



Town of Philipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

FUEL GAS PERMITTING

1. **FUEL GAS PIPING, STORAGE, EQUIPMENT and SYSTEMS** are regulated by the Town of Philipstown through New York State Executive Law 18 by adoption of local law #5-2008, Chapter 62 of the Code of the Town of Philipstown, to administer and enforce the New York State Uniform Fire Prevention and Building Code. New, extended or altered fuel gas piping, storage, equipment and systems are required to obtain a building permit or to be covered by a building permit and inspected.
2. **BUILDING/ZONING PERMIT APPLICATION** The applications must be filled out in sufficient detail and signed by the owner of the property or by an authorized agent/contractor with the submission of the **AGENT AUTHORIZATION FORM** or other legal instrument authorizing the applicant to sign for and obtain the Building Permit.
3. **CONSTRUCTION DRAWINGS** – Submit two (2) drawings showing the installation of the fuel gas piping, storage, equipment and systems.
4. **SITE PLAN** - A plan or survey of the property showing the location of the proposed fuel gas piping, storage tanks, (above and below ground) equipment and systems. Show setbacks to buildings and property lines in conformance with the Town of Philipstown Zoning Law.
5. **INSPECTION** –the Code Enforcement Officer will perform the following inspections to ensure compliance with the New York State Uniform Fire Prevention and Building Code.
 - Inspection of concealed gas piping within building, observation of pressure test.
 - Inspection of underground tank & piping observing backfilling, observation pipe pressure test.
 - Final Inspection of completed and operational fuel gas piping, storage, equipment and systems.
6. **PUTNAM COUNTY LICENSED GAS INSTALLER** a copy of the Putnam County license to be submitted with the building permit application.
7. **WORKERS' COMPENSATION and EMPLOYEE LIABILITY** – Proof of insurance must be submitted from the contractor at the time of application. **ACORD FORMS** are not acceptable as proof of insurance.
 - Contractor with The State Insurance Fund must submit form U26.3 and DB-120.1.
 - Contractor with Private Insurance must submit form C-105.2 and DB-120.1.
 - Contractor who is self insured must submit form SI-12 or GSI-105.2 and DB-155.
 - Contractors who are exempt from Workers' Compensation must submit form CE-200.
 - An owner applying for the permit who occupies the residence may submit form BP-1 affidavit.