Through April 2014, there were 585 people from Philipstown who enrolled in either a Qualified Health Plan (QHP) or Medicaid through NYSOH.

In Putnam County, there were over 4,500 enrollees.

It is an important public service to share information on the Open Enrollment period with our community. I hope that you and the Town Board/Clerk can provide us with the opportunity to do so. Lynda's contact information is below, but I am happy to reach out to her when you have a date, as she is a coalition member

It would be greatly appreciated!

Thank you,

Judy Farrell, Co-Chair Westchester-Putnam Access to Health Care Coalition

From: Lynda Brady [mailto:lbrady@misn-ny.org]
Sent: Tuesday, October 28, 2014 9:54 AM
To: Judy A. Farrell
Subject: RE: Summary of October 23 Meeting & Next Steps

Yes, we are the Navigator and CHA agency for Putnam.

We enroll in Brewster and Mahopac.

We are always looking for presentation opportunities!

Lynda M. Brady

Lynda M. Brady, Program Manager

Navigator Program

Maternal-Infant Services Network

Your Mid-Hudson Perinatal Network since 1990

10 Little Britain Rd, Suite 202

Newburgh NY 12550

T: 845-561-3575

C: 845-248-3942

T: 800-453-4666

F: 845-562-7601

www.misn-ny.org

www.facebook.com/misn.ny



Judy A. Farrell, MPA

Vice President

Government Affairs

2

Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, New York 10516

October 29, 2014

ATTN: RICHARD SHEA
Town Board of Town of Philipstown
238 Main Street
P.O. Box 155
Cold Spring, New York 10516

Re: Release of escrow funds on RDR Equities LLC and Horton Road
LLC (Hudson Highlands Reserve) applications

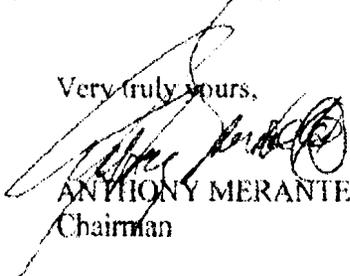
Dear Supervisor Shea:

At the October 16, 2014 Town Planning Board meeting it was determined that the applications of RDR Equities LLC and Horton Road LLC (Hudson Highlands Reserve) have been completed and that, with the conditions set forth below, any escrow funds for processing and consultants' fees being held by the Town should be released back to the applicants at this time:

RDR Equities LLC : The Planning Board's counsel is owed payment on the attached invoice, which was submitted to the Town Board earlier this month with a voucher. Once the said invoice has been paid the remainder of the escrow funds can be released back to the applicant.

Horton Road LLC (Hudson Highlands Reserve): The application in question is the one dated December 16, 2013, not the new application dated September 29, 2014. Any remaining escrow funds on the "old" application can be released back to the applicant, but the escrow on the "new" application should be retained by the Town because the new application is still being processed

Very truly yours,


ANTHONY MERANTE
Chairman

Enclosure

RESOLUTION

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

WHEREAS, on October 16, 2014, the Philipstown Planning Board determined that the applications for RDR Equities, LLC and Horton Road, LLC (Hudson Highlands Reserve) have been completed and any escrow funds for processing and consultant's fees being held by the Town should be released back to the applicants;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the release of escrow funds to the aforesaid applicants based on the Planning Board's recommendation.

**DRAKE LOEB HELLER
KENNEDY GOGERTY
GABA & RODD PLLC**
ATTORNEYS AT LAW

555 Hudson Valley Avenue, Ste. 100
New Windsor, New York 12553

Phone: 845-561-0550
Fax: 845-561-1235
www.drakeloeb.com

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Timothy P. McElduff, Jr.
Ralph L. Puglicelle, Jr.

Nicholas A. Pascale
Benjamin M. Wilkinson
Taylor M. Palmer
Lisa M. Card
Alana R. Bartley

Thomas J. Egan
Of Counsel

*LL.M. in Taxation

October 21, 2014

ATTN: RICHARD SHEA, Supervisor
Town Board
Town of Philipstown
238 Main Street, P.O. Box 155
Cold Spring, New York 10516

Re: Amendment To Zoning Code – Wind Energy Conversion Systems
Our File No.: 6082-65905

Dear Supervisor Shea and Board Members:

As per the conversations between Mike Leonard and our office, I have reviewed the proposed changes to the Town Code regarding wind energy conversion systems. Enclosed please find a draft Environmental Assessment Form, a draft Local Law and a draft resolution introducing the Local Law that I have prepared for consideration by the Town Board.

Mike has informed me that the purpose of the amendment to the Town's Zoning Code is to limit the height of wind energy conversion systems and to impose certain construction regulations on them. The local law does this by:

- (1) Amending Code §175-30(E)(2) to provide that wind energy conversion systems may not exceed height limits in the Dimensional Table (i.e., 40');
- (2) Amending Code §175-10(D) to delete the provision allowing wind energy conversion systems to exceed the height limits in the Dimensional Table upon grant of a special permit from the Zoning Board of Appeals and to add various provisions imposing construction regulations on them; and
- (3) Amending Code §175-60(A) to indicate that wind energy facilities do not require a special permit issued by the Zoning Board of Appeals under §175-30E(2) (i.e., because the special permit to exceed the Code's height requirements is not available to them).

In addition to the changes that Mike and I discussed, I have also amended Code §175-30(E)(2) to revise the last sentence therein to delete the words: "Any wind energy conversion system that exceeds 40 feet in height and." I deleted these words because it conflicts the changes to the Code limiting the height of wind energy conversion systems to 40'. If I am mistaken as to the Board's intent, please let me know and I will provide a draft of the local law which does not delete the said text.



As the Code is structured with the proposed amendment, there are two different types of wind energy conversion systems permitted in the Town:

- (1) wind energy conversion systems accessory to a principal use on the subject property under Code §175-10(D) and
- (2) wind energy conversion systems as stand-alone principal uses on the subject property permitted upon grant of a special permit from the ZBA under Code §175-30(E)(2) .

The accessory use wind energy conversion systems are to be used to produce energy primarily for on-site use, whereas the principal use wind energy conversion system are to be used to generate electricity primarily for off-site consumption. Accessory use wind energy conversion systems will be allowed through the same permit process as the underlying principal use, whereas principal use wind energy conversion systems will require grant of a special permit from the ZBA and site plan approval from the Planning Board.¹ Technically, the construction regulations regarding wind energy conversion systems that are being imposed in Code §175-30(E)(2) apply only to accessory use wind energy conversion systems, but I am sure that the Zoning Board and Planning Board will consider those construction regulations in granting special permits and site plans for principal use wind energy conversion systems.

In regard to enacting the local law, as per the draft resolution that I have provided, the Town Board can set a date for the public hearing on the local law, but it must refer the draft local law to the County Planning Department and the Town Planning Board. The Town Board cannot vote on the local law until it has received a response on the referrals or thirty days has elapsed from the date of the referral (whichever occurs first).

If you have any questions or comments regarding this matter please feel free to contact me.

Very truly yours,



STEPHEN J. GABA

SJG/ev/388612
Enclosures

¹ The Town Code's Use Table does not list "wind energy conversion systems" as a permitted principal use in any district. Perhaps the Use Table should be amended to list it. I believe that the closest listed use in the table is "public utility facility" which is a use permitted in all districts subject to grant of a special permit and site plan approval from the Planning Board, except for the "Industrial/Manufacturing District" in which only site plan approval is required.

RESOLUTION

WHEREAS, the Town of Philipstown enacted a moratorium on wind energy conversion systems in order to consider certain proposed changes to the Town Code; and

WHEREAS, the Town Board of the Town of Philipstown has before it a draft local law to amend certain provision of the Town Code in regard to wind energy conversion systems, a copy of which is attached hereto; and

WHEREAS, the Town Board has cause to be prepared an Environmental Assessment Form under the State Environmental Quality Review Act (“SEQRA”) for the draft local law;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the movement of this resolution does hereby introduce the above local law, and
2. That the proposed local law shall be forwarded to the Putnam County Department of Planning for review and report pursuant to Town Code §175-69 (B) (1) and GML §239-m and to the Town Planning Board pursuant to Town Code §175-79 (B) (2);
3. That the Town Board does hereby authorized the Town Supervisor to sign the EAF Part I, declares itself to be Lead Agency under SEQRA for review of this action and determines that this is an Unlisted Action, and

_____ presented the foregoing resolution, which was seconded by _____,

The vote on the foregoing resolution was as follows:

Nancy Montgomery, Councilwoman	voting _____
Michael Leonard, Councilman	voting _____
John Van Tassel, Councilman	voting _____
David Merandy, Councilman	voting _____
Richard Shea, Supervisor	voting _____

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village
(Select one.)

of Philipstown

Local Law No. 2 of the year 2014

A local law to amend Town Code Chapter 175, Section 175-10 "Allowable Uses," Section 175-30
(Insert Title)
"Supplementary Dimensional Regulations, and Section 175-60 "Purpose and Applicability"
regard to Wind Energy Conversion Systems

Be it enacted by the Town Board of the
(Name of Legislative Body)

County City Town Village
(Select one.)

of Philipstown

as follows:

(If additional space is needed, attach pages the same size as this sheet, and number each.)

**A LOCAL LAW TO AMEND TOWN CODE CHAPTER 175, SECTION 175-10
“ALLOWABLE USES,” SECTION 175-30 “SUPPLEMENTARY DIMENSIONAL
REGULATIONS,” AND SECTION 175-60 “PURPOSE AND APPLICABILITY” IN
REGARD TO WIND ENERGY CONVERSION SYSTEMS**

SECTION 1. INTENT and AUTHORITY.

This Local Law is adopted pursuant to the provisions of the Municipal Home Rule Law of the State of New York and Article 16 of the Town Law of the State of New York, with the procedural provisions of the Municipal Home Rule Law controlling.

SECTION 2. PURPOSE.

The purpose of this Local Law is to amend the Town’s Zoning Code to better regulate the construction and use of wind energy conversion systems within the Town of Philipstown.

SECTION 3. AMENDMENT OF THE TOWN CODE.

1. Town Code Section 175-10 (D) is hereby repealed and re-enacted to read as follows:

“(D) Accessory uses.

- (1) Uses customarily incidental and subordinate to a principal use shown on the Use Table shall be allowed by the same permit process as the principal use, unless otherwise indicated on the Use Table. (For example, if a light industrial use requires a special permit in a particular zone, then a service business operated as an accessory use to it would also require a special permit).
- (2) Such accessory uses may be on the same lot, on adjoining lots, or on lots that face each other across a street.
- (3) Noncommercial recreational uses shall be permitted as an accessory use in all districts, provided that they do not create noise, traffic, dust, odor, or other impacts that exceed those normally associated with single-family residential uses.
- (4) If there is no principal use on a residential lot, a use that is typically a residential accessory use, such as a residential garage, swimming pool, tennis court, or tool shed, may be allowed by special permit granted by the Zoning Board of Appeals.
- (5) Attached or detached garages associated with single-family residences shall not exceed 1,000 square feet in footprint area.

(6) Solar and wind energy systems producing electricity and/or heat primarily for on-site use, including those with net metering, shall be considered customary accessory uses to all principal uses, Wind energy conversion systems are subject to the following conditions and restrictions:

- (a) A minimum lot area of one (1) acre is required to construct and/or maintain a wind energy conversion system;
- (b) Only one wind energy conversion system per lot is permitted;
- (c) Wind energy conversion systems shall be screened to the greatest extent practicable through measures such as non-reflective paint, tower screens, planting and maintenance of natural landscaping (at property boundary areas where feasible), etc.;
- (d) No lighting shall be installed on a wind energy conversion system;
- (e) Maintenance ladders for wind energy conversion systems shall not exceed eight feet in height;
- (f) Wind energy conversion systems shall be set back from all lot boundaries a minimum distance equivalent to the total tower height plus ten additional feet; and
- (g) A locking protective fence at least six (6) in height shall be constructed around the wind energy conversion system tower unless the wind energy conversion system tower is installed to legal structure that would provide equivalent safety protection."

2. Town Code Section 175-30 (E) (2) is hereby repealed and re-enacted to read as follows:

"(2) Solar energy facilities and communications towers may exceed the height limits in the Dimensional Table provided that they comply with applicable sections of this Article VII. Vegetation planted on green roofs may also exceed height limits. Wind energy conversion systems may not exceed height limits in the Dimensional Table. Any solar energy facility or wind energy conversion system that is used to generate electricity primarily for off-site consumption shall require a special permit from the Zoning Board of Appeals."

3. Town Code Section 175-60 (A) is hereby amended to delete the words "and wind" from the fourth sentence therein such that the said sentence shall now read: "Communication towers, soil mines, and certain solar energy facilities [see §175-30E (2)] require a special permit issued by the Zoning Board of Appeals."

SECTION 4. SEVERABILITY

If any clause, sentence, paragraph, word, section or part of this Local Law shall be judged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the language directly involved in the controversy in which judgment shall have been rendered.

SECTION 5. EFFECTIVE DATE

This Local Law will take effect immediately upon filing in the Office of the Secretary of State in Albany.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2014 of the (County)(City)(Town)(Village) of Town of Philipstown was duly passed by the Town Board on _____ 20____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph ____/____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

617.20
Appendix B
Short Environmental Assessment Form

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project: Local Law Amending Town Code Chapter 175 regarding wind energy conversion systems			
Project Location (describe, and attach a location map): Town of Philipstown - Town Wide			
Brief Description of Proposed Action: The Town Board is considering adopting a local law amending the Town Zoning Code to provide for a height limit and certain construction regulations in regard to wind energy conversion systems.			
Name of Applicant or Sponsor: Town Board of Town of Philipstown		Telephone: (845) 265-5200	
		E-Mail: Supervisor@philipstown.com	
Address: 238 Main Street, P.O. Box 155,			
City/PO: Cold Spring		State: New York	Zip Code: 10516
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO
			YES
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO
			YES
3.a. Total acreage of the site of the proposed action?		_____ N/A acres	
b. Total acreage to be physically disturbed?		_____ N/A acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ N/A acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor name: <u>Town Board by Richard Shea, Supervisor</u>		Date: <u>October , 2014</u>
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Town of Philipstown Town Board	
_____	_____
Name of Lead Agency	Date
Richard Shea	Town Supervisor
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT

Evaluation of Financing Alternatives Conducted Pursuant To 2 NYCRR §39.2

The Town of Philipstown proposes to purchase a Volvo G930c Motor Grader and to finance the purchase through a five (5) year lease-purchase agreement with First Niagara Leasing, Inc. Prior to approving the said lease-purchase agreement, the Town solicited financing alternatives and performed the evaluation listed below:

- (1) The estimated cost of the grader, exclusive of the financing cost, is \$180,312;
- (2) The grader could be financed through borrowing under the Local Finance Law. The Town's investigation into borrowing alternatives consisted of contacting three (3) banks and soliciting terms for financing of the purchase: M&T Bank, Chase and Wells Fargo. The best interest rate available was 3% from M&T Bank, but the rate was not fixed and was subject to annual increase plus borrowing costs and legal fees.
- (3) The estimated total cost of the grader if financed through borrowing is in excess of \$191,125.95;
- (4) The financing costs on the First Niagara lease are 2.5% for 5 years for a total financing cost of \$9,012.85;
- (5) The total cost of the grader under the lease is \$189,324.85, as opposed to the cost of borrowing for it which would be at least \$191,125.95; and
- (6) The financing alternatives for the purchase of the grader are: (1) lease/installment purchase financing pursuant to GML §109-b; (2) borrowing pursuant to the Local Finance Law ; (3) the creation and funding over time of a capital reserve fund or (4) appropriation of over \$180,312 for the purchase in the upcoming annual budget. Alternative number "3" would not meet time constraints on the purchase and alternative number "4" is impractical and prohibited by budgetary constraints such as the 2% tax cap. Alternative number "2" could be undertaken if the Town complies with the requirements of the Local Finance Law, but the overall cost does not offer any advantage over alternative number "1" and, in fact, would prove less cost-effective. Therefore, it appears that it is in the best interests of the Town to finance the acquisition of the grader through the proposed lease/installment purchase agreement with First Niagara Leasing , Inc.

**RESOLUTION APPROVING PURCHASE OF GRADER
AND INSTALLMENT LEASE FINANCING**

RESOLVED, that the Town Board of the Town of Philipstown authorizes Supervisor Richard Shea to sign the Installment Lease-Purchase Agreement between First Niagara Leasing, Inc., and Town of Philipstown for the leasing of a Volvo G930c Motor Grader; and

WHEREAS, the Town of Philipstown is purchasing a grader for the Highway Department off state-bid through the Houston-Galveston Area Council pursuant to GML §103(16); and

WHEREAS, the Town proposed to finance the purchase of the grader through an installment lease/purchase agreement; and

WHEREAS, the Town has investigated the costs of borrowing the funds for purchase of the grader as an alternative to the proposed lease/purchase agreement and, further, the Town has completed an “Evaluation of Financing Alternatives” (“EFA”) Form, a copy of which is annexed hereto; and

WHEREAS, the Town has compared rates on lease/purchase agreements from at least three financing institutions (i.e., First Niagara Leasing, Inc., KS State Bank and Real Lease/M&T), and has determined that the lowest interest rate is offered by First Niagara Leasing, Inc., at 2.5%; and

WHEREAS, the Town Board finds that the proposed installment lease/purchase agreement with First Niagara Leasing, Inc., complies with the requirements of General Municipal Law §109-b;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board hereby approves the acquisition of the grader through an Interlocal Contract for Cooperative Purchasing between the Town and the Houston-Galveston Area Council and authorizes the Supervisor to execute the contract and such other and further documents as may be necessary to effectuate it; and
2. That the Town Board hereby determines and finds that execution and delivery of the proposed installment lease/purchase agreement with First Niagara Leasing, Inc., is in the best financial interests of the Town based on due consideration of the other available acquisition and financing alternatives as set forth in the EFA form and on other administrative and management considerations with respect to the acquisition of the equipment; and
3. That the Town Board hereby approves the installment lease/purchase agreement with First Niagara Leasing, Inc., and authorizes the Supervisor to execute the said agreement and such other and further documents as may be necessary to effectuate it.

_____ presented the foregoing resolution, which was seconded by
_____,

The vote on the foregoing resolution was as follows:

Nancy Montgomery, Councilwoman	voting _____
Michael Leonard, Councilman	voting _____
John Van Tassel, Councilman	voting _____
David Merandy, Councilman	voting _____
Richard Shea, Supervisor	voting _____

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29 Kemble Avenue
Cold Spring, NY 10516
October 28, 2014

Mr. Richard Shea, Supervisor
Town of Philipstown
238 Main Street
Cold Spring, NY 10516

Dear Richard:

This letter is to officially inform you that I am resigning from my position of Account Clerk for the Recreation Department of the Town of Philipstown, effective November 14, 2014.

I have enjoyed my years of service to the town, and will continue to be involved in this great community.

I have advised Amber that I would be happy to help in any way I can during this transition period.

Best regards.


Margaret Parr

cc: A. Stickle

Rec'd 10/29/14

RESOLUTION

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby accepts the resignation of Margaret Parr, Account Clerk for the Recreation Department effective November 14, 2014.



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MARYELLEN ODELL
County Executive

PATRICIA SHEEHY
Director

September 30, 2014

Town of Philipstown
Richard Shea, Town Supervisor
238 Main St., P.O. Box 155
Cold Spring, NY 10516

Dear Supervisor Shea,

In lieu of a contract, Putnam County will now utilize this letter as a confirmation to our partnership for outreach services in your town.

We have previously negotiated the amount of \$15,000 for the Town of Philipstown. As in the past, you will continue to receive a bill for the above amount at the end of the year.

Please sign, notarize and return this letter to us by November 1, 2014. If you have any question please feel free to call me at (845) 808-1700.

Thank you again for your continued support in helping us facilitate to the needs of the senior population of Putnam County.

Sincerely,

Date
Richard Shea, Town Supervisor

A handwritten signature in cursive script that reads "Doreen Crane".

Notary Public

Doreen Crane
Coordinator of Services

DC:mgh

RESOLUTION

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the confirmation letter for outreach services in the amount of \$15,000 for fiscal year 2015 between the Town of Philipstown and the Putnam County Office for Senior Resources.

RESOLUTION

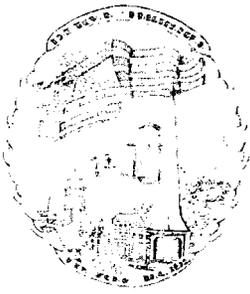
The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the hiring of Lillian Moshier as a part-time School Crossing Guard for the Garrison Union Free School.

RESOLUTION

The following Resolution was presented by _____, seconded by _____ and unanimously carried;

RESOLVED, that the Town Board hereby approves the hiring of Kathleen DiPart as a part-time School Crossing Guard for the Garrison Union Free School.



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

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MONTHLY REPORT for October 2014

1. Fees Collected	<u>33,862-</u>
2. Total Number of Permits Issued	<u>37</u>
3. New One- or Two-family dwellings:	<u>2</u>
4. New Commercial/Industrial buildings:	<u>.</u>
5. New Hazardous (H) occupancies:	<u>.</u>
6. New Multi family occupancies:	<u>.</u>
7. Additions, alterations or repairs residential buildings	<u>14</u>
8. Additions, alterations or repairs commercial buildings:	<u>-</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>21</u>
10. Number of Certificates of Occupancy :	<u>41</u>
11. Number of Stop Work Orders issued:	<u>_____</u>
12. Operating permits issued	<u>_____</u>
13. Operating permits issued hazardous materials	<u>_____</u>
14. Operating permits Hazardous processes and activities	<u>_____</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>_____</u>
16. Inspection of public assembly :	<u>_____</u>
17. Inspection of commercial occupancies	<u>_____</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>_____</u>

Projects of Significance: _____

