

Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

SOLID FUEL-BURNING & GAS HEATING APPLIANCES

Masonry Fireplace, Fireplace Insert, Pellet Stove, Gas Stove or Gas Log Set, Wood Stove, Furnace or Boiler

The New York State Uniform Fire Prevention and Building Code requires a building permit to be issued for the construction, modification or installation of any Masonry Fireplace, Fireplace Insert, Pellet Stove, Gas Stove or Gas Log Set or Wood Stove, Boiler or Furnace.

1. **BUILDING/ZONING PERMIT APPLICATION** - The applications must be filled out in sufficient detail and signed by the owner of the property or by an authorized agent/contractor with the submission of the **AGENT AUTHORIZATION FORM** other legal instrument authorizing the applicant to sign and obtain the Building Permit.
2. **CONSTRUCTION DRAWINGS** - Submit two (2) construction drawings showing the installation of the proposed appliance located in the room. Show the dimensions of the appliance from the ceiling or roof rafters, walls and floor and the type of construction each is or Supply a copy of the manufacturers' installation instruction for the appliance and chimney/pipe if available.
3. **PUTNAM COUNTY LICENSED CONTRACTORS & SUBCONTRACTOR FORM** and copy of the Putnam County license to be submitted with the building permit application.
4. **WORKERS' COMPENSATION and EMPLOYEE LIABILITY** – Proof of insurance must be submitted from the contractor at the time of application. **ACORD FORMS** are not acceptable as proof of insurance.
 - Contractor with The State Insurance Fund must submit form U26.3 and DB-120.1.
 - Contractor with Private Insurance must submit form C-105.2 and DB-120.1.
 - Contractor who is self insured must submit form SI-12 or GSI-105.2 and DB-155.
 - Contractors who are exempt from Workers' Compensation must submit form CE-200.
 - An owner applying for the permit who occupies the residence may submit form BP-1 affidavit.
5. **INSPECTIONS** – Review required inspections with Code Enforcement officer.
6. **SMOKE and CARBON MONOXIDE ALARM REQUIREMENTS** – See Attached Sheet

WOOD STOVE INSTALLATION CHECKLIST

PERMIT

A building permit is required for the installation of any solid fuel burning appliance. The building permit and installation inspection are limited to the stove installation and not to the stove construction.

STOVE

A) Type/Radiant _____ Circulating _____

B) Manufacturer _____ Test Label _____

(After July 1, 1979 only)

Name/Model No. _____ Collar Size _____

Dimensions/Height _____ Length _____ Width _____

CHIMNEY

A) New _____ Existing _____

B) Size (flue area) _____

C) Other appliances attached to flue (number and flue size) _____

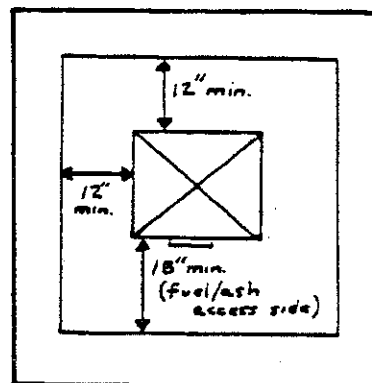
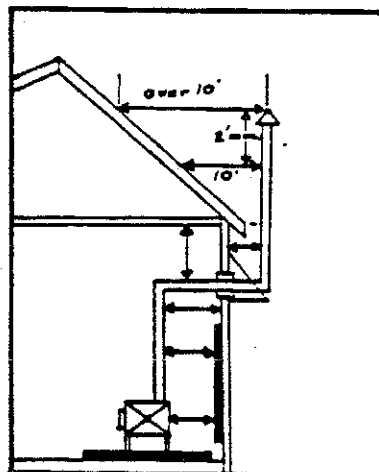
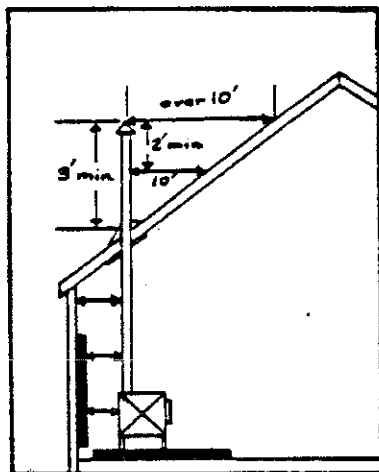
D) Metal (Manufacturer - Name and Type) _____

E) Masonry/Lined _____

Unlined _____ Flue Liner _____

Type & Manufacturer

F) Height (refer to diagrams) _____ Cap _____



Hearth

Chimney Height

HEARTH

A) Materials _____

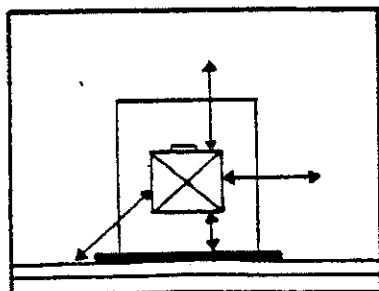
B) Sub-floor construction _____

C) Minimum dimensions (refer to diagram)

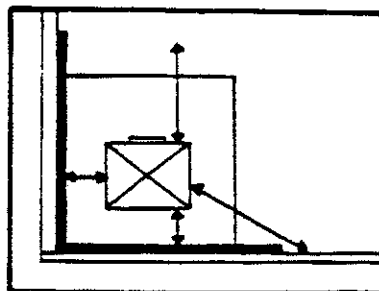
CLEARANCE AND WALL PROTECTION (see stove installation clearances chart)

A) Type of wall protection provided _____

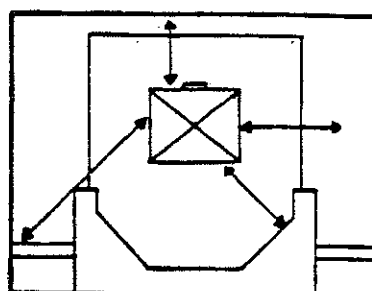
B) Clearances (refer to diagrams)



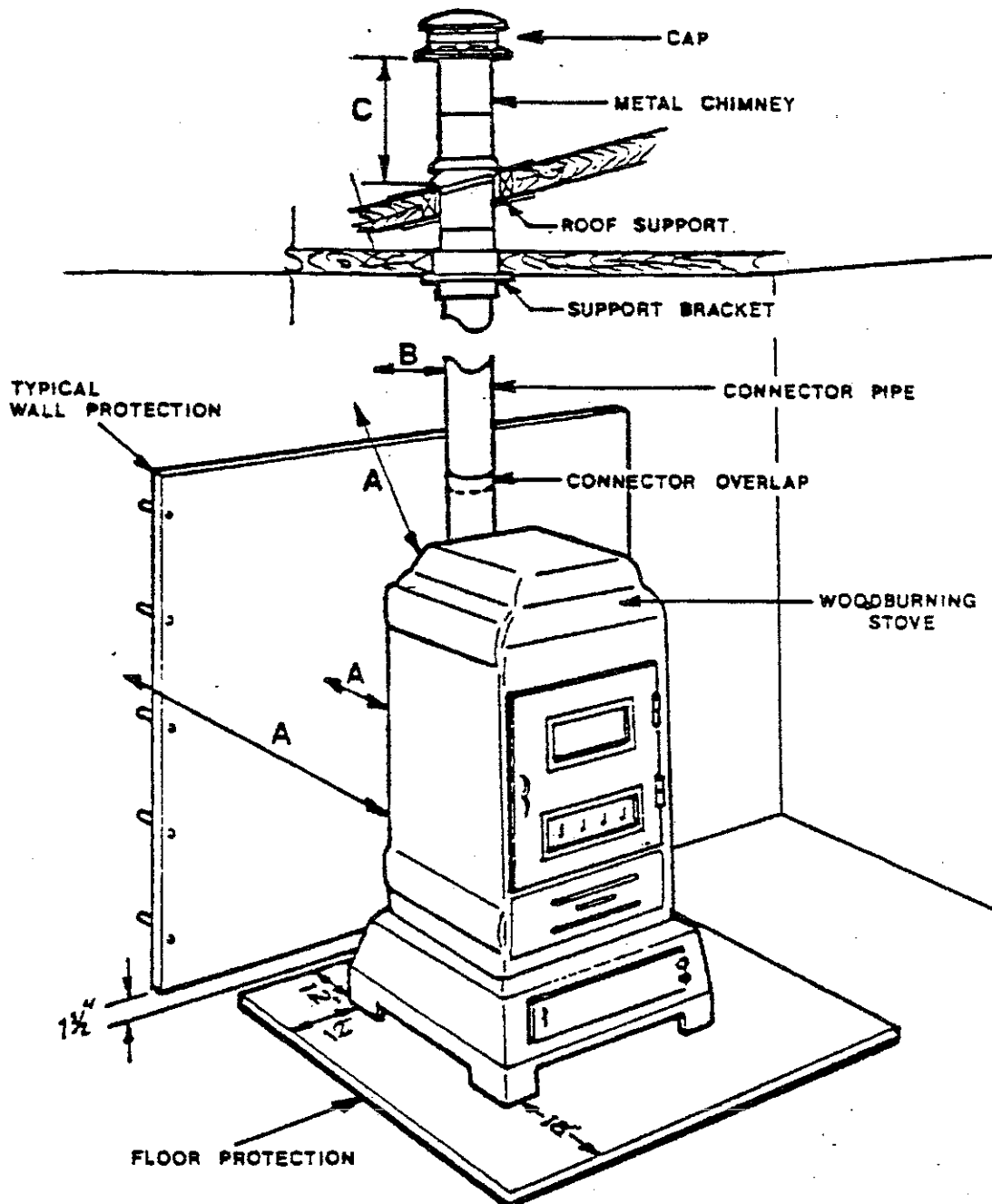
FIREPLACE



CORNER



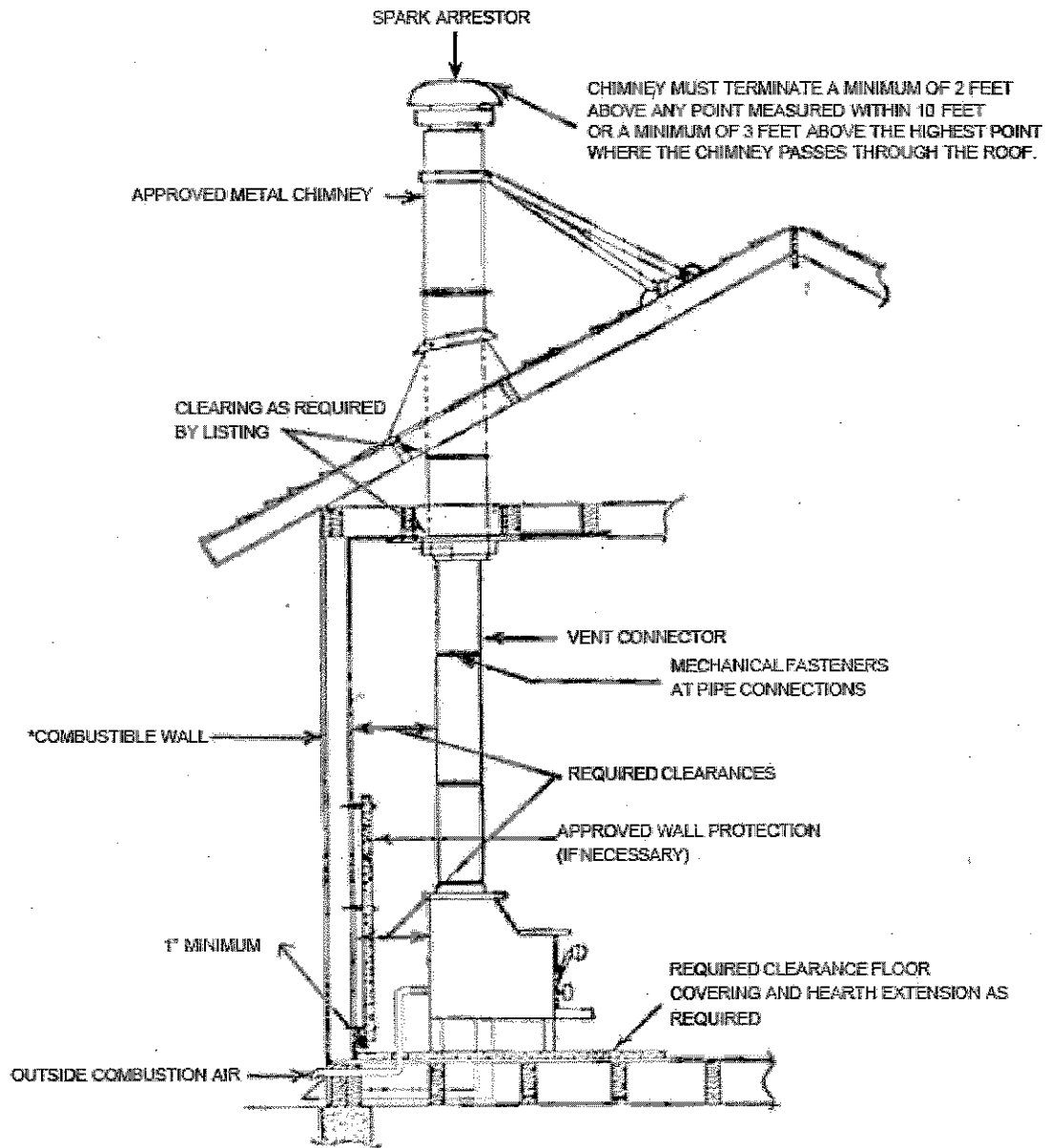
WALL/CENTER



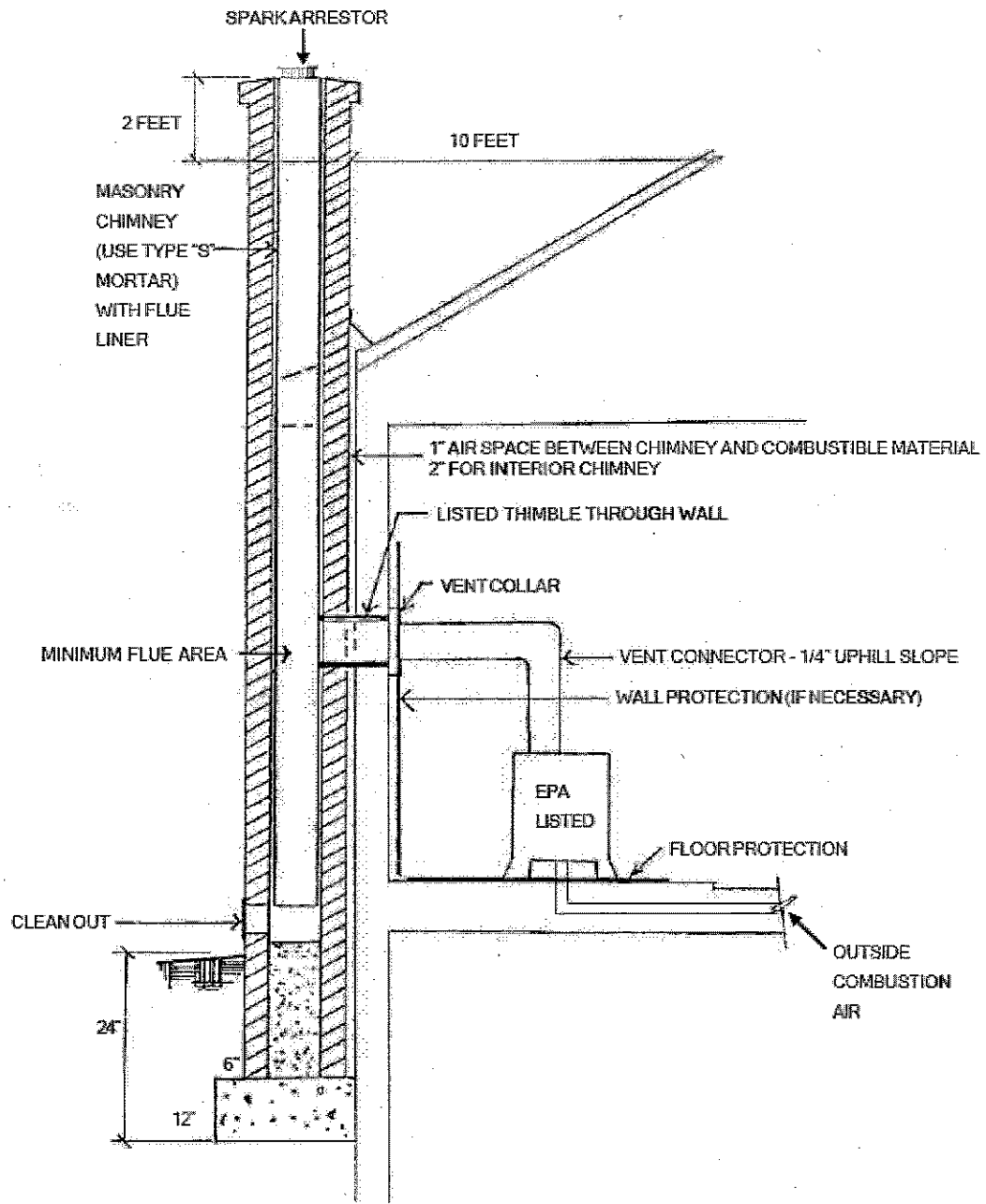
STOVE INSTALLATION CLEARANCES

Stove Components	TYPICAL WALL PROTECTION			
	Combustible Material	1/2" Cement Board Spaced out 1" 3.	Concrete/Masonry Foundation Wall	4" Brick Veneer
Radiant Stove 1. Front	36"	--	--	--
Circulating Stove 1. Front	24"	--	--	--
A. Radiant Stove 4. Side/Back	36"	18"	6"	18"
A. Circulating Stove Side/Back	12"	6"	6"	6"
B. Single Wall 2. Connector Pipe	18"	12"	6"	8"
B. Double Wall or Insulated Connector Pipe	2	2	2	2
C. Chimney Height (Metal or Masonry)	Three (3) feet above adjacent roof and Two (2) feet above any roof ridge within 10 feet			
D. Damper	If a damper is not included in the stove construction, it must be installed in the connector pipe, unless prohibited by manufactures specifications.			

1. Front: Fuel or ash access side.
2. Thimble required for passage through combustible construction.
3. Non-combustible spacers required.
4. Clearances on each side of a radiant stove with a heat shield shall be measured as if a circulating type.

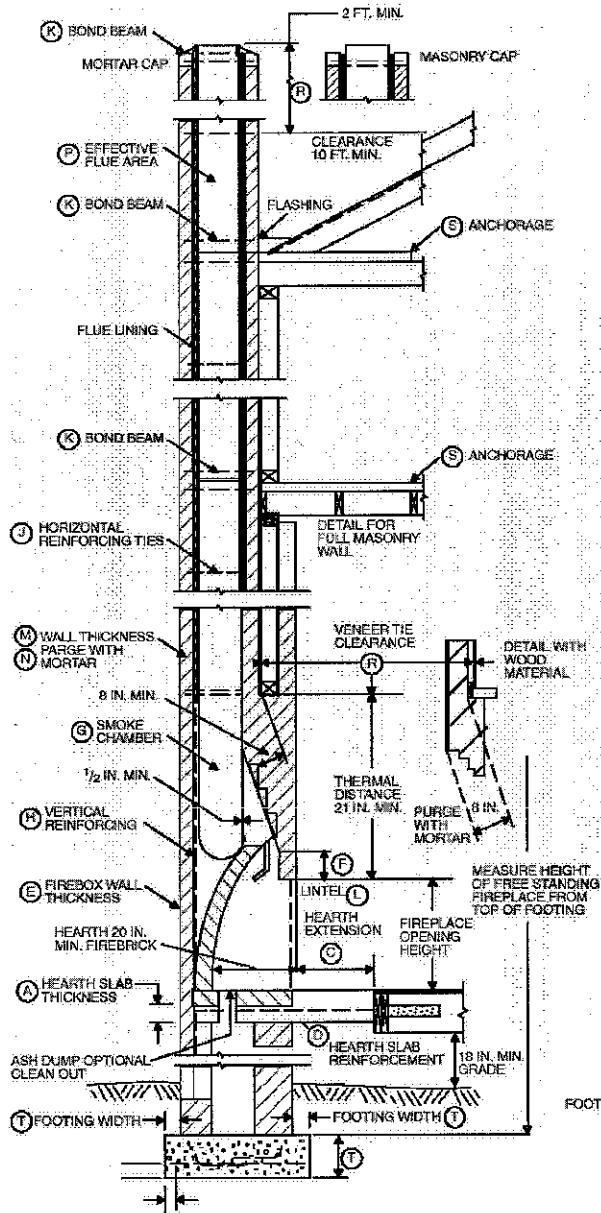


LISTED "FACTORY BUILT" CHIMNEY

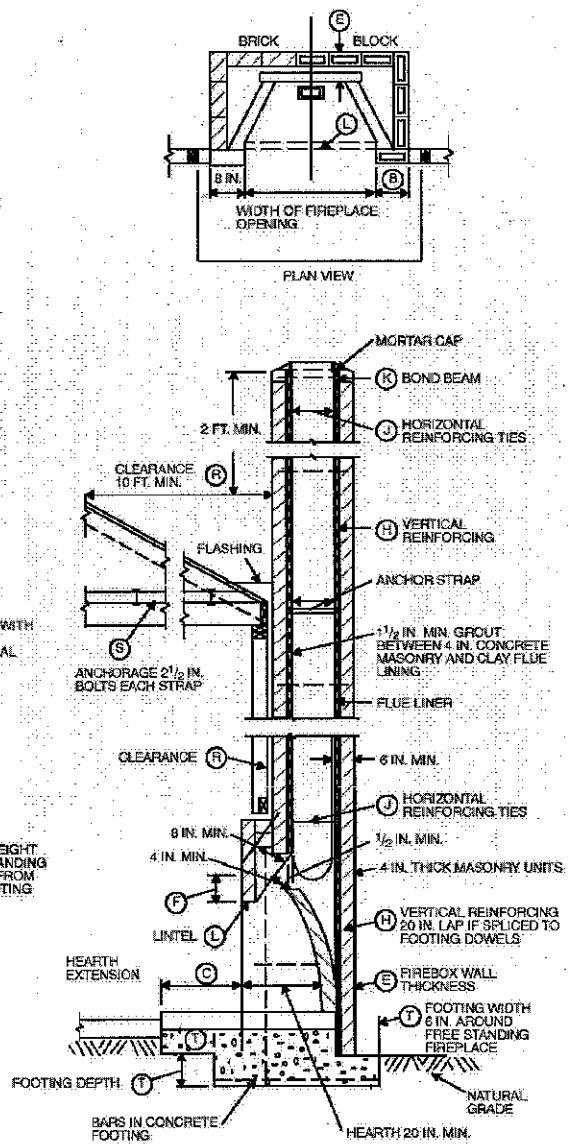


MASONRY CHIMNEY

FIGURE RR1003.1
FIREPLACE AND CHIMNEY DETAILS



BRICK FIREBOX AND CHIMNEY—
SECTIONAL SIDE VIEW ON WOOD FLOOR



BRICK FIREBOX AND BLOCK CHIMNEY—
SECTIONAL SIDE VIEW ON CONCRETE SLAB

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INSPECTIONS

Masonry Fireplace – Footing, hearth, firebox, fresh air intake, smoke chamber

Fireplace inserts: Any fireplace insert that requires a chimney liner must have a chimney inspection when the liner is installed. This must occur before the insert is installed in the fireplace. A final inspection is also required when the installation is complete.

Factory-built fireplaces: Factory-built fireplaces and zero-clearance fireplaces must be inspected after the unit and chimney or vent have been installed, but before being enclosed by drywall or decorative shrouds and trim. A final inspection is also required when the installation is complete.

Wood stoves: Wood stoves with chimneys that run through the interior of the home or that pass through a combustible wall or roof assembly must have a chimney inspection before the interior is closed. A final inspection is also required when the installation is complete.

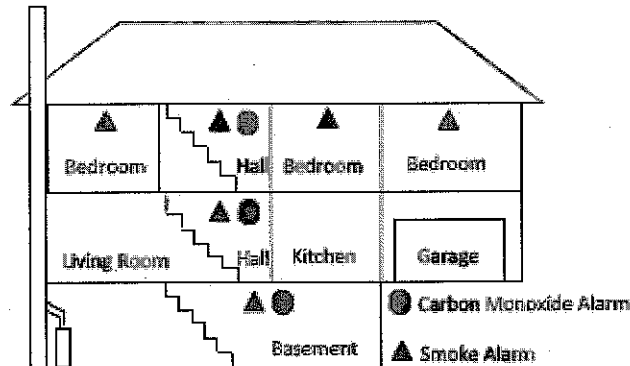
Gas or Wood Boiler and Furnace - with chimneys that run through the interior of the home or that pass through a combustible wall or roof assembly must have a chimney inspection before the interior is closed. Electrical, Plumbing and Mechanical Inspection. A final inspection is also required when the installation is complete.

Pellet stoves, gas stoves and gas log sets: These units require inspection only when the installation is complete.

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SMOKE and CARBON MONOXIDE ALARM REQUIREMENTS



Whenever interior alterations, repairs, additions or conversions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be provided with smoke and carbon monoxide alarms, as required for new dwellings.

The required smoke and carbon monoxide alarms must be hardwired (120 volt) with battery backup and interconnected. The alarms shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed.

Exception: Where smoke and carbon monoxide alarms are missing on the second floor, newly installed smoke and carbon monoxide alarms shall be permitted to be battery operated.

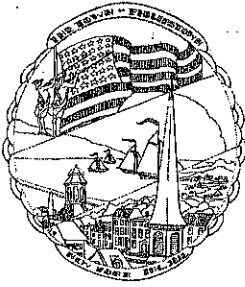
This exception only applies when there is not any work associated with the second floor.

Smoke alarms are required to be installed in the following locations:

1. In each sleeping room.
2. Outside each separate sleeping area in the immediate vicinity of the bedrooms.
3. On each additional story of the dwelling, including basements and cellars, but not including crawl spaces and uninhabitable attics.

Carbon monoxide alarms are required to be installed in the following locations:

1. On any story of a dwelling unit or sleeping room where fuel-fired appliances and equipment, solid-fuel burning appliances and equipment, fireplaces or attached garages are located.
2. Combination smoke and carbon monoxide alarms are permitted, provided the alarm is listed for such use and has distinctly different alarm signals for smoke or carbon monoxide alarm activation.



Town of Philipstown

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Cold Spring, NY 10516

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OWNER CONSENT & AUTHORIZED AGENT FORM

Date: _____

I, _____, residing at
Owner

do hereby authorize

Mailing Address, being the same as Putnam County Tax Records

_____, residing at
Authorized Agent

to act as my agent in

Authorized Agent Resident Mailing Address

securing permits in the Town of Philipstown at the following location;

Street Address and Tax Map Number

I, as owner of this property, understand that I am responsible for any information and work submitted and performed by my agent. I further understand that each time my agent applies for a permit, that he/she must submit a new authorization form to the Town of Philipstown.

Authorized Agent's signature () phone #

Property Owner or Corporate Officers signature () phone #

State of _____
County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____
By (Owner's name) _____, who is personally known to me or as identification
shown: _____

Type of Identification

Notary Public Signature: _____

Printed Name of Notary: _____

My commission expires: _____ Commission # _____

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