

## REORGANIZATION MEETING

January 3, 2013

The Town Board of the Town of Philipstown held their Reorganization Meeting on the above date at 7:15 p.m. at the Town Hall, 238 Main Street, Cold Spring, New York 10516.

### **PRESENT:**

Nancy Montgomery	Councilwoman (Deputy Supervisor)
Betty Budney	Councilwoman
John Van Tassel	Councilman

### **ABSENT:**

Richard Shea	Supervisor
David Merandy	Councilman

### **AGENDA**

- 1. Resolution needed naming M&T Bank of Cold Spring as the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.**

#### **RESOLUTION #1-2013**

The following Resolution was presented by Councilwoman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that M&T Bank of Cold Spring is the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.

- 2. Resolution needed authorizing the Supervisor to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come timely to permit the Town to meet its financial obligations.**

#### **RESOLUTION #2-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that Supervisor Shea is hereby authorized to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come timely to permit the Town to meet its financial obligations.

- 3. Resolution needed naming Town Officers who shall be compensated for use of their automobiles in the performance of official duties at the rate of \$0.36 per mile.**

Supervisor Shea, Councilwomen Montgomery and Budney, Councilmen Van Tassel and Merandy, Assessor, Brian Kenney, Town Clerk Merando, Code Administrators, Kevin Donohue and Robert Emerick and Supervisor's Office personnel, Susan Kerney and Dottie Turner, Recreation personnel Amber Stickle, Karen Virgadamo, Walter Guzman, Richard Stuart, Margaret Parr and Susan Richardson and other persons authorized by the Town Board.

**RESOLUTION #3-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the following shall be compensated for use of their automobiles in the performance of official duties at the rate of \$0.36 per mile.

Supervisor Shea, Councilwomen Montgomery and Budney, Councilmen Van Tassel and Merandy, Assessor, Brian Kenney, Town Clerk Merando, Code Administrators, Kevin Donohue and Robert Emerick and Supervisor's Office personnel, Susan Kenney and Dottie Turner, Recreation personnel Amber Stickle, Karen Virgadamo, Walter Guzman, Richard Stuart, Margaret Parr and Susan Richardson and other persons authorized by the Town Board.

- 4. Resolution needed scheduling the Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.**

**RESOLUTION #4-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that Town Board Monthly Meeting be held at 7:30 p.m., on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.

- 5. Resolution needed declaring that items for the regular Town Board Agenda must be submitted no later than the FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

**RESOLUTION #5-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby declares that items for the regular Town Board Agenda must be submitted no later than the **FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

- 6. Resolution authorizing the Town Board to hold monthly meetings at various locations in the Town.**

**RESOLUTION #6-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman VanTassel and unanimously carried;

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**RESOLVED**, that the Town Board can hold monthly meetings at various locations in the Town.

- 7. Resolution needed that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.**

**RESOLUTION #7-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, to discuss and act upon such business as may come before the Board.

- 8. Resolution needed designating the Putnam County News & Recorder as the official Town newspaper.**

**RESOLUTION #8-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby designates the Putnam County News & Recorder as the official Town newspaper.

- 9. Resolution appointing Bennet, Kielson, Storch and DeSantis and Company as the Town Auditors at an amount not to exceed the budget.**

**RESOLUTION #9-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Bennet, Kielson, Storch and DeSantis and Company as the Town Auditors at an amount not to exceed the budget.

- 10. Resolution needed naming Supervisor Shea to act as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the budget.**

**RESOLUTION #10-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby names Supervisor Shea as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the budget

- 11. Resolution appointing Susan Kenney as the Assistant Budget Officer at a salary not to exceed the budget.**

**RESOLUTION #11-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Susan Kenney as the Assistant Budget Officer at a salary not to exceed the 2012 budget.

**12. Resolution authorizing Supervisor Shea to appoint Susan Kenney as Comptroller at a salary not to exceed that set forth in the budget.**

**RESOLUTION #12-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Susan Kenney as Comptroller at a salary not to exceed that set forth in the budget.

**13. Resolution authorizing Supervisor Shea to appoint Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the budget.**

**RESOLUTION #13-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that Supervisor Shea hereby appoints Dorothy Turner as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2012 budget.

**14. Resolution authorizing Supervisor Shea to appoint Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the budget.**

**RESOLUTION #14-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that Supervisor Shea hereby appoints Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the budget.

**15. Resolution needed setting Petty Cash Funds:**

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$100.00 at a time
Code Administration	not to exceed \$ 50.00 at a time

**RESOLUTION #15-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the following Petty Cash Funds are approved:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$100.00 at a time
Code Administration	not to exceed \$ 50.00 at a time

**16. Resolution appointing Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando an alternate delegate in the event Supervisor Shea is unable to attend.**

**RESOLUTION #16-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Merando as an alternate delegate in the event Supervisor Shea is unable to attend.

**17. Resolution appointing Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.**

**RESOLUTION #17-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Tina M. Merando as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.

**18. Resolution appointing Kevin Donohue as Code Administrator, Zoning Administrator, Local Flood Plain Administrator and Fire Marshall at a salary not to exceed that set forth in the budget**

**RESOLUTION #18-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Kevin Donohue as Code Administrator Zoning Administrator, Local Flood Plain Administrator and Fire Marshall at a salary not to exceed that set forth in the budget.

**19. Resolution appointing Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the budget.**

**RESOLUTION #19-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Robert Emerick as Deputy Code Administrator at a salary not to exceed the amount set forth in the budget.

**20. Resolution appointing Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the budget.**

**RESOLUTION #20-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Mariann Landolfi as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the budget.

**21. Resolution appointing Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the budget.**

**RESOLUTION #21-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Susan DiStefano as Clerk to the Board of Assessors at a salary not to exceed the amount set forth in the budget.

**22. Resolution appointing Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the budget.**

**RESOLUTION #22-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Frank Weise as Deputy Highway Superintendent at a salary not to exceed that set forth in the budget.

**23. Resolution appointing Maureen Etta as Clerk supporting the Highway Department at a salary not to exceed that set forth in the budget.**

**RESOLUTION #23-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Maureen Etta as Clerk to the Highway Department at a salary not to exceed that set forth in the budget.

- 24. Resolution appointing Susan Downey as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the budget.**

**RESOLUTION #24-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Susan Downey as Deputy Clerk to the Highway Department at a salary not to exceed that set forth in the budget.

- 25. Resolution appointing Rosemary Bernasconi as Clerk to the Town Justices at a salary not to exceed the amount set forth in the budget.**

**RESOLUTION #25-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that Rosemary Bernasconi is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.

- 26. Resolution appointing Annette Flaherty as Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.**

**RESOLUTION #26-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that Annette Flaherty is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2013 budget.

- 27. Resolution appointing Donald MacDonald as Town Historian.**

**RESOLUTION #27-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Donald MacDonald as Town Historian.

- 28. Resolution appointing James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town Attorney to serve at the pleasure of the Town Board, to advise the Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of \$1,200.00 per month to represent the Zoning Board of Appeals, \$600.00 per month to represent the Planning Board**

**for general services, advice and attendance at meetings, and at the rate of \$185.00 per hour for time to be charged to applicant's matters.**

**RESOLUTION #28-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney, and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints James Loeb, Adam L. Rodd and Stephen J. Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town Attorney to serve at the pleasure of the Town Board, to advise the Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of **\$1,200.00 per month** to represent the Zoning Board of Appeals, **\$600.00 per month** to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of **\$185.00** per hour for time to be charged to applicant's matters.

- 29. Resolution appointing Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of \$125.00 per hour, plus out-of-pocket expenses.**

**RESOLUTION #29-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of **\$125.00** per hour, plus out-of-pocket expenses.

- 30. Resolution appointing Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2013 budget.**

**RESOLUTION #30-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2013 budget.

- 31. Resolution appointing Carl D'Ambrosio as Property Records Manager.**

**RESOLUTION #31-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Carl D'Ambrosio as Property Records Manager at a salary not to exceed that set forth in the 2012 budget..

**32. Resolution appointing Tina M. Merando and Joan Clauss as Marriage Officers.**

**RESOLUTION #32-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Tina M. Merando and Joan Clauss as Marriage Officers.

**33. Resolution appointing Nancy Montgomery as Deputy Supervisor.**

Agenda item tabled

**34. Town Clerk Merando to appoint Joan Clauss as Deputy Town Clerk, Deputy Tax Collector, Deputy Registrar at a salary not to exceed that set forth in the 2013 budget.**

Town Clerk Merando hereby appoints Joan Clauss as Deputy Town Clerk, Deputy Tax Collector, Deputy Registrar at a salary not to exceed that set forth in the 2013 budget.

**35. Town Clerk Merando to appoint Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2013 budget.**

Town Clerk Merando hereby appoints Theresa Crawley as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2013 budget.

**36. Resolution appointing Eric Lind Interim Chairman of the Conservation Board.**

**RESOLUTION #33-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Eric Lind Interim Chairman of the Conservation Board.

**37. Resolution authorizing compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2013 budget.**

**RESOLUTION #34-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby authorizes compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2013 budget.

**38. Resolution appointing the following to the Continental Village Water District:**

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Ken Gonsalves	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator

**RESOLUTION #35-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints the following to the Continental Village Water District.

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Edward Barticiotto	Assistant Water Treatment Plant Operator
Ken Gonsalves	Assistant Water Treatment Plant Operator
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator

**39. Resolution appointing the following to the Continental Village Water District Advisory Committee:**

Michael Phelan  
Robert Sesselberg  
(Vacant Positions - 2)

**RESOLUTION #36-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints the following to the Continental Village Water District Advisory Committee:

Michael Phelan  
Robert Sesselberg  
(Vacant Positions - 2)

**40. Resolution appointing Michael Phelan as Superintendent of the Continental Village Park District.**

**RESOLUTION #37-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Michael Phelan as Superintendent of the Continental Village Park District.

**41. Resolution appointing the following to the Continental Village Park District Advisory Council:**

Frederick Romer  
Ken Gonsalves  
Tony Galfano  
(Vacant Positions 3)

**RESOLUTION #38-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints the following to the Continental Village Park District Advisory Council:

Frederick Romer  
Ken Gonsalves  
Tony Galfano  
(Vacant Positions 3)

**42. Resolution setting the Recreation pay scale for 2013 as follows:**

<u>SEASONAL EMPLOYEES</u>		<u>RANGE</u>
Sports Director's & Managers	Season	\$ 800 - \$1,800
Youth Assistants	Hour	\$ 7.50- \$15.00
Adult Referees/Umpires	Hour	\$15.00-\$30.00
Youth Referees/Umpires	Hour	\$ 7.50-\$15.00
Scorer/Timer	Hour	\$ 7.50-\$15.00
Equipment Handlers	Hour	\$ 7.00-\$12.00
Pre-school & After School Directors	Hour	\$12.00-\$30.00
Assistants	Hour	\$ 8.00-\$20.00
Custodial	Hour	\$ 7.00-\$12.00

**DIRECTORS/INSTRUCTORS**

Camps/Clinics/Theatre	Hour	\$10.00-\$30.00
Certified Teachers	Hour	\$10.00-\$30.00
Youth Assistants	Hour	\$ 7.00-\$15.00
Specialists	Hour	\$20.00-\$60.00
Park/Facilities Maintenance	Hour	\$ 7.00-\$15.00

**RESOLUTION #39-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

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**RESOLVED**, that the Town Board hereby sets the Recreation pay scale for 2013 as indicated above.

**43. Resolution setting the 2013 hourly rate for part-time stenographers and part-time clerks as follows:**

Tina Landolfi, Conservation Board Secretary	\$15.00/hr.
Tina Landolfi, Building Department	\$15.00/hr.
Ann Gallagher, Planning Board Secretary	\$22.00/hr.
Tina Landolfi, Zoning Board Secretary	\$16.00/hr.
Carl D'Ambrosio, Property Records p/t	\$12.00/hr.
Anne DiStefano, Assessor's p/t	\$12.00/hr.
Ryan Allen, Recycling Center p/t	\$15.00/hr.
Linda Lomanaco, School Crossing Guard	\$20.00/hr.
Stan Houghton, Maintenance Worker P/T CVPD	\$17.00/hr.

**RESOLUTION #40-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board sets the 2013 hourly rate for part-time stenographers and part-time clerks as indicated above.

**44. Resolution appointing Michael Leonard as Chairman of the Planning Board.**

**RESOLUTION #41-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimous carried;

**RESOLVED**, that the Town Board hereby appoints Michael Leonard as Chairman of the Planning Board.

**45. Resolution appointing Vincent Cestone as Chairman of the Zoning Board of Appeals.**

**RESOLUTION #42-2013**

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Budney and unanimously carried;

**RESOLVED**, that the Town Board hereby appoints Vincent Cestone as Chairman of the Zoning Board of Appeals.

**46. Supervisor Shea appoints the following Council members as liaisons to the following:**

Highway Committee

Betty Budney

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Planning Board	Nancy Montgomery
Land & Building	John Van Tassel & Richard Shea
Zoning Board	John Van Tassel
Conservation Board	Nancy Montgomery
Signs & Streets-Village of Cold Spring	Betty Budney
Village of Nelsonville	Richard Shea
CVPOA	David Merandy
Haldane School	John Van Tassel
Garrison School	David Merandy
Fire Companies	Garrison – Richard Shea North Highlands – John Van Tassel
Finance Committee	Richard Shea Betty Budney
Recreation	David Merandy & John Van Tassel
Butterfield Library	Betty Budney & Nancy Montgomery
Information Officer	Nancy Montgomery

**47. Resolution approving the 2013 Holiday Schedule:**

<b>New Year's Day</b>	<b>Monday</b>	<b>01-01-2013</b>
<b>Martin Luther's Day</b>	<b>Monday</b>	<b>01-21-2013</b>
<b>Presidents Day</b>	<b>Monday</b>	<b>02-18-2013</b>
<b>Good Friday</b>	<b>Friday</b>	<b>03-29-2013</b>
<b>Memorial Day</b>	<b>Monday</b>	<b>05-27-2013</b>
<b>Independence Day</b>	<b>Wednesday</b>	<b>07-04-2013</b>
<b>Labor Day</b>	<b>Monday</b>	<b>09-02-2013</b>
<b>Columbus Day</b>	<b>Monday</b>	<b>10-14-2013</b>

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<b>Election Day</b>	<b>Tuesday</b>	<b>11-05-2013</b>
<b>Veterans Day</b>	<b>Monday</b>	<b>11-11-2013</b>
<b>Thanksgiving</b>	<b>Thursday &amp; Friday</b>	<b>11-28-2013 &amp; 11-29-2013</b> *(day taken after Thanksgiving must be charged to comp or vacation time)
<b>Christmas</b>	<b>Wednesday</b>	<b>12-25-2013 &amp; 12-26-13</b> *(day taken after Christmas must be charged to comp or vacation time)

**RESOLUTION #43-2013**

The following Resolution was presented by Councilwoman Budney, seconded by Councilman Van Tassel and unanimously carried;

**RESOLVED**, that the Town Board hereby approves the 2013 Holiday Schedule as indicated above.

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilwoman Budney and unanimously carried to close the Reorganization Meeting at 7:50 p.m.

Respectfully submitted by,

Tina M. Merando  
Town Clerk